

**TOWN OF DIGBY
REGULAR COUNCIL MEETING
JULY 5, 2010**

MEMBERS PRESENT Deputy Mayor Mike Bartlett (Chair)
Councillor Jean Brittain
Councillor Brian Manzer
Councillor Peter Turnbull
Councillor Danny Harvieux
Councillor Ron Matsusaki

STAFF PRESENT: Tom Ossinger, CAO
Matthew Raymond, Director of Finance
Leslie Young, Accounts Payable Clerk

REGRETS: Mayor Ben Cleveland
Susan Rice, Administrative Assistant

A. Deputy Mayor Bartlett called the meeting to order at 7:00 PM.

B. AGENDA

B.1 Approval of the agenda

Motion:

***Moved by Councillor Harvieux seconded by Councillor Turnbull that the agenda of July 5, 2010, be approved with the following additions under new Correspondence G.1 ADEDA and G.2 AMA
Motion carried.***

C. DELEGATION

None.

D. MINUTES OF PREVIOUS MEETING

D.1 Public Hearing of June 7, 2010

Motion:

***Moved by Councillor Brittain and seconded by Councillor Harvieux that the minutes of the June 7, 2010 Public Hearing are approved as presented.
Motion carried.***

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D.2 Minutes of June 7, 2010 Council

Motion:

***Moved by Councillor Manzer and seconded by Councillor Harvieux that the Minutes of June 7, 2010 Council Meeting are approved as presented.
Motion Carried.***

E. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

E.1 Appointment of Nominating Committee

The Nominating Committee consists of the Mayor and 2 Councillors. The committee makes recommendation to Council for the appointment of Citizen reps to various committees.

Motion:

***Moved by Councillor Harvieux and seconded by Councillor Manzer that Councillor Brittain and Councillor Turnbull be appointed to the Nominating Committee.
Motion Carried.***

F. REPORTS

F.1 FINANCE COMMITTEE/ADMINISTRATION COMMITTEE

Report for June 2010 was reviewed and accepted.

Motion:

***Moved by Councillor Brittain and seconded by Councillor Harvieux that the accounts payable in the amount of \$470,417.48 be approved for payment for the month of June.
Motion Carried.***

F.2 FIRE, POLICE, AND LICENSE COMMITTEE

Report for June 2010 was sent but was omitted in error from the package.

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**F.3 STREETS, SEWER, AND PUBLIC PROPERTY
COMMITTEE**

**A. Policy # 2010-09 Chief Administration Officer
Policy**

Motion:

***Moved by Councillor Harvieux and seconded by
Councillor Brittain that Council approve the
Chief Administration Policy #2010-09.***

Motion Carried.

B. Policy #2010-08 Expenditure Policy as amended

Motion:

***Moved by Councillor Harvieux and seconded by
Councillor Turnbull that Council approve
Expenditure Policy #2010-08 as amended.***

Motion Carried.

C. \$1500.00 for Kiosk Building Materials

Motion:

***Moved by Councillor Turnbull and seconded by
Councillor Manzer that Council approve
\$1500.00 for building materials for the Kiosk.***

Motion Carried.

D. 2 Hour Parking Sign removal at Digby Center

Motion:

***Moved by Councillor Harvieux and seconded by
Councillor Manzer that Council approve the
removal of the 2 Hour Parking signs at Digby
Center.***

Motion Carried.

F.4 TOURISM COMMITTEE

A meeting was held but no report for June 2010.

Deputy Mayor Bartlett stated that at the Tourism meeting Maxine Connell of The Digby and Area Board of Trade was in attendance and discussed the updating of the map. They are interested in getting together with Deputy Mayor Bartlett to discuss the map in more detail.

F.5 TIDEVIEW TERRACE

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No report

F.6 DIGBY AND AREA RECREATION COMMISSION

Report for June 2010 was send but omitted in error from the package.

F.7 LIBRARY BOARD

No meeting. No report.

Councillor Brittain and the CAO had a meeting with the Digby Library Board to discuss work that needs to be done at the building.

F.8 WASTE CHECK

No meeting. No report.

F.9 PLANNING ADVISORY COMMITTEE

No meeting. No report.

F.10 REGIONAL EMERGENCY MANAGEMENT ORGANIZATION

Meeting was held but no report presented.

