

**TOWN OF DIGBY  
REGULAR COUNCIL MEETING  
APRIL 4, 2011**

**MEMBERS PRESENT:** Mayor Ben Cleveland  
Deputy Mayor Mike Bartlett  
Councillor Brian Manzer  
Councillor Peter Turnbull  
Councillor Jean Brittain  
Councillor Danny Harvieux  
Councillor Ron Matsusaki

**STAFF PRESENT:** Tom Ossinger, CAO  
Susan Rice, Administrative Assistant  
Matthew Raymond, Director of Finance

**A.** The Mayor called the meeting to order at 7:00 PM.

**B. AGENDA**

**B.1 Approval of the agenda**

**Motion:**

***Moved by Councillor Harvieux and seconded by Councillor Bartlett that the agenda of April 4, 2011, be approved with the following addition under delegation C.2 Dr. William Schrank, add under New Business H.2 Joe Casey Plaque and H.3 Volunteer Dinner.***

**Motion carried.**

**C. DELEGATION**

**C.1 Dr. William Schrank**

On behalf of Council, the Mayor thanked Dr. William Schrank for his four years of service on the ADEDA Board and a certificate of appreciation will be sent to him.

**C.2 Ian Russell, Mission to Scotland**

Mr. Russell informed Council that the Nova Scotia will be held in Scotland from September 3-11, 2011, and would like the Mayor to attend. The cost is \$2,850 for the week and outlined the itinerary. Mr. Russell stated he would like to see Digby lead the way in Tidal Power. Mr. Russell informed Council that he emailed 52 MLA's and has received 4 responses back. There are 4 different places

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that they are looking at Tidal Power they are Halifax, Digby, Parrsboro, and Hantsport.

Mr. Russell needs to know if the Mayor will be attending by April 30, 2011.

The Mayor stated that it is a good idea but it will be hard to justify to the citizens of Digby because of the cost to go and people want to see something done as soon as possible.

Council thanked Mr. Russell for coming.

**D. MINUTES OF PREVIOUS MEETING**

**D.1 Minutes of March 7, 2011**

**Motion:**

***Moved by Councillor Brittain and seconded by Deputy Mayor Bartlett that the minutes of March 7, 2011, be approved as presented.***

**Motion Carried.**

**E. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS**

**E.1 Apple Blossom Festival Closing Dinner**

The Administrative Assistant spoke with Sherri Lewis regarding organizing the Apple Blossom Festival Closing Dinner and she stated that she would be willing to do it. The CAO recommended that Council appoint Sherri Lewis to organize the Apple Blossom Festival Closing Dinner for 2011.

**Motion:**

***Moved by Councillor Brittain and seconded Councillor Turnbull that Council accept the generous offer from Sherri Lewis to organize the Apple Blossom Festival Closing Dinner in Digby.***

**Motion Carried**

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**E.2 Painting of the VIC**

**Motion:**

***Moved by Deputy Mayor Bartlett and seconded by Councillor Harvieux that the Town proceed with the project to paint the VIC at a cost of \$1,500.***

**Motion Carried.**

**E.3 Joe Casey Plaque**

Mr. Russell came before Council to discuss the Joe Casey Plaque and the CAO spoke to Linda Walker about it and the family was in favour of doing it. Mr. Russell would like a small committee formed of one councillor, Linda Walker, and himself to determine the criteria for the award. This award will be done yearly.

**Motion:**

***Moved by Councillor Harvieux and seconded by Deputy Mayor Bartlett that Council delegate Councillor Turnbull to sit on the Joe Casey Plaque Committee.***

**Motion Carried.**

**F. REPORTS**

**F.1 CHIEF ADMINISTRATIVE OFFICER'S REPORTS**

**Report for March 2011 was presented**

- a) The CAO highlighted some points in the draft request for proposal for the Solid Waste Collection for the Town of Digby that was presented to Council.

**Motion:**

***Moved by Councillor Brittain and seconded by Councillor Harvieux that Council approve the draft request for proposal Solid Waste Collection.***

**Motion Carried.**

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**b) Letter from Abe and Shelagh Starr**

The CAO stated that he received a letter from Shelagh and Abe Starr on March 29, 2011, regarding the Town encroaching on their property and have blocked the access by water to their property on 128/130 Water Street with Digby Centre and the walkway to the marina. Discussion ensued. The CAO was requested to write Abe and Shelagh Starr a letter regarding their request.

**c) 2011/12 Insurance Services**

**Motion:**

***Moved by Councillor Harvieux and seconded by Councillor Turnbull that Council approve Fairway Insurance in association with BFL as the provider of insurance services for the Town of Digby 2011/12 effective April 1, 2011.***

**Motion Carried.**

**d) Transit**

Council asked about the transit system and the Director of Finance stated that we are waiting for the transit study to be done. The study should be done in the next few weeks.

