

**DIGBY TOWN COUNCIL
REGULAR MEETING
APRIL 7, 2008**

MEMBERS PRESENT: Mayor Frank Mackintosh
Deputy Mayor Sherri Lewis
Councillor Jean Brittain
Councillor Mike Bartlett
Councillor Danny Harvieux
Councillor Ben Cleveland

STAFF PRESENT: Tom Ossinger, Town Clerk
Matthew Raymond, Deputy Clerk
Susan Rice, Recording Secretary

REGRETS: Councillor Bob Handspiker

A. CALL TO ORDER

Mayor Mackintosh called the meeting to order at 7:40 PM.

B. AGENDA

B.1 Additions/Deletions

There were no additions or deletions to the agenda.

B.2 Approval of the agenda

Moved by: Deputy Mayor Lewis
Seconded by: Councillor Brittain

That the agenda of April 7, 2008 be approved as presented.

MOTION CARRIED.

**DIGBY TOWN COUNCIL
REGULAR MEETING
APRIL 7, 2008
PAGE 2**

C. DELEGATION

C.1 ALAIN DOUCETTE & JEFF CADDELL

Alain Doucette & Jeff Caddell of Property Valuation Services Corporation presented a power point presentation to Council and the public. After the presentation was over, the public had time to ask questions from the gentlemen to answer. The Mayor thanked them for their presentation.

Council recessed for 5 minutes.

D. MINUTES OF PREVIOUS MEETING

D.1 March 3, 2008

Moved by: Councillor Harvieux
Seconded by: Councillor Cleveland

That the minutes of March 3, 2008, be approved as presented.

MOTION CARRIED.

D.2 Special Meeting – March 17, 2008

Moved by: Councillor Harvieux
Seconded by: Councillor Cleveland

That the minutes of March 17, 2008, be approved as presented.

MOTION CARRIED.

E. BUSINESS ARISING FROM THE MINUTES

E.1 Bursary Program

The Deputy Mayor informed Council about the bursary program for women in local government. The Deputy Mayor thought the Town had supported the women in local government at the Town Caucus meeting in the UNSM Fall Conference.

E.2 Second Reading of Bylaw – Rezoning of 34 Third Avenue

The Town Clerk suggested that a meeting be setup with the abutting neighbours and the developer to talk about the rezoning of 34 Third Avenue and site plan approval.

Moved by: Councillor Cleveland
Seconded by: Councillor Harvieux

That we table this issue until further notice.

MOTION CARRIED.

E.3 Second Reading of Bylaw – Rezoning of 19 Carleton Street

Moved by: Councillor Brittain
Seconded by: Councillor Bartlett

That the Town grant the second reading of the bylaw to rezone 19 Carleton Street.

MOTION CARRIED.

F. REPORTS

F.1 FINANCE COMMITTEE/ADMINISTRATION COMMITTEE

Report for February 2008 was reviewed and accepted as presented.

**DIGBY TOWN COUNCIL
REGULAR MEETING
APRIL 7, 2008
PAGE 4**

a) Accounts Payable

Moved by: Councillor Cleveland
Seconded by: Councillor Brittain

That the accounts payable in the amount of \$141,214.07 be approved for payment for the month of March.

MOTION CARRIED

b) Audit Committee

Councillor Brittain asked about if the new Council will be forming the Committee. The Town Clerk stated yes and it has been recommended by the auditors to form an Audit Committee.

MOTION CARRIED.

F.2 FIRE, POLICE, AND LICENSE COMMITTEE

Report for March 2008 was reviewed and accepted as presented.

a) Computerized Tickets

S/Cst. Parry presented a report from MacKay Meters in regards to computerized tickets. The cost is \$1,700.10 to purchase handheld computer, printer, and training for the staff and \$580/month after that for as long as we own the computerized ticket system. S/Cst. Parry informed Council on the benefits of this system compared to handwritten tickets. S/Cst. Parry stated that he would be on the street more because there is a lot less paperwork. Discussion ensued. Council stated that it is a lot of money for a small town. A financial evaluation will be done to see if it is feasible to purchase it. Council's consensus is to table it and get Mr. Cruickshank to present it.

**DIGBY TOWN COUNCIL
REGULAR MEETING
APRIL 7, 2008
PAGE 5**

Council commented on the dog waste receptacles and S/Cst. Parry stated that he has had positive comments. S/Cst. Parry stated that this is a trial period for the next two months to see if they are being used and not vandalized. S/Cst. Parry informed Council of the cost of the dispenser and bags. The dispenser is approximately \$149 to \$159 and the bags is \$89.00 for 2,500.

**F.3 STREETS, SEWER, AND PUBLIC PROPERTY
COMMITTEE**

Report for March 2008 was reviewed and accepted as presented.

a) Multicultural Picnic

Moved by: Councillor Cleveland
Seconded by: Councillor Bartlett

That Council approve Ms. Saulnier, Immigration Information Navigator for Southwest Nova Scotia, to use the Digby Centre Stage and green space on June 7, 2008, for a multicultural picnic.

MOTION CARRIED.

b) Public Works Vehicle

Moved by: Councillor Cleveland
Seconded by: Deputy Mayor Lewis

That Council approve to purchase the 2005 ½ ton at residual price, replace the 2002, ½ ton with it (trade in) and lease another ½ ton to replace the 2005.

MOTION CARRIED.

F.4 TOURISM

Report for March 2008 was reviewed and accepted as presented.

**DIGBY TOWN COUNCIL
REGULAR MEETING
APRIL 7, 2008
PAGE 6**

F.5 TIDEVIEW TERRACE

Report for March 2008 was reviewed and accepted as presented.

F.6 DIGBY AND AREA RECREATION COMMISSION

Report for March 2008 was reviewed and accepted as presented.