F.11 WATER COMMISSION

No report.

F.12 INDUSTRIAL COMMISSION

No meeting. No report.

F.13 DIGBY AREA LEARNING ASSOCIATION

No report for June 2010.

Councillor Manzer attended the graduation ceremony to present a plaque on behalf of the Town Of Digby. Councillor Manzer stated that there were 21 students in the graduating class.

F.14 SENIOR SAFETY BOARD

An Annual General Meeting was held. No Report.

F.15 PESTICIDE COMMITTEE

No report. No meeting.

Councillor Turnbull stated that the flyer had been distributed At a cost of approximately \$180.00 which was less than the approved budget of \$250.00.

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F.16 ANNAPOLIS/DIGBY ECONOMIC DEVELOPMENT AGENCY

The CAO and Councillor Bartlett attended the Annual General Meeting of ADEDA they had a very good turnout of people including MP Greg Kerr.

F.17 CHIEF ADMINISTRATIVE OFFICER'S REPORT

Report for June 2010 was reviewed and accepted. The CAO wanted to make Council aware of the meeting held with Les Coleman of the AMA Website Venture to discuss a website Venture. The CAO stated that there would be many advantages to proceeding with this venture including flexibility, Video Conferencing, and the pricing is competitive. The CAO stated that we are going to proceed with this venture in the fall. The CAO also wanted to make Council aware that Digby Salvage and Disposal now has a truck for recyclables, the new truck is designed to separate recyclables during pick up. The CAO stated that we should follow the municipality and place an ad in the Courier stating that we are now going to enforce the 2 bagging system. The CAO presented a copy of the advertisement that the Municipality used, he stated that we could use this one and modify for the Town.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Turnbull that we place an ad in the Digby Courier stating the change in the Blue Bags system as of July 31, 2010 as presented.

Motion Carried.

F.18 POLICE ADVISORY BOARD REPORT

Report for June 2010 was sent but omitted in error. Councillor Turnbull stated that a presentation was given by the RCMP regarding Neighbourhood Watch and Citizens on Patrol. The committee is doing more research into both groups but the Committee feels that Neighbourhood Watch maybe more effective for the Town of Digby. Also Corporal Macquarie will investigate the parking at the Ball field and she will make her recommendation to the CAO on parking solutions.

F.19 AIRPORT COMMITTEE

No Meeting. No Report.

F.20 MAYOR'S REPORT

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Report for June 2010 was reviewed and accepted as presented.

F.21 UPPER CLEMENTS PARK

No Report.

Deputy Mayor Bartlett stated that they he did a tour of the park and sampled some of the food. The new Zip lines are installed and working. There are also plans to purchase the Wildlife Park and Picnic Park.

G. CORRESPONDENCE

G.1 Letter from ADEDA

ADEDA is requesting funding from the Town of Digby in addition to their Core funding for consulting fees for Investment Attraction Consulting Services they are requesting an amount of \$500.00.

Motion:

Moved by Councillor Brittain and seconded by Councillor Turnbull that \$500.00 be give to ADEAD for consulting fees.

Motion Carried.

G.2 Letter from AMA

AMA is holding their fall Convention in October at the Digby Pines. The CAO and Linda Fraser from the Municipality of Digby are Co-Chairs of this years convention. The AMA is asking for \$500.00 towards the sponsorship of the Fall Convention.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Brittain that \$500.00 be give to AMA for sponsorship of the fall AMA conference.

Motion Carried.

H. NEW BUSINESS

H.1 Committee of the Whole

The CAO presented a draft version of the Agenda for Committee Of the Whole in the package it was created with pieces from other Committee of the Whole agendas. The CAO stated that it is a work in progress. The Committee of the Whole First meeting will be July 19th at 6:00 pm. The Council asked about placing an ad in the courier to advise the Town residents

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that we are moving to Committee of the Whole the CAO stated that this could be done.

H.2 Mayor and Councillor Canada Day BBQ

Councillor Brittain thanked Councillor Harvieux for a great BBQ Event. Councillor Harvieux thanked all of those that came out to help with the event over 500 Hot Dogs were served along cake and refreshments.

I. ADJOURNMENT

There being no further business the meeting adjourned on motion of Councillor Turnbull and Councillor Harvieux TIME: 7:55 p.m.

MAYOR

CLERK