

**TOWN OF DIGBY
REGULAR COUNCIL MEETING
NOVEMBER 7, 2011**

MEMBERS PRESENT: Mayor Ben Cleveland
Deputy Mayor Mike Bartlett
Councillor Jean Brittain
Councillor Brian Manzer
Councillor Peter Turnbull
Councillor Danny Harvieux
Councillor Ron Matsusaki (6:08 p.m.)

STAFF PRESENT: Tom Ossinger, CAO
Susan Rice, Administrative Assistant
Matthew Raymond, Director of Finance

A. ROLL CALL/CALL TO ORDER

The Mayor called the meeting to order at 6:00 p.m.

B. PUBLIC HEARINGS

None.

C. AGENDA

C.1 Additions/Deletions

Add under new business J.2 PANS, J.3 Letter from Mallory Francis, J.4 Tall Ships, and J.5 Age Friendly Community.

C.2 Agenda

Motion:

Moved by Councillor Harvieux and seconded by Councillor Turnbull that the agenda of November 7, 2011 be approved with the following addition under new business J.2 PANS, J.3 Letter from Mallory Francis, J.4 Tall Ships, and J.5 Age Friendly Community.

Motion Carried.

D. DELEGATION AND PRESENTATIONS

D.1 Gaels of Fundy Pipe & Drum Band – Stuart MacDonald and Richard Parry

Richard Parry and Stuart MacDonald from the Gaels of Fundy Pipe and Drum Band made a presentation to Council thanking them for the financial contribution to the band. A certificate was presented to the Mayor and also they stated that the band will do one performance for the Town for free. The band is a

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member of the Atlantic Canada Pipe Band Association and they are the first pipe band in Southwest Nova.

Councillor Matsusaki arrived at the meeting at 6:08 p.m.

E. MINUTES OF PREVIOUS MEETING

E.1 October 3, 2011

Motion:

Moved by Councillor Turnbull and seconded by Councillor Brittain that the minutes of October 3, 2011, be approved as presented.

Motion Carried.

F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED MINUTES

F.1 Southwest Eco Energy

The Southwest Eco Energy is looking for a letter of support from the Town of Digby. The CAO stated that he spoke with the Warden of Clare in regards to our organics and they will be doing their own composting for the Clare area and not any other municipalities at this time. The Municipality has written a letter of support to the Southwest Eco Energy and also gave them a counter offer on their tipping fees. The Municipality of Digby has not heard anything back from the counter offer as yet. The CAO of the Municipality of Digby will be sending a copy of their letter they sent to the Southwest Eco Energy Ltd. to the Town CAO.

Motion:

Moved by Councillor Turnbull and seconded by Councillor Manzer that the Town give a support letter to Southwest Eco Energy for a five-year contract and match the offer of organics that the Municipality of Digby counter offered them.

Motion Carried

F.2 Kings Transit

Motion:

Moved by Councillor Harvieux and seconded by Deputy Mayor Bartlett that Council approve \$4,000 for Kings Transit to come to downtown Digby for a one year trial period.

Motion Carried.

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G. REPORTS

G.1 CAO's Report

The CAO presented his report to Council.

G.2 COMMITTEE OF THE WHOLE

A) Accounts Payable

Motion:

Moved by Councillor Brittain and seconded by Councillor Turnbull that the accounts payable in the amount of \$565,210.05 be approved as presented. Motion Carried.

B) Order to Demolish – 131 Queen Street

The Administrator stated he does not have to issue an order to 131 Queen Street because the owner received a permit to demolish the building. They have removed the windows and siding off the house and they are waiting for NS Power to disconnect the power and base so they can demolish the house.

C) Ownership of Waste Water Treatment Facility

The Municipality of the District of Digby owns a portion of land of the new Waste Water Treatment Facility and so does the Town of Digby. Discussion ensued on putting the deeds to the pieces of land in question to joint tenants. Putting the property under joint tenancy will help with getting the permit that is required from the Department of Environment and that the Municipality of Digby and the Town of Digby will work out the operation of the facility later on.

