

**TOWN OF DIGBY
REGULAR COUNCIL MEETING
TOWN HALL
June 2, 2014**

MEMBERS PRESENT: Mayor Ben Cleveland
Deputy Mayor Jean Brittain
Councillor Mike Bartlett
Councillor Brian Manzer
Councillor Peter Turnbull
Councillor Danny Harvieux

STAFF PRESENT: Tom Ossinger, CAO
Matthew Raymond, Director of Finance
Leslie Young, Accounts Payable Clerk
Richard Parry, By Law Enforcement Officer/Special Constable

REGRETS: Councillor Bob Handspiker

A. ROLL CALL/CALL TO ORDER

The Mayor called the meeting to order at 7:05 p.m.

B. PUBLIC HEARING

None.

C. AGENDA

C.1 Additions/Deletions

There were two additions under new business J.1 Purchase and Sale Agreement and J.2 Letter from Wharf Rat Rally.

C.2 Agenda

Motion:

Moved by Councillor Harvieux and seconded by Deputy Mayor Brittain that the agenda of June 2, 2014 is approved with the following additions under new business J.1 Purchase and Sale Agreement J.2 Letter from Wharf Rat Rally.

Motion Carried.

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D. DELEGATION AND PRESENTATIONS

None.

E. MINUTES OF PREVIOUS MEETING

E.1 May 5, 2014

Motion:

***Moved by Councillor Harvieux and seconded by Councillor Turnbull that the minutes of May 5, 2014, be approved.
Motion Carried.***

***Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that we rescind the Motion that Council approve the \$3333.33 to the Digby and Area Health Services Charitable Foundation.
Motion Carried.***

E.2 Special Council Meeting May 20, 2014

Motion:

***Moved by Deputy Mayor Brittain and seconded by Councillor Harvieux that the minutes of the May 20, 2014 Special Council Meeting be approved as presented.
Motion Carried.***

F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

None.

G. REPORTS

G.1 CAO's REPORT

The CAO wanted to advise council that since our Animal control officer retired we are without a licensed officer. The very least option the CAO feels would be is to obtain a list of licensed people from DNR that we can give to residents that are in need of someone.

The CAO also informed council that we have 2 properties that did not sell at tax sale. The CAO discussed the options that are

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available to council. The CAO will research the options and report back at a later meeting.

The 1 Ton truck has been removed from the road and will have to be given consideration at the capital budget meeting as we are currently renting a truck; the Director of Public Works is exploring options for a replacement as to the required size and what is needed to perform the tasks required.

G.2 COMMITTEE OF THE WHOLE

a) Noise By-Law first reading

Motion:

Moved by Councillor Harvieux seconded by Councillor Bartlett that the Noise By-Law be approved for first reading.

Ayes

**Councillor Turnbull
Councillor Harvieux
Councillor Manzer
Councillor Bartlett
Motion Carried.**

Nays

Deputy Mayor Brittain

b) Provision of Work Apparel Policy

Motion:

Moved by Councillor Harvieux and seconded by Councillor Bartlett that Council approve the Provision of Work Apparel Policy.

Motion Carried.

c) Vacation Policy

Motion:

Moved by Councillor Manzer and seconded by Councillor Turnbull that Council approve the Vacation Policy.

Motion Carried.

d) Paid Holiday Policy

Motion:

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***Moved by Councillor Bartlett and seconded by Councillor Harvieux that Council approve the Paid Vacation Policy.
Motion Carried.***

e) Sick Leave Policy

Motion:

***Moved by Councillor Bartlett and seconded by Deputy Mayor Brittain that Council approve the Sick Leave Policy.
Motion Carried.***

f) Repeal of Safety Boot Policy #2000-03

Motion:

***Moved by Deputy Mayor Brittain and seconded by Councillor Bartlett the Repeal of the Safety Boot Policy #2000-03.
Motion Carried.***

g) Lobster Bash Street Closure on Montague Row and Water Street from Mount Street to Church Street

Motion:

***Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull the street closure on Montague Row and Water Street from Mount Street to Church Street.
Motion Carried.***

Lobster Bash hold a semi truck show and shine, truck pulls and parade of lights on June 29, 2014 and street closure on Water Street, Birch Street and a portion of Montague Row.