**F.2 COMMITTEE OF THE WHOLE**

**a) Accounts Payable**

**Motion:**

***Moved by Councillor Brittain and seconded by Deputy Mayor Bartlett that the accounts payable in the amount of \$243,436.51 be approved for payment for the month of February 2011.***

**Motion Carried.**

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- b) First Reading of Development Control and Planning Application Fees Bylaw #2011-02**

**Motion:**

***Moved by Councillor Harvieux and seconded by Deputy Mayor Bartlett that the first reading of Development Control and Planning Application Fees Bylaw #2011-02 be approved as presented.***

**Motion Carried.**

- c) Building/Fire Inspection Fees**

**Motion:**

***Moved by Councillor Brittain and seconded by Councillor Bartlett that the Committee recommend to Council that the period of the forthcoming year be as follows. The Town pay \$24,000 to the Municipality of Digby for the Building/Fire Inspection services but the Town of Digby receive all fees associated with the building permits.***

**Motion Carried.**

- d) Relay for Life**

**Motion:**

***Moved by Councillor Brittain and seconded by Councillor Turnbull that the Committee re commend to Council to grant the Relay for Life an exemption to the Noise Bylaw #2000-11 Section 9(1) on June 17, 2011.***

**Motion Carried.**

- e) ADEDA Funding and Governance Agreement**

**Motion:**

***Moved by Councillor Brittan and seconded by Councillor Manzer that the Committee recommend to Council the ADEDA Funding and Governance Agreement.***

**Motion Carried.**

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**f) UNSM Spring Workshop**

**Motion:**

***Moved by Deputy Mayor Bartlett and seconded by Councillor Turnbull that Council approve \$750.00 toward the UNSM Spring Workshop in May at the Digby Pines.***

**Motion Carried.**

**F.3 TIDEVIEW TERRACE**

No report was presented but the Mayor reported information in the Mayor's report.

**F.4 DIGBY AND AREA RECREATION COMMISSION**

No meeting. No report.

**F.5 LIBRARY BOARD**

No meeting. No report.

**F.6 WASTE CHECK**

Report for March was reviewed and accepted.

**F.7 PLANNING ADVISORY COMMITTEE**

No meeting. No report.

**F.8 REGIONAL EMERGENCY MANAGEMENT ORGANIZATION**

No meeting. No report.

**F.9 WATER COMMISSION**

No report. Deputy Mayor Bartlett stated that a plaque and certificate was presented to Leslie Milbury for his years of service on the Water Commission.

**F.10 INDUSTRIAL COMMISSION**

No report was presented but the Mayor reported information in the Mayor's report.

**F.11 DIGBY AREA LEARNING ASSOCIATION**

Report for March was reviewed and accepted.

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**F.12 SENIOR SAFETY BOARD**

No meeting. No report.

**F.13 PESTICIDE COMMITTEE**

No meeting. No report.

**F.14 ANNAPOLIS/DIGBY ECONOMIC DEVELOPMENT AGENCY**

The Council has to appoint a board member to the new ADEDA board.

**Motion:**

***Moved by Councillor Turnbull and seconded by Deputy Mayor Bartlett that Mayor Cleveland be appointed to sit on the ADEDA Board.***

**Motion Carried.**

**F.15 POLICE ADVISORY BOARD REPORT**

Report for February 2011 was reviewed and accepted.

**F.16 AIRPORT COMMITTEE**

No meeting. No Report. The Digby Annapolis Regional Airport is listed in the top 10 projects for the Annapolis Digby Economic Development Agency.

**F.17 MAYOR'S REPORT**

Report for March 2011 was reviewed and accepted.

**F.18 UPPER CLEMENTS PARK**

Report for March 2011 was reviewed and accepted.

**F.19 OCCUPATIONAL HEALTH & SAFETY Report**

Report for March 2011 was reviewed and accepted.

**G. CORRESPONDENCE**

**G.1 Wharf Rat Rally**

Council reviewed the correspondence and the Administrative staff will look into the motions from previous years.

**G.2 Juniper House**

Council moved this request to budget consideration.

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**G.3 Sister Fair, Women in Music and Art – King’s Theatre**  
Council did not give any direction and no motion was made.

**G.4 Sgt. Mark Gallagher Memorial Vocation School Project**  
**Motion:**  
***Moved by Deputy Mayor Bartlett and seconded by Councillor Harvieux that Council table the motion.***  
**Motion Carried.**

**G.5 Linda Fraser – RE: Anaerobic Digester Presentation**  
The CAO of the Municipality is seeing if the Town Council is interested in a Joint Council meeting to listen to a presentation in regards to Anaerobic Digester Presentation. Council is interested in the presentation.

**G.6 ACOA News Release**  
Information item. The Mayor stated that he emailed Mike Comeau and stated that Digby would welcome an ACOA office in Town.

**G.7 Nova Scotia Health and Wellness**  
Information item. The letter will be sent to the Recreation Manager, Bob Powell.

**H. NEW BUSINESS**

**H.1 Fundy Broadband**  
**Motion:**  
***Moved by Councillor Harvieux and seconded by Councillor Brittain that in accordance with subsection 32(1) of the Municipal Services Agreement-Fundyweb Broadband Board, that approval be given to divest the assets of Fundyweb Broadband subject to appropriate arrangements being put in place to protect current system users and legal assurance that there are no re-payment encumbrances (other than vesting of assets and liabilities to the partners in proportion to ownership interests at the time of dissolution.***  
**Motion Carried**



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**H.2 Volunteer Dinner**

There will be a volunteer dinner on April 13, 2011 at the Fire Hall and anyone interested in going please contact Cindy O'Neil before April 8, 2011.

**H.3 Banner**

The Council suggested that we look at getting prices on one or two banners for the Town and if anyone has any information they would like to see on the banners please give to the CAO.

**I. IN CAMERA**

**I.1 Digby Regional Wastewater Project – Personnel (Legal)**

**Motion:**

***Moved by Councillor Turnbull and seconded by Councillor Harvieux that Council move to go into In Camera.***

**Motion Carried.**

Council came out of In Camera.

**J. ADJOURNMENT**

There being no further business the meeting adjourned on motion of Councillor Harvieux and Councillor Matsusaki                      TIME: 9:35 p.m.

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**MAYOR**

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**CLERK**