

**TOWN OF DIGBY
REGULAR COUNCIL MEETING
JULY 3, 2012**

MEMBERS PRESENT: Mayor Ben Cleveland
Councillor Jean Brittain
Councillor Danny Harvieux
Councillor Brian Manzer
Councillor Peter Turnbull

STAFF PRESENT: Matthew Raymond, Acting CAO
Susan Rice, Administrative Assistant
Richard Parry, Bylaw Enforcement Officer

Regrets: Deputy Mayor Mike Bartlett
Councillor Ron Matsusaki

A. ROLL CALL/CALL TO ORDER

The Mayor called the meeting to order at 6:00 p.m.

B. Public Hearings

None.

C. AGENDA

C.1 Additions/Deletions

Addition under New Business J.2 Memorial Tree.

C.2 Agenda

Motion:

***Moved by Councillor Harvieux and seconded by
Councillor Manzer that the agenda of June 3, 2012 be
approved with the following additions under New
Business J.2 Memorial Tree.***

Motion Carried.

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D. DELEGATION AND PRESENTATIONS

D.1 CHURCHILL ASHFORD

Mr. Ashford of 71 Mount Street informed Council that the house will be torn down and is waiting for Greg Thomas to bring him two dumpsters. Mr. Ashford mentioned that the house should be down in 30 days if he can get the dumpsters from Mr. Thomas. The Dangerous and Unsightly Administrator stated that there are no outstanding orders on 71 Mount Street. Mr. Ashford stated that he will be leaving the pillars up but will level off the ground and seed it. Demolition permit was discussed and that Mr. Ashford should come to the Town Administration Department to see about the permit. Mr. Ashford stated that he will keep in contact with the Administrator and the Administrator will keep an eye on the progress of the building. The Administrator stated that he will speak to Greg Thomas regarding the dumpsters.

E. MINUTES OF PREVIOUS MEETING

E.1 June 4, 2012

Motion:

Moved by Councillor Brittain and seconded by Councillor Manzer that the minutes of June 4, 2012, be approved as presented.

Motion Carried.

F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

F.1 Leaf and Yard Waste Policy

Discussion ensued on the Leaf and Yard Waste Policy. After a lengthy discussion, Council requested a Leaf and Yard Waste Policy be drafted up for the Committee of the Whole. A suggestion was made that the policy will take effect as of January 1, 2013, and make the public aware of the change of the Leaf and Yard Waste pick up in town.

G. REPORTS

G.1 CAO's Report

There was no CAO report presented.

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G.2 COMMITTEE OF THE WHOLE

A. Accounts Payable

Motion:

Moved by Councillor Brittain and seconded by Councillor Manzer that the accounts payable in the amount of \$225,258.52 be approved as presented.

Motion Carried.

B. Digby Community Education Centre

Motion:

Moved by Councillor Manzer that the Town approve the cost to sponsor the Citizenship Trophy Award for the Digby Community Education Centre Graduation Ceremony.

Motion Carried.

C. Scallop Days Request

Dave Thibodeau, Chair of Scallop Days submitted a letter to Committee of the Whole requesting \$4,500 for the festival and \$1,000 for the Queen as well as the use of Courier Parking Lot, Admiral's Walk, and closure of Water Street from Church Street to Prince William Street on August 12. Discussion ensued on the funding given to the Queen. There was a discussion on the vendors using the Admiral's Walk because they are hooking up to our power supply as well as using the water. There was a suggestion that the vending license fee be looked at and how to charge them due to vendors using the power and water.

Motion:

Moved by Councillor Turnbull and seconded by Councillor Harvieux that the Town approve \$4,500 and \$500 for the Queen as well as the use of the Digby Marina, Courier parking lot, use of Admirals Walk, and closure of Water Street from Church Street to Prince William on August 12 as requested in the Scallop Days letter.

Motion Carried.

