

**TOWN OF DIGBY
REGULAR COUNCIL MEETING
JANUARY 7, 2013**

MEMBERS PRESENT: Mayor Ben Cleveland
Deputy Mayor Jean Brittain
Councillor Mike Bartlett
Councillor Danny Harvieux
Councillor Brian Manzer
Councillor Peter Turnbull
Councillor Bob Handspiker

STAFF PRESENT: Tom Ossinger, CAO
Matthew Raymond, Director of Finance
Susan Rice, Executive Assistant
Richard Parry, Bylaw Enforcement Officer

A. ROLL CALL/CALL TO ORDER

The Mayor called the meeting to order at 6:00 p.m.

B. AGENDA

B.1 Additions/Deletions

Addition under new business J.3 Digby Area Recreation Commission Citizen Representative, J.4 Upcoming Meetings, RENS, and J.5 Council Visionary Session.

B.2 Agenda

Motion:

Moved by Councillor Handspiker and seconded by Councillor Turnbull that the agenda of January 7, 2013, be approved with the following additions under new business J.3 Digby Area Recreation Commission J.4 Upcoming Meetings, RENS, and J.5 Council Visionary Session and also to hear the delegation and presentations before the public hearing.

Motion Carried.

C. DELEGATION AND PRESENTATIONS

C.1 PRESENTATIONS

The Digby Scotiabank Employees and President of the Masonic Lodge were presented with certificates in helping raise funds for the Town Clock that will be erected in June 2015.

**DIGBY TOWN COUNCIL
REGULAR MEETING
JANUARY 7, 2013**

C.2 Julie MacLean – CBDC

Ms. MacLean of CBDC gave a power point presentation to Council on what services they offer in the Town of Digby, Municipality of Digby, and Municipality of Clare. She outlined the different types of loans they give out. Ms. MacLean presented the annual report 2011-12 to the Council. The Mayor thanked Ms. MacLean for the presentation.

D. PUBLIC HEARINGS

D.1 Order to Demolish – 117 Queen Street

The Administrator gave history to Council in regards to 117 Queen Street. This issue has been going on since June 1997. The Administrator asked Council to approve the order to demolish 117 Queen Street under the name of Questionable Ventures. The Administrator outlined all the items that Questionable Ventures had to do to make the building safe and it has not been done as of today. Ulric Schlawitz was in attendance at the public hearing and made comments as to the building in question. Mr. Schlawitz stated that building has been vandalized because there has been no police presence around. Mr. Schlawitz stated that one of the reasons he has not done work in the building is because of the windows being boarded up and there is no light but he could have taken the boards off and replaced it with glass. Mr. Schlawitz stated that there are no shingles blowing off the building. The Town has to make a decision on the property because it is unsafe. The Council asked Mr. Schlawitz again if he has any future plans for the building but he did not at the time. Councillor Handspiker stated that he does not want to see any emergency responders hurt because the building is unsafe if there ever happened to be a fire at the building. The CAO read two sections of the Municipal Government Act to Council. The sections were 346 subsection (2) and (3) and section 347. The CAO will provide a copy of these two sections to Mr. Schlawitz.

**DIGBY TOWN COUNCIL
REGULAR MEETING
JANUARY 7, 2013**

Motion:

Moved by Councillor Bartlett and seconded by Councillor Handspiker that the Council approve the order to demolish 117 Queen Street.

Motion Carried.

E. MINUTES OF PREVIOUS MEETING

E.1 December 3, 2012

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Bartlett that the minutes of December 3, 2012, be approved with the following change on page 4 under G.5 Annapolis/Digby Economic Development Agency replace the word but with cut.

Motion Carried.

F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

None.

G. REPORTS

G.1 CAO's Report

The CAO's Report was presented. The CAO informed the Council that the Director of Finance, Norman Levesque and himself met to discuss IT Services. Mr. Levesque is the IT person for the Municipality of Digby. Discussion ensued. The Council's consensus is to look into it further and bring back his findings to the next meeting.

