

**TOWN OF DIGBY  
REGULAR COUNCIL MEETING  
TOWN HALL  
May 4, 2015**

**In MEMBERS PRESENT:** Deputy Mayor Jean Brittain  
Councillor Danny Harvieux  
Councillor Brian Manzer  
Councillor Peter Turnbull  
Councillor Bob Handspiker  
Councillor Mike Bartlett

**STAFF PRESENT:** Tom Ossinger, CAO  
Matthew Raymond, Director of Finance  
Leslie Young, Executive Assistant

**REGRETS:** Mayor Ben Cleveland

**A. ROLL CALL/CALL TO ORDER**

The Deputy Mayor called the meeting to order at 6:00 p.m.

**B. PUBLIC HEARING**

None.

**C. AGENDA**

**C.1 Additions/Deletions**

One Addition under J. New Business J.3 DARC Budget

**C.2 Agenda**

**Motion:**

***Moved by Councillor Harvieux and seconded by Councillor Handspiker that the Agenda of May 4, 2015 be approved with one addition under J. New Business J.3 DARC Budget.***

**Motion Carried.**

**D. DELEGATION AND PRESENTATIONS**

None.

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**E. MINUTES OF PREVIOUS MEETING**

**E.1 April 7, 2015**

**Motion:**

***Moved by Councillor Manzer and seconded by Councillor Harvieux that the minutes of April 7, 2015 be approved as presented.***

**Motion Carried.**

**F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS**

Councillor Handspiker inquired if there had been any further discussion with the Province on the Provincial VIC the CAO indicated that there has been no update on the Provincial VIC. The CAO has discussed with our VIC Manager the hours for this current year they will be extended until 6 PM. The CAO has also requested \$40,000.00 from the Province for counsellor's wages as well as some IT upgrades and signage. The garbage cans that we discussed that are located at the Provincial VIC are in the process of being relocated to the downtown area we are just awaiting more contact from the company to determine the location for the bins.

**G. REPORTS**

**G.1 CAO's REPORT**

The CAO report indicated that the Committee of the Whole meeting would be held on Monday May 18<sup>th</sup> this is an error the meeting will be held on Tuesday May 19<sup>th</sup> due to the Victoria Day Holiday. The Community Legacy initiative agreement has been included in the package and will be discussed on the agenda under New Business. There was an issue with the delivery time of recyclables to the facility in Kentville therefore resulting in a change to the collection of the recyclables from Friday to the same day as your regular garbage collection.

**G.2 Waste Check Report**

Report was presented.

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**G.3 Committee of the Whole Report**

**Motion:**

***Councillor Bartlett that Council approve the Musical fundraiser special event at Digby Center and the waiving of the special event permit fee for the Friends of Ferals for the August 15, 2015 event.  
Motion Carried.***

**G.4 DALA Report**

Report was presented.

**G.5 Budget Committee Report**

**1. Apple Blossom Grant to Organization**

**Motion:**

***Moved by Councillor Bartlett and seconded by Councillor Harvieux that the Apple Blossom Booster of \$1,200.00 be granted as well as a letter indicating that we are withdrawing from any future festivals.  
Motion Carried.***

**2. Grants to Organizations**

**Motion:**

***Moved by Councillor Turnbull and seconded by Councillor Handspiker that we award grants to organizations as follows:  
VON Tri County \$1,000.00, South West Nova Transition House (Juniper House) \$500.00, Wharf Rat Rally \$2,000.00, Friends of Ferals \$750.00, Digby Area Tourism Association \$2,500.00, Lobster Bash Association \$2,000.00, Digby Scallop Days \$2,000.00, Digby Scallop Days Queen \$500.00, Digby BMX Skate Board Association \$2,500.00 pending provincial grant approval in the fiscal year, with the total amount of grants to organization awarded including pre-approved Grants to the amount of \$40,700.00.  
Motion Carried.***

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**3. In Kind Request to Lobster Bash**

**Motion:**

***Moved by Councillor Harvieux and seconded by Councillor Bartlett that the Lobster Bash be granted the in kind as requested with the exception of the truck pulls. And the addition of the electricity recovery cost.***

