

**TOWN OF DIGBY
REGULAR COUNCIL MEETING
JULY 2, 2013**

MEMBERS PRESENT: Mayor Ben Cleveland
Deputy Mayor Jean Brittain
Councillor Mike Bartlett
Councillor Brian Manzer
Councillor Peter Turnbull
Councillor Bob Handspiker
Councillor Danny Harvieux

STAFF PRESENT: Tom Ossinger, CAO
Matthew Raymond, Director of Finance
Susan Rice, Executive Assistant
Linda Theriault, NSCC Student, Job Training Program

A. ROLL CALL/CALL TO ORDER

The Mayor called the meeting to order at 6:00 p.m.

B. PUBLIC HEARING

None

C. AGENDA

C.1 Additions/Deletions

1. Canada Day Update

C.2 Agenda

Motion:

***Moved by Councillor Bartlett and seconded by
Councillor Handspiker that the agenda of July 2, 2013, be
approved with the following addition under new business
J.2 Canada Day Update.***

Motion Carried.

D. DELEGATION AND PRESENTATIONS

**D.1 Glenn Dunn and Laura Simmons-Wharf Rat Rally-
Permission and Traffic Plan**

Glenn Dunn and Laura Simmons of the Wharf Rat Rally presented the Traffic Alterations Proposal and Special Requests to Council. There were two major changes from last year and they are as follows; one is to make First Avenue one way southbound and the other change is to shut the traffic lights off at the corner of Victoria Street and Warwick Street on Saturday,

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August 31, 2013, between 10 a.m. and 2 p.m. There will be an RCMP Officer dedicated to do traffic control at the lights when they are shut off. This was a suggestion from the RCMP. The CAO stated that he already spoke with Cpl. MacDonald in regards to this. Discussion ensued.

E. MINUTES OF PREVIOUS MEETING

E.1 June 3, 2013

Motion:

Moved by Deputy Mayor Jean Brittain and seconded by Councillor Harvieux that the minutes of June 3, 2013, be approved as presented.

Motion Carried.

F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

F.1 Town Clock

The Town Clock has been ordered and will be shipped in September.

G. REPORTS

G.1 CAO's REPORT

The CAO's Report was presented.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that Council approve the purchase of the new file server at a cost of \$5,456.47 tax included in the 2013/14 budget.

Motion Carried.

The CAO updated Council that a request for proposal was sent to the Minister in regards to getting funds to do an organizational review. The government will only pay for 50% of the total cost and the CAO has not heard anything as yet.

G.2 COMMITTEE OF THE WHOLE REPORT

The Committee of the Whole report was presented.

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Motion:

Moved by Councillor Bartlett and seconded by Councillor Harvieux that Council purchase the property located at 98 Carleton Street, PID #30224109, and Assessment Account #04417968 in the amount of \$12,455.38 through the tax sale process and that the funds come from the capital reserve.

Motion Carried

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Handspiker that the capital grant given to the Digby Area Health Services Charitable Foundation be 10.4% of the budget for the medical centre but not to exceed the maximum amount of \$250,000.

Motion Carried.

Motion:

Moved by Councillor Handspiker and seconded by Councillor Bartlett that Council approve the Public Works General Labourer Job Description.

Motion Carried.

G.3 DIGBY AREA LEARNING ASSOCIATION

The DALA Report was presented. Councillor Handspiker attended the Graduation Ceremony on June 26, 2013, and presented a Citizenship Trophy Award. DALA has a building at Cornwallis Park and they are looking at selling it because of the cost to heat and renovate is too much. There are a few people looking at purchasing the property.

G.4 WASTE CHECK

The Waste Check Report was presented.

G.5 LIBRARY BOARD

The Library Board Report was presented.

H. CORRESPONDENCE

H.1 Municipality of Digby – Dialysis Unit

Information item.

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H.2 City of Prince Rupert

Information item.

H.3 Society for the Friends of Ferals

A letter was presented to Council in regards to them donating cat food to the Friends of Feral. Council asked the Administration staff to find out what kind of cat food they want and what size of bag. Deputy Mayor asked to find out how much approximately it would cost to purchase cat food for a year.

H.4 Digby Scallop Days

A lengthy discussion was had on the Digby Scallop Days funding request.

