

**TOWN OF DIGBY
REGULAR COUNCIL MEETING
TOWN HALL
November 2, 2015**

MEMBERS PRESENT: Mayor Ben Cleveland
Deputy Mayor Jean Brittain
Councillor Brian Manzer
Councillor Bob Handspiker
Councillor Mike Bartlett
Councillor Danny Harvieux
Councillor Peter Turnbull

STAFF PRESENT: Tom Ossinger, Chief Administrative Officer
Leslie Young, Executive Assistant

REGRETS: Matthew Raymond, Director of Finance

A. ROLL CALL/CALL TO ORDER

The Mayor called the meeting to order at 6:00 p.m.

B. PUBLIC HEARING

None.

C. AGENDA

C.1 Additions/Deletions

There are one addition to the agenda under In Camera K.1 Personnel.

C.2 Agenda

Motion:

Moved by Councillor Bartlett and seconded by Councillor Turnbull that the Agenda of November 2, 2015 be approved with one addition under In Camera K.1 Personnel.

Motion Carried.

D. DELEGATION AND PRESENTATIONS

D.1 None.

E. MINUTES OF PREVIOUS MEETING

E.1 October 5, 2015

Motion:

Moved by Councillor Harvieux and seconded by Deputy Mayor Brittain that the Minutes of October 5, 2015 be approved as presented.

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Motion Carried.

F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

The property at 58 Water Street will soon be coming up for tax sale by tender the Mayor has spoken to one interested party that may be interested in bidding when it comes for public tender.

G. REPORTS

G.1 CAO's Report

The plow truck tenders were reviewed and a recommendation will be coming forward under new business. The property located at 58 Water Street will soon be advertised for tax sale by tender. The tender documents are currently being reviewed by Legal Counsel. The ERP workshop was a surprise to those who were in attendance as they felt that a decision was already made and our input was not part of the consideration. Digby Disabilities has contacted the CAO they are looking for a location for a 40 week program a monthly rental fee has been negotiated and we wait and see if the funding for this program is approved and if it is the program may start as early as January 2016. The Industrial Park RFP for a Development and Engineering Pre-design is now on the NS Procurement Site is closing on November 27, 2015. The Town Caucus meeting will take place at the UNSM Conference on Wednesday night at 7 PM. The Town of Digby expressed interest in E Voting By Law and Bulk purchase for the upcoming 2016 election the procurement for this service has closed and the recommendation should be coming very soon we are not committed to this service if Council does not agree with the decision made by HRM.

G.2 Committee of the Whole

The Committee of the Whole is recommending to Council the approval of the lease agreement for the Mount Street School between The Governing Council of the Salvation Army and the Town of Digby.

Motion:

Moved by Councillor Turnbull and seconded by Councillor Bartlett the lease agreement for the Mount Street School between the Governing Council of the Salvation Army of Canada and the Town of Digby be approved.

Motion Carried.

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G.3 Digby and Area Recreation Commission Report

The report was included in the package. Deputy Mayor Brittain thought the recent recreation conference held at The Digby Pines was a successful conference and the location was ideal.

G.4 Library Board Report

The report was included in the package.

G.5 Waste Check Report

The report was included in the package. Deputy Mayor Brittain wanted to mention about the Extended Producer Responsibility workshop she attended. More information will be coming forward about this.

G.6 DALA Report

The report was included in the package.

H. CORRESPONDENCE

H.1 None.

I. NOTICE OF MOTIONS

I.1 None.

J. NEW BUSINESS

J.1 Second Reading of By Laws

(a) Minimum Rental Housing Units Standards By-Law#2015-01
Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Handspiker that the Minimum Rental Housing Units Standards By-Law # 2015-01 be approved for seconded reading.
Motion Carried.

J.1 Second Reading of By Laws

(b) Building By-Law #2015-02

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Harvieux that the Building By-Law #2015-02 be approved for seconded reading.
Motion Carried.

J.2 Tender-Equipment Purchase-5 Ton Axle Salt Truck

The CAO updated the Council on the tenders that were received. There were six in total. All of the tenders were evaluated in two stages first the chassis and then the spreader body and plow. Silvers garage met

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or exceeded the requirements for a chassis. Reference checks were conducted. After a thorough investigation staff are recommending the tender for the 5 ton plow truck be awarded to Silver's Garage for the purchase of a 2016 International Workstar truck with a Tenco Spreader body and 11' reversible plow.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Handspiker that the tender be awarded to Silver's Garage in the amount of \$155,427.90 plus HST for the purchase of a 2016 International Workstar equipped with a Tenco Spreader body and 11' reversible plow.

Motion Carried.

K. IN CAMERA

K.1 Personnel

Motion:

Moved by Councillor Harvieux and seconded by Deputy Mayor Brittain that Council move to In Camera.

Motion Carried.

Council moved out of In Camera.

L. ADJOURNMENT

Motion:

There being no further business the meeting adjourned on motion of Councillor Harvieux and seconded by Councillor Handspiker at 7:11 p.m.

Motion Carried.

MAYOR

CLERK