

**TOWN OF DIGBY
REGULAR COUNCIL MEETING
NOVEMBER 5, 2012**

STAFF PRESENT: Tom Ossinger, CAO
Matthew Raymond, Director of Finance
Susan Rice, Administrative Assistant

A. CALL TO ORDER

The CAO called the meeting to order at 6:10 p.m.

B. APPOINTMENT OF NEW COUNCIL

Judge Nichols administered the oath of office to Ben Cleveland, Danny Harvieux, Mike Bartlett, Peter Turnbull, Brian Manzer, Jean Brittain, and Bob Handspiker.

C. ROLL CALL

PRESENT: Mayor Cleveland
Councillor Harvieux
Councillor Bartlett
Councillor Turnbull
Councillor Manzer
Councillor Brittain
Councillor Handspiker

D. AGENDA

D.1 Additions/Deletions

Addition under new business J.1 Lighthouse and J.2 Voting Process.

D.2 Agenda

Motion:

Moved by Councillor Harvieux and seconded by Councillor Brittain that the agenda of November 5, 2012, be approved with the following addition under new business J.1 Lighthouse and J.2 Voting Process.

Motion Carried.

E. PRESENTATION

None.

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F. ELECTION OF DEPUTY MAYOR

Councillor Harvieux nominated Councillor Brittain for the Deputy Mayor position.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Bartlett that the Deputy Mayor be Jean Brittain.

Motion Carried.

G. APPOINTMENT OF COMMITTEES

The list of Committee appointments was presented to Council. The Town will be advertising for a citizen representative for Digby Area Recreation Commission. Tideview needs a citizen representative and it has to be approved the province and Tideview is willing to advertise for a citizen representative for the Town and the Town will be notified on who it is.

H. REPORTS

H.1 CAO's Report

Report for October was reviewed and accepted. The Water System Assessment Report and Withdrawal permit has to be done for every water utility and since we use the VanTassell Lake as a backup source we need a permit. This process is very expensive because we need a hydrologist.

H.2 COMMITTEE OF THE WHOLE

A) Accounts Payable

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that the accounts payable in the amount of \$1,220,193.87 be approved as presented.

Motion Carried.

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B) Salt Tenders

Motion:

Moved by Councillor Manzer and seconded by Councillor Handspiker that the salt hauling tender contract be awarded to G.K. Morse and Sons Ltd. for the 2012/2013 winter season at a cost of \$23.45 per ton.

Motion Carried.

H.3 DIGBY AND AREA RECREATION COMMISSION

Report for October was reviewed and accepted. Discussion ensued on the Digby Area Recreation Commission legal agreement in regards to changing the positions of Chair and Vice Chair every two years alternating between the Town and Municipality.

Councillor Harvieux declared a conflict of interest.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that Council approve to change the Digby Area Recreation Commission legal agreement to hold elections every two years for the position of Chair and Vice Chair and that these positions alternate between the Town and Municipality and that the Chair and Vice Chair would not be representatives from the same Municipal Unit.

Motion Defeated.

The CAO will send a letter to Bob Powell informing Digby Area Recreation Commission of Council's motion.

H.4 TOWN CLOCK REPORT

Councillor Turnbull updated Council on the Town Clock and a report was presented.

H.5 DIGBY WATER COMMISSION REPORT

Report for October was reviewed and accepted.

I. CORRESPONDENCE

I.1 Letter from South West Health

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A letter was presented to Council in regards to the progress of the Digby and Area Health Services Centre. The Mayor suggested that a Joint Council meeting be held to discuss doctors and also invite Shirley Watson-Poole and Hubert d'Entremont to come to Council.

I.2 Letter from Norma Selig

Received letter in regards to putting in a sidewalk on Pleasant, Victoria, and St. Mary's Street so that residence of Tideview can go to the mall or Tim Horton's. The Town has received a few of these letters so far. The CAO stated that he has not talked to the Municipality to see if they have received any of these letters and suggested that we forward all the letters to the CAO of the Municipality.

I.3 Letter from Jacqui Wilcox, Occupational Therapist

Received letter in regards to putting in a sidewalk on Pleasant, Victoria, and St. Mary's Street.

J. NOTICE OF MOTIONS

None.

K. NEW BUSINESS

K.1 Lighthouse

Council thanked the Mayor on his involvement in bringing back the lighthouse to Digby from Saint John. The Mayor stated that he will do up a report for Council and also work with a foundation in restoring lighthouses and apply for a grant to do it. Council suggested that this could be a Council project.

K.2 Voting Process

A suggestion was made that they put down their personal experiences and thoughts about the voting process as well as when they went door to door canvassing what citizens talked about.

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The CAO informed Council that he will be attending the AMA Conference in Halifax this week as well as the Director of Finance.

L. IN CAMERA

L.1 Administrative (Staffing)

Motion:

Moved by Councillor Bartlett and seconded by Councillor Turnbull that we move into "In Camera".

Motion Carried

That we move out of "In Camera".

M. ADJOURNMENT

There being no further business the meeting adjourned on motion of Deputy Mayor Brittain and seconded by Councillor Harvieux
TIME: 7:40 p.m.

MAYOR

CLERK