

**TOWN OF DIGBY  
REGULAR COUNCIL MEETING  
TOWN HALL  
August 4, 2015**

**MEMBERS PRESENT:** Mayor Ben Cleveland  
Deputy Mayor Jean Brittain  
Councillor Brian Manzer  
Councillor Peter Turnbull  
Councillor Bob Handspiker

**STAFF PRESENT:** Tom Ossinger, CAO  
Matthew Raymond, Director of Finance  
Leslie Young, Executive Assistant

**REGRETS:** Councillor Mike Bartlett  
Councillor Danny Harvieux

**A. ROLL CALL/CALL TO ORDER**

The Mayor called the meeting to order at 6:00 p.m.

**B. PUBLIC HEARING**

None.

**C. AGENDA**

**C.1 Additions/Deletions**

There are two additions to the agenda under New Business J.1 Queen Elizabeth Tea Report and J.3 Letter from S/Sgt Rocky Calhoun.

**C.2 Agenda**

**Motion:**

***Moved by Councillor Handspiker and seconded by Deputy Mayor Brittain that the Agenda of August 4, 2015 be approved with two additions under New Business J.1 Queen Elizabeth Tea and J.3 Letter from S/Sgt Rocky Calhoun.***

**Motion Carried.**

**D. DELEGATION AND PRESENTATIONS**

**D.1 Grant Thornton-Consolidated Financial Statements**

Gloria Banks from Grant Thornton presented to the Council the Town of Digby Consolidated Financial Statements. The audit committee has met with Gloria prior to tonight to do a thorough review of the statements. Gloria reviewed the independent auditor's report with Council as well as the management's responsibility. The Town of Digby Consolidated

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Statement of Operations year end March 31, 2015 revenue and expenditures were reviewed with the Council.

**Motion:**

***Moved by Deputy Mayor Brittain and seconded by Councillor Handspiker that the Consolidated Financial Statements for the year ended March 31, 2015 be approved as presented.***

**Motion Carried.**

**D.2 Director of Finance Non-Consolidated Financial Statements**

The Non-Consolidated Financial Statements will be reviewed at a later time.

**E. MINUTES OF PREVIOUS MEETING**

**E.1 July 6, 2015**

**Motion:**

***Moved by Councillor Turnbull and seconded by Councillor Manzer that the Minutes of July 6, 2015 be approved as presented.***

**Motion Carried.**

**F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS**

None.

**G. REPORTS**

**G.1 CAO's REPORT**

The CAO has been in contact with the Salvation Army the organization is interested in leasing the Mount Street School and they would like to bring a group of folks from their Halifax office to have a look at the property this week. The CAO also wanted to review with Council the negative motion vs positive motion the important thing to note is that any motion can be a positive motion. The consultant's report for the Digby Water Commission salt water intrusion assessment as well as the well inference assessment are now completed by AECOM. The result of the salt water intrusion assessment indicates that salt should not be used for road de-icing within 250 m of the water supply therefore we need to notify TIR of the change from salt to sand along Victoria Street due to the location of Well #3 to the road. The conclusion on the well inference assessment indicates that under the current water withdrawal rates municipal wells do not have a

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noticeable interference effect on the residential wells within 500m of the wells.

**G.2 Digby Water Commission Report**

The Digby Water Commission has reviewed the trail development proposal and is now recommending to Council the Vantassell Lake trail development with the required amendments to the Source Water Protection Plan.

**Motion:**

***Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that Council approval the proposed trail development at Vantassell Lake pending the required amendments to the Source Water Protection Plan.***

**Motion Carried.**

**H. CORRESPONDENCE**

**H.1 Letter from Minister of Municipal Affairs**

Under the MGA the Minister of Municipal Affairs must provide a twelve month notice to the UNSM of any provincial legislation, regulation or administrative actions that could have effect on the municipalities this letter is an information item.

**H.2 Letter from HMCS Acadia**

HMCS Acadia is requesting a donation for fireworks for the final graduation parade on August 13, 2015 in the past we have supported them with a donation of \$200.00.

**Motion:**

***Moved by Councillor Handspiker and seconded by Councillor Turnbull that Council approve \$200.00 for HMCS Acadia fireworks.***

**Motion Carried.**

**I. NOTICE OF MOTIONS**

**I.1** None.

**J. NEW BUSINESS**

**J.1 Queen Elizabeth Tea Report**

A meeting was held with the events committee as well as the Admiral Digby Museum and the Municipality of Digby on July 29, 2015 to discuss the upcoming Queen Elizabeth Tea on September 9, 2015 to commemorate the longest reigning Queen. They are asking for a proposed budget of \$300.00 from the Town of Digby.

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**Motion:**

***Moved by Deputy Mayor Brittain and seconded by Councillor Manzer that Council give up to \$300.00 to the Admiral Digby Museum for the Queen Elizabeth Tea.***

**Motion Carried.**

**J.2 Letter from S/Sgt Rocky Calhoun**

The Mayor has received a letter from Staff Sargent Rocky Calhoun announcing his retirement which will come at some point in October a replacement is being discussed.

Councillor Handspiker wanted to ask about the location for the lighthouse the Mayor has received many ideas as to where to place the lighthouse but no location has been chosen yet. The Mayor had been in contact with a contractor who is willing to help with the rebuild he doesn't feel this would take too long to complete. At some point we will involve the public and have a BBQ during the lighthouse rebuild.

**K. IN CAMERA**

**K.1** None.

**L. ADJOURNMENT**

**Motion:**

***There being no further business the meeting adjourned on motion of Councillor Handspiker seconded by Councillor Turnbull at 6:49 p.m.***

**Motion Carried.**

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**MAYOR**

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**CLERK**