

**TOWN OF DIGBY  
REGULAR COUNCIL MEETING  
FEBRUARY 7, 2011**

**MEMBERS PRESENT:** Mayor Ben Cleveland  
Deputy Mayor Mike Bartlett  
Councillor Brian Manzer  
Councillor Peter Turnbull  
Councillor Jean Brittain  
Councillor Ron Matsusaki (7:07 p.m.)

**STAFF PRESENT:** Tom Ossinger, CAO  
Susan Rice, Administrative Assistant

**REGRETS:** Councillor Danny Harvieux  
Matthew Raymond, Director of Finance

**A.** The Mayor called the meeting to order at 7:00 PM.

**B. AGENDA**

**B.1 Approval of the agenda**

**Motion:**

***Moved by Councillor Manzer seconded by Councillor Brittain that the agenda of February 7, 2011, be approved with the following addition under New Business H.7 CAP Site Report as presented.  
Motion carried.***

**C. DELEGATION**

None.

**D. MINUTES OF PREVIOUS MEETING**

**D.1 Minutes of January 3, 2011**

**Motion:**

***Moved by Deputy Mayor Bartlett and seconded by Councillor Turnbull that the minutes of January 3, 2011, be approved as presented.  
Motion Carried.***

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**E. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS**

None.

**F. REPORTS**

**F.1 COMMITTEE OF THE WHOLE**

**a) Mr. Mosher's request for purchase of property at 102 West Street**

The CAO stated that Mr. Mosher stated that yes he would like to purchase the property but wanted to know if Council plans to sell the piece of property next to him if he could have the first right of refusal. The CAO mentioned that he will discuss it further in his report.

**Motion:**

***Moved by Councillor Turnbull and seconded by Deputy Mayor Bartlett that Council sell Mr. Mosher 24 ft. of property at 102 West Street at a price of \$7,000 plus all associated fees for subdivision and surveys.***

**Motion Carried.**

Councillor Matsusaki arrived at 7:07 p.m.

**b) Accounts Payable**

**Motion:**

***Moved by Councillor Brittain and seconded by Councillor Manzer that the accounts payable in the amount of \$452,401.81 be approved for payment for the month of December.***

**Motion Carried.**

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**c) Citizen Advisory Committee**

The CAO informed Council that Section 7 and 13 of the Citizen Advisory Committee Policy was amended in regards to the Planning Advisory Committee and the Source Water Protection Committee.

**Motion:**

***Moved by Councillor Brittain and seconded by Councillor Turnbull that Council approve the Citizen Advisory Committee Policy #2010-06 as amended.***

**Motion Carried.**

**d) DARC – World Financial Group Canadian Senior Curling Championship**

**Motion:**

***Moved by Deputy Mayor Bartlett and seconded by Councillor Manzer that Council purchase five squares at a total cost of \$250.00 to implant the Town's logo in the ice for the World Financial Group Canadian Senior Curling Championship and a full page ad in the program.***

**Motion Carried.**

**e) Digby Birthday Party**

**Motion:**

***Moved by Deputy Mayor Bartlett and seconded by Councillor Turnbull that Council approve \$1,600.00 for the Digby's Birthday Party.***

**Motion Carried.**

**F.2 TIDEVIEW TERRACE**

The move day for Tideview Terrace is June 26 or 28, 2011. The Tideview Board is in the process of having the building demolished because if it is not being utilized it will be the Town's responsibility to demolish the building.

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**F.3 DIGBY AND AREA RECREATION COMMISSION**

Report for December was reviewed and accepted.

**F.4 LIBRARY BOARD**

No meeting. No report.

**F.5 WASTE CHECK**

No meeting. No report.

**F.6 PLANNING ADVISORY COMMITTEE**

No meeting. No report.

**F.7 REGIONAL EMERGENCY MANAGEMENT ORGANIZATION**

No meeting. No report.

**F.8 WATER COMMISSION**

No report.

**F.9 INDUSTRIAL COMMISSION**

No report. The Mayor stated that there was a meeting and things are moving forward and another meeting is scheduled for the 14<sup>th</sup> of this month to discuss Tidal Power.

**F.10 DIGBY AREA LEARNING ASSOCIATION**

No report.

**F.11 SENIOR SAFETY BOARD**

Report for December was reviewed and accepted.

**F.12 PESTICIDE COMMITTEE**

No meeting. No report.

**F.13 ANNAPOLIS/DIGBY ECONOMIC DEVELOPMENT AGENCY**

The CAO stated that he will be mentioning information on ADEDA in his report.

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**F.17 CHIEF ADMINISTRATIVE OFFICER'S REPORT**

Report for January 2011 was reviewed and accepted.

**(a) Information Kiosk**

The CAO stated that we have to purchase the material as soon as possible so that we can get half of the cost back.

**Motion:**

***Moved by Deputy Mayor Bartlett and seconded by Councillor Turnbull that Council approve to purchase the material for the information kiosk at a price of \$1,500 and Council build it.***

**Motion Carried.**

**(b) Jim Gaunce's Request**

Mr. Gaunce asked about using a piece of land on Victoria Street for a wood processing plant. In the Land Use Bylaw, it does not mention anything in the bylaw for that use and that it should be added to the Land Use Bylaw. The Mayor stated that Mr. Gaunce wanted his request withdrawn.