Motion:

***Moved by Councillor Harvieux seconded by Councillor Turnbull that the Lobster Bash holds a semi truck show and shine, truck pulls and parade of lights on June 29, 2014 with evidence of proper insurance coverage.
Motion Carried.***

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- h) Amendment to Policy #2009-02 Low Income Property Tax Exemption changing the tax reduction to \$250.00 and the total annual household income to \$22,000.00 per year.**

Motion:

Moved by Councillor Turnbull that the amendment to Policy #2009-02 Low Income Property Tax Exemption for households with an income of \$20,000.00 to \$22,000.00 and a tax reduction of \$250.00.

Motion Carried.

- i) Disposal of Surplus School Property Policy**

Motion:

Motion by Deputy Mayor Brittain and seconded by Councillor Harvieux that council approve the Disposal of Surplus School Property Policy.

Motion Carried.

G.3 DARC Report

The DARC report was presented.

G.4 Waste Check Report

No report. The CAO's are still working with Waste Check to finalize their budget and are hoping to have a final budget ready for the next meeting.

H. CORRESPONDENCE

H.1 Letter from Active Living Coordinator-Cara Sunderland

Discussion ensued regarding the request for increase lighting along the lower section of Victoria Street for night time walkers. The Director of Finance indicated that the request comes at a time when adding an additional light would be possible and it's something we can explore due to the fact we are in the change to purchasing our own streetlights. Also the request from the Active Living Coordinator to purchase and erect pedestrian signage along lower Victoria Street and Racquette Road though

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funding from Walkabout Nova Scotia, and will be installed by the public works department.

Motion:

Moved by Councillor Turnbull seconded by Councillor Bartlett that the Active Living Coordinator purchase the signage and posts and have public works department install the signs when ready.

Motion Carried.

H.2 Letter from Fundy Complex-Dean Kenley

Discussion ensued regarding the request that came from Mr Kenley for extension for Noise By-Law for summer events. Council will not have the new Noise By-Law in effect for the weekend of the Lobster Bash.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Bartlett that the Fundy Complex be given an extension to the noise by-law for July 5th, 2014 from 11:00 pm to 1:00 am.

Motion Carried.

H.3 Letter from South West Health

The Mayor said that we gave no indication to South West Health that we would cover the costs for this visit. The Mayor suggests that we draft a letter to South West Health indicating that requests for funding should be done through the Charitable Health Foundation.

H.4 Letter from Digby Area Learning Association

Discussion ensued on what the Towns responsibility will be in regards to the finances of this project council does not want to be held responsible for financial responsibility for this project. They are looking for a channel to funnel the money through and that is what they are asking from the town.

Motion:

Moved by Councillor Turnbull and seconded by Councillor Harvieux that the town agree to partner with DALA for the grant application for funding.

Motion Carried.

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I. NOTICE OF MOTIONS

None.

J. NEW BUSINESS

J.1 LED Streetlights

The Director of Finance is suggesting that council enter into an agreement with NSPI for the purchase the existing streetlights at a cost of \$91,118.34 plus HST.

Motion:

Moved by Councillor Bartlett and seconded by Councillor Harvieux that the Town of Digby enter into a purchase and sale agreement with NSPI for \$91,118.34 plus HST for the purchase of the existing streetlights.

J.2 Wharf Rat Rally

The traffic plan submitted from Wharf Rat Rally is being deferred To the Committee of the Whole for consideration.

K. IN CAMERA – Legal and Contractual

Motion:

Moved by Councillor Harvieux and seconded by Councillor Turnbull that Council move into In Camera.

Motion Carried.

Council move out of In Camera.

L. ADJOURNMENT

There being no further business the meeting adjourned on motion of Councillor Harvieux and Councillor Turnbull 9:38 p.m.

MAYOR

CLERK