**Motion Carried.**

**4. In Kind Request to Wharf Rat Rally**

**Motion:**

***Moved by Councillor Harvieux and seconded by Councillor Handspiker that the Wharf Rat Rally be granted the in kind as requested with the exception of the use of the Arena Parking Lot and the Curling Club they are the responsibility of Digby Area Recreation Commission. The use of the inside of the fenced area at the ball field is not permitted to be used, however the area outside the fence maybe utilized if needed. The Heritage Center maintance of the washroom facility will be excluded as well, we will notify the rally as to the current maintance schedule for that facility. As well as the use of the By-Law officer the Town of Digby will notify the rally as to what we will be able to provide for that day.***

**Motion Carried.**

**5. In Kind Request to Digby Scallop Days**

**Motion:**

***Moved by Councillor Turnbull and seconded by Councillor Bartlett that the Digby Scallop Days be granted the In Kind as requested with the exception of the SOCAN paperwork and cost associated with having a band during Scallop Days.***

**Motion Carried.**

**G.6 Library Board**

Report was presented. Deputy Mayor Brittain has heard from the Library Board that they were very pleased with the Trade Fair the Town of Digby held and just wanted to express that to Council.

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**G.7 DARC Report**

The CAO wanted to mention that the RFP for the naming rights was sent out to the board however it will require approval from both Council's as we are co-owners of the facility.

**H. CORRESPONDENCE**

**H.1 Age Friendly Digby Plan**

The Town of Digby and the Municipality of the District of Digby have prepared and are ready to implement the Age Friendly Community Plan this project started in 2012 when several groups came together and started to work towards the plan included in the package with the mission of both units to take a positive approach to population aging.

**Motion:**

***Moved by Councillor Harvieux and seconded by Councillor Turnbull that Council approve the Age Friendly Digby Plan.***

**Motion Carried.**

**H.2 Digby Area Theatre Society**

A letter was received from the Theatre Society and it was included with the package.

**I. NOTICE OF MOTIONS**

None.

**J. NEW BUSINESS**

**J.1 Appointment for Digby Water Commission Board Member**

An email was sent to CAO Tom Ossinger expressing interest in sitting on the Water Commission from Zabrina Isles.

**Motion:**

***Moved by Councillor Turnbull and seconded by Councillor Bartlett that Zabrina Isles be appointed as a Digby Water Commission Board Member.***

**Motion Carried.**

**J.2 Legacy Intermunicipal Agreement**

A May 4<sup>th</sup> draft version of the Intermunicipal Services Agreement was distributed at tonight's Council Meeting. There are some changes to the original draft copy included with the package. By signing this document it will not commit the Town to any funding commitment. If we need to borrow funds it can be done with this in place, the funds that will come from the Federal Government will come to us as a reimbursed so this project will have to have access to funds.

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**Motion:**

***Moved by Councillor Bartlett and seconded by Councillor Harvieux that the Legacy Intermunicipal Agreement be approved for signing by the Mayor and the CAO.***

**Motion Carried.**

**J.3 DARC Budget**

The DARC Budget was distributed tonight to Council it was presented at the Joint Meeting prior to tonight.

**Motion:**

***Moved by Councillor Handspiker and seconded by Councillor Turnbull that the DARC Budget be approved.***

The CAO wanted to mention to Council that the facility is aging and there is money that needs to be spent on repair and maintenance. Council discussion ensued on the DARC budget without the Town of Digby having a draft budget of their own it's had to tell what impact this DARC budget may have on the Town of Digby operating budget. Council would like to wait until a draft budget for the Town has been presented before approving the DARC budget.

**Motion:**

***Moved by Councillor Handspiker to withdraw the motion for approval of the DARC Budget seconded by Councillor Turnbull.***

**Motion Carried.**

**K. IN CAMERA**

**K.1 Personnel**

**Motion:**

***Moved by Councillor Harvieux and seconded by Councillor Turnbull that Council move to In Camera.***

**Motion Carried.**

Council moved out of In Camera.

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**L. ADJOURNMENT**

There being no further business the meeting adjourned on motion of Councillor Harvieux seconded by Councillor Turnbull at 7:21 p.m.

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**MAYOR**

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**CLERK**