

**TOWN OF DIGBY
REGULAR COUNCIL MEETING
OCTOBER 7, 2013**

MEMBERS PRESENT: Mayor Ben Cleveland
Deputy Mayor Jean Brittain
Councillor Mike Bartlett
Councillor Brian Manzer
Councillor Peter Turnbull
Councillor Bob Handspiker
Councillor Danny Harvieux

STAFF PRESENT: Tom Ossinger, CAO
Susan Rice, Executive Assistant

REGRETS: Matthew Raymond, Director of Finance

A. ROLL CALL/CALL TO ORDER

The Mayor called the meeting to order at 6:00 p.m.

B. PUBLIC HEARING

None.

C. AGENDA

C.1 Additions/Deletions

There was one addition under new business J.2 UNSM Conference.

C.2 Agenda

Motion:

Moved by Councillor Handspiker and seconded by Councillor Turnbull that the agenda of October 7, 2013, be approved with the following addition under new business J.2 UNSM Conference.

Motion Carried.

D. DELEGATION AND PRESENTATIONS

D.1 Grant Thornton – Presentation of 2012/13 Financial Statements

The auditors presented the financial statements to Council.

Motion:

Moved by Councillor Harvieux and seconded by Deputy Mayor Brittain that Council approve the financial statements for March 31, 2013.

Motion Carried.

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E. MINUTES OF PREVIOUS MEETING

E.1 September 3, 2013

Motion:

Moved by Councillor Turnbull and seconded by Councillor Bartlett that the minutes of September 3, 2013.

Motion Carried.

E.2 September 10, 2013 – Special Council

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Handspiker that the minutes of September 10, 2013.

Motion Carried.

F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

F.1 September 10, 2013 – Development Agreement

The CAO informed Council that the appeal period has now lapsed and no appeals were launched in regards to the development agreement; therefore, the document has been executed today.

G. REPORTS

G.1 CAO's REPORT

The CAO's Report was presented.

Deputy Mayor Brittain asked the CAO in regards to the development on Victoria Street and wanted to know if the other four units will be started before winter. The CAO stated that he has not spoke with the developers but will be sending a letter out soon.

The Mayor and CAO updated Council on the RENS (Regional Enterprise Network).

G.2 COMMITTEE OF THE WHOLE

No report.

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G.3 WASTE CHECK REPORT

The Waste Check Report was presented and Deputy Mayor Brittain informed Council that Waste Check will be received the Region of the Year Award next Wednesday, October 16, 2013, and she will be attending the dinner. Council requested that a congratulations letter be sent to Waste Check for winning the Region of the Year Award.

G.4 LIBRARY REPORT

The library report was presented.

G.5 DIGBY AREA RECREATION COMMISSION

The Digby Area Recreation Commission was presented.

G.6 JOINT POLICE ADVISORY BOARD

Councillor Harvieux updated Council on the new Joint Police Advisory Board.

G.7 AGE FRIENDLY AND SHARED SERVICES MEETING

Councillor Harvieux updated Council on the Age Friendly and Shared Services meeting.

H. CORRESPONDENCE

H.1 Letter from Emergency Management Office

Information item.

H.2 Letter from South West Health

Information item. The letter is requesting funding but Council stated that there will be no funding given until the building has been built and South West Health knows this. Council requested a letter be sent to South West Health asking them to look at someone from the Digby Area to sit on the Digby Community Health Board.

I. NOTICE OF MOTIONS

None.

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J. NEW BUSINESS

J.1 DISSOLUTION OF FUNDY WEB BROADBAND BOARD

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that in accordance with sub section 32(1) of the Intermunicipal Agreement – FUNDYweb Broadband Board, the Town of Digby agrees that the FUNDYweb Broadband Board be dissolved.

Motion Carried.

J.2 UNSM CONFERENCE – HALIFAX, NS

There is a UNSM Conference coming up on November 5-8, 2013, at the Westin in Halifax, NS. If anyone is interested, please let the Executive Assistant know before October 22, 2013.

J.3 AMA CONFERENCE – BADDECK, NS

The CAO stated that both he and the Director of Finance will be away at the AMA Conference in Baddeck and that during his absence that Bruce Murley; Director of Public Works would be the Acting CAO.

K. IN CAMERA

None.

L. ADJOURNMENT

There being no further business the meeting adjourned on motion of Councillor Harvieux and Councillor Bartlett 7:00 p.m.

MAYOR

CLERK