Motion:

Moved by Councillor Bartlett and seconded by Councillor Manzer that Council approve \$4,500 for Scallop Days and \$500 for the Scallop Days Queen.

AYES

**Councillor Harvieux
Councillor Handspiker
Councillor Turnbull
Councillor Manzer
Councillor Bartlett
Mayor Cleveland
Motion Carried.**

NAYS

Deputy Mayor Brittain

Motion:

Moved by Councillor Harvieux and seconded by Councillor Handspiker that the request to use town facilities be approved as follows:

- 1. Usage of the Marina from August 7 – 11, 2013.***
- 2. Saturday, August 10th usage of the Courier Parking Lot from 4 p.m. to 9 p.m.***
- 3. Water Street closure on Sunday, August 11th from Church to Prince William Street from 8 a.m. to approximately 6 p.m.***

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- 4. *Logistic Committee will meet with Bruce to discuss normal activities for the Public Works Crew.***
- 5. *Use of Admiral's Walk from August 7-11, 2013 for the vendors, as well as grant us the authority to control the vending permits for the weekend.***

Motion Carried.

H.5 Wharf Rat Rally Request

Motion:

Moved by Councillor Harvieux and seconded by Councillor Turnbull that Council approve the Wharf Rat Rally request for the traffic alteration proposal and the following special requests:

- 1. Permission to use the two parking lots at Digby Centre as well as the Admiral's Walk and parking lot in the front of the Wall of Fame. No food vendors in the Marina parking lot, promenade area in centre of town. Permission to use the area around the baseball field on Church and Victoria Street for vendors if necessary.***
- 2. Permission to use the boardwalk area from Dockside Restaurant to behind Marshall's Gifts for vendors and small entertainment purposes.***
- 3. Permission to act as official licensing agents of vendors with the two parking lots at Digby Centre, Admiral's Walk, the Board walk parking lot at the Wall of Fame and baseball field with allowance for camping privileges for any vendor displaying a WWR vendor permit.***
- 4. That the "Event Fee" for the 2013 9th Annual Wharf Rat Rally be waived as was generously done for previous years' events.***
- 5. Permission to use Centre Stage and Band Stand for entertainment events, such as bands and tattoo competitions.***

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6. Permission to use the Admiral's Walk rotunda for entertainment events such as dance troupes and bands.

7. Permission to have the water and electricity turned on along Admiral's Walk for which the Wharf Rat Rally Motorcycle Association will collect a fee and transfer it to the town.

8. Availability of town staff to oversee the Heritage Centre, its garbage receptacle and washroom and shower facilities.

Motion Carried.

Any financial request will be brought forward to budget.

I. NOTICE OF MOTIONS

None.

J. NEW BUSINESS:

J. 1 RENS

(A) Draft of Memorandum of Agreement

A draft agreement was presented to Council. If Council has any concerns with the memorandum of agreement, they should inform the Mayor and CAO by email.

(B) Funding Calculation Options and Proposed Budget

The CAO presented the different funding options and Council suggested that they like option 3 & 4. Option 3 is being promoted highly to the different units. The Mayor stated that if we don't partner with RENS that do not ask the province for any funding for Economic Development. Discussion ensued. The final agreement will not be done for a little while but will be brought up to Council for final approval.

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J.2 CANADA DAY

Councillor Harvieux thanked all Councillors that helped out as well as the Executive Assistant. This was the first time in 9 years that it rained but it still went very well.

J.3 TOWN OF DIGBY BIRTHDAY

Councillor Turnbull stated that we were rained out as well as no power but the Admiral Digby Museum function was still on and it went well as well as the Breakfast.

J.4 JOE CASEY HUMANITARIAN AWARD

Councillor Turnbull stated that Terry Gilbert received the Joe Casey Humanitarian Award and it went very well. Councillor Turnbull thanked the Executive Assistant for her help.

J.5 PORTION OF ANNAPOLIS BASIN CLOSED

The CAO informed Council that he received an email that there was a portion of the Annapolis Basin closed due to e.coli but it was not the Town's fault this time it was due to the high amounts of rain fall.

L. ADJOURNMENT

There being no further business the meeting adjourned on motion of Councillor Harvieux and Councillor Handspiker 7:08 p.m.

MAYOR

Clerk