

**TOWN OF DIGBY  
REGULAR COUNCIL MEETING  
APRIL 2, 2012**

**MEMBERS PRESENT:** Mayor Ben Cleveland  
Deputy Mayor Mike Bartlett  
Councillor Jean Brittain  
Councillor Danny Harvieux  
Councillor Brian Manzer  
Councillor Peter Turnbull  
Councillor Ron Matsusaki

**STAFF PRESENT:** Tom Ossinger, CAO  
Matthew Raymond, Director of Finance  
Susan Rice, Administrative Assistant

**A. ROLL CALL/CALL TO ORDER**

The Mayor called the meeting to order at 6:00 p.m.

**B. PUBLIC HEARINGS**

None.

**C. AGENDA**

**C.1 Additions/Deletions**

Additions under In Camera K.1 Harris Road and K.2 Staffing.

**C.2 Agenda**

**Motion:**

***Moved by Councillor Turnbull and seconded by  
Councillor Manzer that the agenda of April 2,  
2012 be approved with the following additions under In  
Camera K.1 Harris Road, and K.2 Staffing.***

**Motion Carried.**

**D. DELEGATION AND PRESENTATIONS**

**D.1 Destination Southwest Nova – Jeanette Joudrey**

Jeanette Joudrey of Destination Southwest Nova gave a power presentation to Council and updated Council on DSWNS. A letter was presented requesting \$1,366.00 for this fiscal year. Council referred it to budget consideration. The CAO asked Ms. Joudrey in regards to the PEP funding and she stated that it is status quo.

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**D.2 Tyler Colwell**

Tyler Colwell presented to Council in regards to property at 51 Thomas Road and it is very dangerous and unsightly. Tyler stated that the Administrator of the Dangerous and Unsightly came out in October to look at the property in question and part of the structure was removed. Tyler stated that the property is dangerous and he can't take his kids there. Special Constable Parry stated that an order was written at the end of January and they had 30 days to comply. Work was progressing on the instruction of the order and the Administrator was monitoring the progress. Tyler was very surprised that the Building Inspector did not condemn it. Special Constable Parry stated that he will look into this issue further and bring back his findings to the Committee of the Whole. Tyler asked Council who owns Thomas Road, Mayor Cleveland informed Tyler that he would have to talk to the CAO regarding that.

**E. MINUTES OF PREVIOUS MEETING**

**E.1 MARCH 5, 2012**

**Motion:**

***Moved by Deputy Mayor Bartlett and seconded by Councillor Harvieux that the minutes of March 5, 2012, be approved as presented.***

**Motion Carried.**

**E.2 MARCH 26, 2012 (SPECIAL COUNCIL)**

**Motion:**

***Moved by Councillor Brittain and seconded by Deputy Mayor Bartlett that the minutes of March 26, 2012 be approved as presented.***

**Motion Carried.**

**F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED MINUTES**

**F.1 Second Reading Bylaw #2012-02 "Bylaw to Authorize the Voting by Internet by Telephone"**

**Motion:**

***Moved by Deputy Mayor Bartlett and seconded by Councillor Turnbull that Council approve the second reading of Bylaw #2012-02 "Bylaw to Authorize the Voting by Internet and Telephone."***

**Motion Carried.**

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**G. REPORTS**

**G.1 CAO's Report**

The CAO Report for March was presented. The CAO stated that the boundary line on Harris Road will be discussed in the In Camera discussions.

**G.2 COMMITTEE OF THE WHOLE**

**A. Accounts Payable**

**Motion:**

***Moved by Councillor Brittain and seconded by Councillor Harvieux that Council approve \$214,605.68 for payment.***

**Motion Carried**

**B. Apple Blossom Festival Supper**

**Motion:**

***Moved by Deputy Mayor Bartlett and seconded by Councillor Turnbull that Council approve the expenditure for the Apple Blossom Festival supper on Monday, June 4, 2012, at 5 p.m. with an upper limit of \$1,000.00.***

**Motion Carried.**

**C. Inter municipal Agreement and Solid Waste Transfer Facility**

**Motion:**

***Moved by Councillor Brittain and seconded by Deputy Mayor Bartlett that Council approve the inter municipal agreement and solid waste transfer facility as presented at the Committee of the Whole meeting.***

**Motion Carried.**

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**G.3 TIDEVIEW TERRACE**

No report. The Mayor stated that they are waiting for the final budget to demolish the old Tideview building. The old nurses' residence will be demolished.

**G.4 DIGBY AND AREA RECREATION COMMISSION**

No report.