F.7 LIBRARY BOARD

No meeting.

F.8 WASTE CHECK

Report for March 2008 was reviewed and accepted as presented. Councillor Brittain stated that she will be attending the Waste Symposium next week in Halifax.

F.9 PLANNING ADVISORY COMMITTEE

No meeting.

F.10 EMERGENCY MEASURES ORGANIZATION

The Mayor informed Council that the EMO was activated during the Marla Fire on March 31, 2008.

F.11 WATER COMMISSION

Report for March 2008 was reviewed and accepted as presented.

F.12 INDUSTRIAL COMMISSION

No meeting.

F.13 DIGBY AREA LEARNING ASSOCIATION

Report for March 2008 was reviewed and accepted as presented.

F.14 SENIOR SAFETY BOARD

Report for March 2008 was reviewed and accepted as presented. Councillor Harvieux informed Council that the Senior Safety Board received a cheque in the amount of \$11,200 for 2008/2009 from Digby and Area Health Services Charitable Foundation.

**DIGBY TOWN COUNCIL
REGULAR MEETING
APRIL 7, 2008
PAGE 6**

F.15 PESTICIDE COMMITTEE

No meeting.

**F.16 ANNAPOLIS/DIGBY ECONOMIC DEVELOPMENT
AGENCY**

Report for March 2008 was reviewed and accepted as presented.

F.17 CLERK TREASURER'S REPORT

Report for March 2008 was reviewed and accepted as presented.

a) Insurance Renewal

The Clerk stated this year our insurance is with Fairway Insurance but we have a new underwriter and it is BFL because it was cheaper by \$5,000 - \$6,000.

Moved by: Councillor Brittain
Seconded by: Councillor Harvieux

That Council approve Fairway Insurance to be the Town's insurance agents and that the underwriter be BFL.

MOTION CARRIED.

b) Effective Council Orientation Workshop

Moved by: Councillor Harvieux
Seconded by: Councillor Bartlett

That Council approve the Town Clerk to attend the Effective Council Orientation Workshop in Halifax on April 24 & 25, 2008.

MOTION CARRIED.

**DIGBY TOWN COUNCIL
REGULAR MEETING
APRIL 7, 2008
PAGE 8**

G. CORRESPONDENCE

G.1 SOCIETY OF THE FRIENDS OF FERALS

A letter from the Society of the Friends of Ferals is requesting funding. Council's consensus is to forward it to budget considerations.

G.2 HEPATITS C AWARENESS MONTH PROCLAMATION

The Mayor proclaimed May 2008 as Hepatits C Awareness Month and May 1, 2008, as Hepatits C Awareness Day and do commend its thoughtful observation to all citizens of our province.

G.3 SOUTHWEST NOVA BIOSPHERE RESERVE ASSOCIATION

A letter from Southwest Nova Biosphere Reserve Association was presented to Council as for a financial contribution of \$300.00. Council's consensus is to forward it to budget consideration.

G.4 FERRY SERVICE

A letter was presented regarding the Saint John/Digby Ferry. Council suggested that an ad be placed in the Courier and on the website to ask citizens of Digby to write letters to the MP or Prime Minister regarding our concerns with the Digby Ferry.

Moved by: Deputy Mayor Lewis
Seconded by: Councillor Harvieux

That Council contribute \$2,911 to support the Ferry Service short-term agreement.

MOTION CARRIED.

G.5 RELAY FOR LIFE

A letter was received from the Relay for Life requesting to use the mobile generator on June 13 & 14, 2008, and Relay for Life will be responsible for the purchase of a male cable line plug to connect distribution panel and sufficient fuel to return the generator at the received fuel level.

Moved by: Councillor Harvieux
Seconded by: Councillor Bartlett

That Council approve Relay for Life use the mobile generator for June 13 & 14, 2008.

MOTION CARRIED.

G.6 VON

A letter from the VON was presented to Council requesting financial support. Council's consensus is to bring it forward to budget considerations.

H. NEW BUSINESS

H.1 SCALLOP DAYS

Councillor Bartlett presented a letter to Council in regards to a street closure on Water Street on Sunday, August 10, 2008, from 8 a.m. to 10 p.m. for a Sunday Street Fest. The closure will be from Church Street to the House of Wong on Water Street. Council stated that Scallop Days asks the business owners that will be affected if it is o.k.

**DIGBY TOWN COUNCIL
REGULAR MEETING
APRIL 7, 2008
PAGE 10**

Moved by: Councillor Bartlett
Seconded by: Councillor Harvieux

That Council grant the permission of a street closure on Water from Church Street to the House of Wong on Sunday, August 10, 2008, for a Sunday Street Fest if there is no problems with the business owners.

MOTION CARRIED.

H.2 Appointment of Assistant Returning Officer

Moved by: Councillor Brittain
Seconded by: Councillor Bartlett

That Council appoint Susan Rice as the Assistant Returning Officer.

MOTION CARRIED.

H.3 Warwick Street Phase 2 – Water main, storm and sanitary sewer

The Town Clerk presented to Council the cost of doing Warwick Street Phase 2.

Moved by: Councillor Brittain
Seconded by: Deputy Mayor Lewis

That Council approve the Phase 2 Warwick Street project from Victoria Street to West Street and the intersection to replace the water main, storm and sanitary sewer at a cost of approximately \$129,327.00.

MOTION CARRIED.

The Mayor welcomed the new reporter Jeanne Whitehead.

**DIGBY TOWN COUNCIL
REGULAR MEETING
APRIL 7, 2008
PAGE 11**

I. QUESTION PERIOD

None.

J. ADJOURNMENT

There being no further business the meeting adjourned on motion of Councillor Bartlett and Councillor Brittain.

TIME: 9:30 P.M.

MAYOR

TOWN CLERK