G.2 COMMITTEE OF THE WHOLE

A) Accounts Payable

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Manzer that the accounts payable in the amount of \$224,098.90 be approved for payment.

Motion Carried.

Councillor Manzer declared a conflict of interest.

**DIGBY TOWN COUNCIL
REGULAR MEETING
JANUARY 7, 2013**

B) Approve names to private roads

Motion:

Moved by Councillor Handspiker and Councillor Bartlett that Council approve the names to the private roads as follows:

- a) Property PID #30226609, Private Road that intersects Mount Street is assigned the name Parker Drive;***
- b) Property PID #30226609, Private Road that intersects Parker Drive is assigned the name Laura Lane.***
- c) Property PID #30225387, Private Road that intersects Victoria Street is assigned the name Surfside Drive.***

Motion Carried.

C) Adhoc Committee for Social Events

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that Council approve Councillor Bartlett, Handspiker, and members of the Administration Staff to sit on the Adhoc Committee for Social Events.

Motion Carried.

D) Age Friendly Community

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that Council approve the October 12, 2012, document Age Friendly Communities Nova Scotia Implementation Summary Report of Community Consultation with Municipality of District of Digby and the Town of Digby for acceptance as the final report of the local Age Friendly Report for Community Consultation.

Motion Carried.

G.4 Senior Safety

The Senior Safety Report was presented.

**DIGBY TOWN COUNCIL
REGULAR MEETING
JANUARY 7, 2013**

H. CORRESPONDENCE

H.1 Letter from Premier Darrell Dexter
Information item.

I. NOTICE OF MOTIONS

None.

J. NEW BUSINESS

J.1 JOINT POLICE ADVISORY BOARD

This Police Advisory Board was discussed at the Joint Council meeting to discuss if we need two separate Police Advisory Boards or a Joint Police Advisory Board. Councillor Harvieux stated that we have a Police Advisory Board meeting scheduled for January 21 to discuss this and will bring back his findings to the next meeting.

J.2 St. Mary's/Victoria Street Intersection

The St. Mary's/Victoria Street intersection was discussed at the Joint Council meeting and a discussion was that we look at making it a three-way stop and speed signs posted to make it safe. The CAO will contact the Traffic Authority in regards to this issue and bring back his findings to the next meeting.

J.3 Digby Area Recreation Commission

The CAO stated to Council that we advertised for citizen representatives for the Police Advisory Board, Upper Clements Park, and Tri-County Housing Authority but had no response. We will hold off on putting out another advertisement until we see what happens to the Police Advisory Board.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Handspiker that Council appoint Shawna Curry as the new citizen representative for the Digby Area Recreation Commission.

Motion Carried.

**DIGBY TOWN COUNCIL
REGULAR MEETING
JANUARY 7, 2013**

A letter will be sent to Ms. Shawna Curry informing her that she is the new citizen representative for Digby Area Recreation Commission.

J.4 Upcoming Meetings/RENS

The Mayor informed Council that if any Councillor can attend the general Town Caucus meetings. As well there is a meeting scheduled on January 9 in Yarmouth to discuss RENS. There is a meeting scheduled for January 21, at 1 p.m. in Windsor and if the weather is bad it will be done by teleconferencing. The Mayor and CAO will be attending a meeting on June 17 to discuss RENS.

J.5 Council Visionary Session

The Mayor stated that he would like to set a date for the Council Visionary Session on February 9, 2012, at 9 a.m. If anyone has any issues they would like on the agenda, please email them to the Mayor.

K. IN CAMERA

K.1 Land

Motion:

Moved by Councillor Turnbull and seconded by Councillor Handspiker that we move to go into In Camera.

Motion Carried.

Moved out of In Camera.

L. ADJOURNMENT

There being no further business the meeting adjourned on motion of Councillor Harvieux and Turnbull TIME: 8:07 p.m.

MAYOR

Clerk