**G.5 LIBRARY BOARD**

Report for March was reviewed and accepted.

**G.6 WASTE CHECK**

Report for March was reviewed and accepted.

**G.7 PLANNING ADVISORY COMMITTEE**

Report for March was reviewed and accepted. The Chair of the Planning Advisory Committee thanked Council for attending the meetings to update the MPS/LUB. If anyone is interested on coming to the meetings, the Administrative Assistant will notify you when they are meeting.

**Motion:**

***Moved by Councillor Brittain and seconded by Deputy Mayor Bartlett that the Council approve the first reading of the Municipal Planning Strategy and Land Use Bylaw and proceed with a public hearing.***

**Motion Carried.**

The public hearing is scheduled for Monday, May 7, 2012 at 6 p.m.

**G.8 REGIONAL EMERGENCY MANAGEMENT ORGANIZATION**

No meeting.

**G.9 WATER COMMISSION**

Report for March was reviewed and accepted.

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**G.10 INDUSTRIAL COMMISSION**

No report. The Mayor gave a verbal report on the Industrial Commission. The request for proposal has been prepared for the site selection for Tidal Power.

**G.11 DIGBY AREA LEARNING ASSOCIATION**

No report.

**G.12 SENIOR SAFETY BOARD**

No meeting. No report.

**G.13 ANNAPOLIS/DIGBY ECONOMIC DEVELOPMENT AGENCY**

No report.

**G.14 POLICE ADVISORY BOARD REPORT**

No report. Councillor Turnbull stated that the Police Advisory Board went over the Neighbourhood Watch Committee brochure and talked about the RCMP Contract.

**G.15 AIRPORT COMMITTEE**

No report.

**G.16 MAYOR'S REPORT**

No report.

**G.17 UPPER CLEMENTS PARK**

No report.

**G.18 OCCUPATIONAL HEALTH & SAFETY REPORT**

No meeting.

**G.19 DATA Report**

No meeting.

**G.20 Medic**

Councillor Brittain gave a verbal update on the Medic Committee and how successful the trip to Montreal was in recruiting doctors to the area.

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**H. CORRESPONDENCE**

**H.1 Digby Food Bank – Action Item**

The Digby Food Bank is requesting funding and Council's consensus is to move it to budget deliberations.

**H.2 Spring Gala – Action Item**

There was no motion made. A letter will be sent to them wishing them well.

**H.3 Fundy YMCA**

Information item.

**H.4 Digby Area Tourism Association**

**Motion:**

***Moved by Councillor Brittain and seconded by Deputy Mayor Bartlett that Council approve the \$5,000 in kind contribution and the \$5,000 cash goes to budget deliberation.***

**Motion Carried**

The 3 km. loop sign that DATA would like to change will have to be brought to Council before the sign is purchased.

**I. NOTICE OF MOTIONS**

None.

**J. NEW BUSINESS**

**J.1 Financial Requests**

The CAO asked Council in regards to the same annual financial request for grants to organization if Council would like them brought to Council to forward to budget deliberations or can the Administrative Department send it to budget. Council stated that those requests can be moved to budget. The only ones that would be brought to Council would be new requests or ones that have a deadline. Discussion ensued that we need to have a policy in place for these reports. Council requested that more investigation in adopting policy be looked at.

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**J.2 Wharf Rat Rally**

The Wharf Rat Rally is requesting \$20,000 from the Town of Digby and Municipality of Digby to hire a staff person. The CAO stated that he investigated the extra \$10,000 to \$15,000 and it could come from the Community Development section of the 2011/2012 budget. The Municipality of Digby approved giving them \$20,000 and that includes the annual amount they give every year. Discussion ensued with the request. Council would like to see a monthly report from the Wharf Rat Rally so that Council knows what is happening.

**Motion:**

***Moved by Councillor Harvieux and seconded by Deputy Mayor Bartlett that Council have the Wharf Rat Rally a total of \$20,000, \$15,000 comes from 2011/2012 budget and the other \$5,000 comes from the 2012/2013 budget.***  
**Motion Carried**

**K. IN CAMERA**

**Motion:**

***Moved by Councillor Brittain and seconded by Councillor Harvieux that Council move to go into In Camera to discuss Harris Road and Staffing Issues.***  
**Motion Carried.**

**L. ADJOURNMENT**

There being no further business the meeting adjourned on motion of  
Councillor Turnbull and Councillor Harvieux                                 TIME: 8:40 p.m.

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**MAYOR**

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**CLERK**