Motion:

Moved by Councillor Brittain and seconded by Councillor Turnbull that the Town approve the joint tenancy for the deeds between the Municipality of Digby and the Town of Digby for the Waste Water Treatment Facility. Motion Carried.

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G.3 TIDEVIEW TERRACE

The Mayor stated that Tideview had a meeting and is getting back to policies and procedures. The Digby Clare Mental Health is very interested in purchasing the Tideview Terrace building.

G.4 DIGBY AND AREA RECREATION COMMISSION

Report for October was reviewed and accepted. A letter be sent to Katie Harvieux thanking her for the job well done as the Active Living Coordinator.

G.5 LIBRARY BOARD

No meeting.

G.6 WASTE CHECK

Report for October was reviewed and accepted.

G.7 PLANNING ADVISORY COMMITTEE

Report for October was reviewed and accepted. A get well card be sent to Chris Millier of the 4Site Group.

G.8 REGIONAL EMERGENCY MANAGEMENT ORGANIZATION

A paper exercise was done at the Digby Fire Department in regards to the 4th Lake Dam and the exercise was in conjunction with Nova Scotia Power. The exercise went very well and we used the new Incident Command System.

G.9 WATER COMMISSION

No report.

G.10 INDUSTRIAL COMMISSION

The Mayor stated that a needs assessment report needs to be done for the Tidal Turbine Project. The Mayor attended a meet and greet at the Maritime Museum on November 3, 2011 in regards to Tidal Turbine. There is Industrial Commission minutes at the NSCC building left from WVDA. The CAO stated that he will pick them up.

G.11 DIGBY AREA LEARNING ASSOCIATION

No report.

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G.12 SENIOR SAFETY BOARD

No meeting. No report. Councillor Harvieux thanked the Director of Finance for helping the Senior Safety Coordinator with applying for a grant.

G.13 ANNAPOLIS/DIGBY ECONOMIC DEVELOPMENT AGENCY

No report.

G.14 POLICE ADVISORY BOARD REPORT

No meeting. Cst. Eaton contacted Councillor Harvieux informing him that he had received the information regarding the Neighbourhood Watch Program and Councillor Harvieux will be contacting the interested people to set up a meeting.

G.15 AIRPORT COMMITTEE

No meeting. No report.

G.16 MAYOR'S REPORT

The Mayor presented his report to Council.

G.17 UPPER CLEMENTS PARK

No meeting.

G.18 OCCUPATIONAL HEALTH & SAFETY Report

No meeting. No report. There will be a meeting this week.

H. CORRESPONDENCE

H.1 Letter from Darryl Dexter

Information item.

I. NOTICE OF MOTIONS

None.

J. NEW BUSINESS

J.1 PANS

Council consensus is to not participate in these types of programs and the money should go towards the local group for i.e. Neighbourhood Watch Program.

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J.2 Mallory Francis

Discussion ensued regarding Mallory Francis's letter requesting funding to help with going on a trip to Europe with the school. Discussion ensued. Council would like to invite Mallory Francis and the mentor to the January 2, 2012, Council meeting.

J.3 Tall Ships

Deputy Mayor Bartlett informed Council that he met with people from the Tall Ships for 2012 and would like to bring them to Digby this coming year. The Deputy Mayor will look into this further and bring back his findings to Council.

J.4 Age Friendly

There are some items Council needs to discuss and they are as follows. Do we want to partner with the Municipality of Digby and if so who the contact person would be and appoint a councillor to the board. The Council stated that we will partner with the Municipality of Digby and the contact person will be Matthew Raymond, Director of Finance and Councillor Harvieux agreed to sit on the board.

J.5 Active Living Coordinator

There will be a new active living coordinator hired in the near future.

K. IN CAMERA

None.

L. ADJOURNMENT

There being no further business the meeting adjourned on motion of Councillor Harvieux and Deputy Mayor Bartlett TIME: 7:00 p.m.

MAYOR

CLERK