**(c) Mr. Mosher Request – West Street**

Discussion ensued on Mr. Mosher's request for the first right of refusal on the property that the Town own's on West Street. Council decided that if the Town decides to sell it that he will be notified that it is being sold but would have to bid on it like any other person. ~~As long as there is a school there Council will not sell it.~~

**(d) NS TRIP**

The Joint Council meeting is set for Thursday, February 17, 2011 at 7 p.m. at the Municipal Office to discuss this issue.

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**(e) Tidal Turbine**

The CAO from the Town and Municipality met to discuss the terms and reporting process of the Tidal Turbines. A contract will be drawn up after the Industrial Commission meeting on the 14<sup>th</sup> of February. Mr. Mike Gushue will set up a temporary office in the Mayor's Office at the Town Hall until the end of April.

**(f) ADEDA Funding Governance Agreement**

The CAO circulated a spreadsheet of the funding agreement and it was discussed. Each Council of the RDA will have to approve the funding request.

**Motion:**

***Moved by Councillor Turnbull and seconded by Deputy Mayor Bartlett that the Town support the working group proposal in the amount of \$16,323.42.***

**Motion Carried**

**(g) WWTP**

This issue will be discussed during the In Camera Session.

**(h) Survey of Harris Road Boundary Line**

The CAO updated Council on the survey of Harris Road and that he met with some of the land owners. A letter will be sent to the home owners asking them to sign an agreement regarding the Harris Road boundary lines.

**F.18 POLICE ADVISORY BOARD REPORT**

No meeting. No report.

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**F.19 AIRPORT COMMITTEE**

No meeting. No Report.

**F.20 MAYOR'S REPORT**

Report for January 2011 was reviewed and accepted.

**F.21 UPPER CLEMENTS PARK**

The report was not circulated in the package but will be emailed to Council this week. The Deputy Mayor gave a verbal report and that Upper Clement's Park won a tourism award.

**G. CORRESPONDENCE**

**G.1 Tri County Regional Science & Technology Expo**

The Council's consensus is to not participate in the Tri County Regional Science and Technology Expo and a letter be sent to them.

**G.2 Trinity Anglican Church**

The Council's consensus is to not participate in the Trinity Anglican Church and a letter be sent to them.

**G.3 UNSM – Bursary Program**

**Motion:**

***Moved by Deputy Mayor Bartlett and seconded by Councillor Turnbull that Council not participate in help funding the Bursary Program for Women in Local Government.***

**Motion Carried.**

**H. NEW BUSINESS**

**H.1 Apple Blossom Festival Closing Dinner in Digby**

**Motion:**

***Moved by Councillor Turnbull and seconded by Deputy Mayor Bartlett that Council approve to host the closing dinner for the Apple Blossom Festival Royal Tour.***

**Motion Carried.**

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**H.2 Appointment of Members to the Nominating Committee and Executive Committee**

**Motion:**

***Moved by Deputy Mayor Bartlett and seconded by Councillor Brittain that Councillor Turnbull and Manzer be appointed to the Nominating Committee.***

**Motion Carried.**

**Motion:**

***Moved by Deputy Mayor Bartlett and seconded by Councillor Turnbull that Councillor Brittain be appointed to the Executive Committee.***

**Motion Carried.**

**H.3 Maud Lewis Tribute**

The Deputy Mayor had an idea about painting the outside of the Visitor Information Centre with paintings from Maud Lewis. The Deputy Mayor stated that he spoke with the Art Gallery of Nova Scotia and he received permission to paint the outside of the VIC as well as sell Maud Lewis merchandise at the VIC. The Deputy Mayor will contact Terry Gilbert to see if she would be interested in painting the outside of the VIC with Maud Lewis paintings. Councillor Brittain stated that if Terry does the paintings she will need to use special paints. The Deputy Mayor will get more information and report back.

**H.4 Medic Request**

Councillor Brittain mentioned that Shirley Watson-Poole stated that there are ten medical students from Dalhousie in the second and third year family practice and would like to come to Digby on a weekend at the end of April to see the area as well as to do some clinical work in the emergency department. There would be a cost to the Town for approximately \$1,000 to help with accommodations, meals and travel expenses.



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**Motion:**

***Moved by Councillor Brittain and seconded by Councillor Turnbull that Council approve up to \$1,000 to bring in 10 medical students from Dalhousie for a weekend to help pay for their accommodations, meals, and travel expenses.***

**Motion Carried.**

**H.5 Solid Waste Resources Bylaw**

**Motion:**

***Moved by Councillor Brittain and seconded by Deputy Mayor Bartlett that Council approve for the first reading of the Solid Waste Resources Bylaw #2011-01.***

**Motion Carried.**

**H.6 Citizen Appointment to Digby Area Recreation**

**Motion:**

***Moved by Councillor Brittain and seconded by Councillor Turnbull that Council approve Bob Handspiker as the Digby Area Recreation Commission citizen appointment.***

**Motion Carried.**

**Citizen Appointment to Digby Water Commission**

**Motion:**

***Moved by Councillor Brittain and seconded by Deputy Mayor Bartlett that Council approve Ron Smith as the citizen representative to the Digby Water Commission.***

**Motion Carried.**

**H.7 CAP Site**

Councillor Brittain gave an update on the CAP Site meeting she attended on January 31, 2011.

**I. IN CAMERA**

**Motion:**

***Moved by Councillor Turnbull and Deputy Mayor Bartlett that we moved to go into In Camera.***

**Motion Carried.**

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Moved out of In Camera.

**J. ADJOURNMENT**

There being no further business the meeting adjourned on motion of  
Councillor Harvieux and Councillor Turnbull                      TIME: 9:30 p.m.

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**MAYOR**

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**CLERK**