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G.3 TIDEVIEW TERRACE

No meeting. No report. The Mayor stated the tenders went out for demolition and the Province will be giving final approval this week. The old Tideview Terrace will be torn down this month.

G.4 DIGBY AND AREA RECREATION COMMISSION

Report for June was reviewed and accepted.

G.5 LIBRARY BOARD

Report for June was reviewed and accepted.

G.6 WASTE CHECK

Report for June was reviewed and accepted.

G.7 PLANNING ADVISORY COMMITTEE

Report for June was reviewed and accepted.

Motion:

Moved by Councillor Brittain and seconded by Councillor Manzer that the Council intends to enter into a development agreement with 3229925 NS Ltd. (PID 30225387) and a public hearing be set for August 2, 2012.

Motion Carried

G.8 REGIONAL EMERGENCY MANAGEMENT ORGANIZATION

No meeting.

G.9 WATER COMMISSION

No report.

G.10 INDUSTRIAL COMMISSION

The Industrial Commission report is included in the Mayor's report. The RFP's has been gone out for the Tidal Project and will close on July 18, 2012.

G.11 DIGBY AREA LEARNING ASSOCIATION

There was no meeting because of there not being a quorum.

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G.12 SENIOR SAFETY BOARD

No meeting. No report.

G.13 ANNAPOLIS/DIGBY ECONOMIC DEVELOPMENT AGENCY

The ADEDA report is included in the Mayor's Report. The Mayor stated that it was their Annual General Meeting.

G.14 POLICE ADVISORY BOARD REPORT

No report. Councillor Harvieux advised Council that there was a meeting and advised that the Town tried to set up a Neighbourhood Watch Program for over two years but due to lack of participation it will be taken off the agenda and try again in the future.

G.15 AIRPORT COMMITTEE

No meeting. No report.

G.16 MAYOR'S REPORT

Report for June was reviewed and accepted.

G.17 UPPER CLEMENTS PARK

No report. The Adventure Park is open.

G.18 OCCUPATIONAL HEALTH & SAFETY REPORT

No meeting. No report.

G.19 DATA Report

No meeting. No report.

H. CORRESPONDENCE

**H.1 Letter from Labour and Workforce Development –
Amendments to Building Code Act**

Information item.

H.2 Resolution Owner-Operator and Fleet Separation Policies

A letter be sent to the MP and MLA informing them that Council discourages

I. NOTICE OF MOTIONS

None.

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Mayor declared a conflict of interest.

J. NEW BUSINESS

J.1 VIC Air Conditioner

Discussion ensued on the quote for air conditioner unit at the VIC.

Motion:

Moved by Councillor Brittain and seconded by Councillor Turnbull that we got three quotes for heat pumps/air conditioner unit for the VIC.

Motion Carried.

J.2 Memorial Tree – ALS

Councillor Turnbull asked about the lady that requested to plant a memorial tree for her husband that died of ALS and when will she be here. The location of the tree to be planted was by the VIC and she is planning to come on July 13, 2012. Councillor Turnbull stated the CAO was to see him in regards to the plaque.

J.3 Admirals Walk Taps

There have been issues in regards to the trailers parking down on Admiral's Walk and hooking up to the Town's water supply system. A suggestion was made that we look at putting on new taps that have keys so people can't use the water. The new taps should be installed at Admiral's Walk and Fishermen's Park. Discussion ensued on back flow device and in the Building Code it mentions that you need a back flow device on outside taps. The staff will talk to the Superintendent to let them know that Council is concerned in regards to the back flow device.

K. IN CAMERA

Motion:

Moved by Councillor Harvieux and seconded by Councillor Turnbull that Council move to go into In Camera to discuss Waste Water Treatment Plant.

Motion Carried.

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Council moved to go out of In Camera.

L. ADJOURNMENT

There being no further business the meeting adjourned on motion of
Councillor Brittain and Councillor Manzer. TIME: 7:30 p.m.

MAYOR

CLERK