

**TOWN OF DIGBY
REGULAR COUNCIL MEETING
TOWN HALL
October 6, 2014**

MEMBERS PRESENT: Mayor Ben Cleveland
Deputy Mayor Jean Brittain
Councillor Danny Harvieux
Councillor Brian Manzer
Councillor Peter Turnbull
Councillor Bob Handspiker
Councillor Mike Bartlett

STAFF PRESENT: Tom Ossinger, CAO
Matthew Raymond, Director of Finance
Leslie Young, Executive Assistant
Bruce Murley, Director of Public Works

REGRETS:

A. ROLL CALL/CALL TO ORDER

The Mayor called the meeting to order at 6:00 p.m.

B. PUBLIC HEARING

None.

C. AGENDA

C.1 Additions/Deletions

There will be two additions to the agenda one under New Business J.4 Resolution for Pre-Approval of Debenture and one item under In Camera Contract Negotiations.

C.2 Agenda

Motion:

Moved by Councillor Handspiker and seconded by Councillor Turnbull that the Agenda of October 6, 2014 be approved with the following additions under new business J.4 Resolution for Pre-Approval of Debenture and one item under In Camera Contract Negotiations.

Motion Carried.

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D. DELEGATION AND PRESENTATIONS

D.1 Tri County Woman's Center-Bernadette MacDonald

Bernadette MacDonald and Meaghan Forester Raymond presented to Council on behalf of a group of seven they are looking at the location of the former Mount Street School as a combined service facility. All of these seven groups are all not for profit societies. They are asking Council for a two year grace period to get into the building and settled before they determine if a board is needed to take ownership of the building. They are also looking for a two year delay in property taxes on that location. Ideally would like to move into the building in November. Councillor Harvieux thanked the group for their presentation and just wanted to clarify with the group what expenses they are looking for the town to cover in this two year period. They only thing they are asking for is the property tax to be delayed for that two year period. The CAO indicated that the building in currently not taxable and that would not be an issue. Deputy Mayor Brittain asked the presenters are you looking for a gift of this property and ideally yes they are however they are not again discussing some kind of purchase. The RFP for the location is currently posted with a closing date of October 30, 2014.

E. MINUTES OF PREVIOUS MEETING

E.1 September 2, 2014

Motion:

Moved by Councillor Harvieux and seconded by Deputy Mayor Brittain that the minutes of September 2, 2014 be approved as presented.

Motion Carried.

F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

None.

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G. REPORTS

G.1 CAO's REPORT

The CAO wanted to let Council know that the Digby Water Commission will be holding its monthly meeting on Tuesday October 14th at 5:30 PM at the Public Works Building so that the new members can have a tour of the treatment facility. The CAO also wanted to confirm who Council would like to appoint as their representative on the WREN's Committee, Mayor Cleveland has been sitting on this committee to date and will continue if that is what Council wants.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Bartlett that Mayor Cleveland will be appointed as Council Representative on the WREN Board.

Motion Carried.

G.2 Committee of the Whole

G.2 (1) The Salary Administration Plan

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Bartlett that the Salary Administration Plan be approved.

Motion Carried.

G.2 (2) The Confidentiality and Non-Disclosure Agreement

Motion:

Moved by Councillor Harvieux and seconded by Deputy Mayor Brittain that the Confidentiality and Non-Disclosure Agreement be approved and signed by the Mayor.

Motion Carried.

G.2 (3) The 125th Promotional Logo

Motion:

Moved by Councillor Turnbull and seconded by Councillor Handspiker that the 125th Promotional Logo be approved.

Motion Carried.

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G.2 (4) The Former DALA School for Proposals

Motion:

Moved by Councillor Manzer and seconded by Councillor Harvieux that the Former DALA School Call for Proposals be approved.

Motion Carried.

G.3 Boundary Review Survey

The results were compiled and presented to Council in this report a total of 177 surveys were mailed and 10 were picked up at the Town Office. A total of 57 were returned which calculates to 30% returned. Of the surveys returned 60% of those feel that Digby should have 1 Mayor and fewer than six councillors. The public meeting will be held on October 20th at 6:00 pm.

G.4 Senior Management Team

The Senior Management team is recommending the purchase of the Green Diamond 2014 John Deere Skid Steer as well as G.K. Morse Trucking recommendation for the Salt Hauling for the 2014/15 season.

Motion:

Moved by Councillor Handspiker and seconded by Councillor Turnbull that Green Diamond Equipment be awarded the tender for a 2014 315 John Deere Skid Steer and Snow Blower attachment in the amount of \$23,082.57 including trade in allowance and HST plus \$1,140.80 Including the HST for the Hand Controls Option (to meet tender specifications) total tender award \$24,223.37 including HST.

Motion Carried.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Bartlett that G.K. Morse Trucking Ltd. be awarded the tender for the Salt Hauling for the 2014/15 season in the amount of \$28.75 per tonne plus HST.

Motion Carried.

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G.5 Executive Committee Report

The report included in your package tonight is the Salary Scale for the CAO which was determined by Linda Ramsey as part of the consultants work.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Bartlett that Council approve the Salary Scale for the Chief Administration Officer.

Motion Carried.

G.6 Waste Check

Report in the package. Councillor Harvieux wanted to let Council know that Waste Check will only be having a meeting two times per year now the other meetings will take place via telephone conference.

G.7 Library Board

Report in the package. The CAO mentioned that Erin Comeau was on the agenda to present to Council for the November meeting.

G.8 DALA Report

Report in the package.

H. CORRESPONDENCE

H.1 Letter from Tri County Women's Center

Council discussed sending a letter of support for the Tri County Women's Health to endorse their event. Council is not willing at This time to send a financial contribution but they are welcome to apply for funding through the grant to organization process during budget time.

I. NOTICE OF MOTIONS

None.

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J. NEW BUSINESS

J.1 Capital Investment Plan

The Director of Finance presented to Council the 10 Year Capital Investment Plan. This is a requirement of our Gas Tax Funding. This plan is not a commitment to spend for capital projects beyond the current year. The deadline to submit the Capital Investment Plan is October 12, 2014.

Motion:

***Moved by Councillor Bartlett and seconded by Councillor Harvieux that the Capital Investment Plan be approved.
Motion Carried.***

J.2 2013-14 Non-Consolidated Financial Statements

The Director of Finance informed Council that these Financial Statements were prepared in house which will save us some money.

Motion:

***Moved by Councillor Handspiker and seconded by Councillor Turnbull that the 2013/14 Non-Consolidated Financial Statements be approved.
Motion Carried.***

J.3 Letter for Tidal Developers and Tidal Allotment

Council reviewed the draft letter.

Motion:

***Moved by Councillor Harvieux and seconded by Councillor Turnbull that the Town of Digby approve the letter for Tidal Developers and Tidal Allotment.
Motion Carried.***

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J.4 Borrowing Resolution

The Director of Finance distributes to Council the final document in the borrowing resolution.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Handspiker that the Borrowing Resolution be approved.

Motion Carried.

K. IN CAMERA

K.1 Contract Negotiations

Motion:

Moved by Councillor Harvieux and seconded by Councillor Turnbull to move to in camera.

Motion Carried.

Council moved out of in Camera.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Bartlett that the Agreement for processing Recyclables between the Municipality of the District of Clare and the Municipality of Digby and Town of Digby and Scotia Recycling Limited be approved.

Motion Carried.

L. ADJOURNMENT

There being no further business the meeting adjourned on motion of Councillor Handspiker and Councillor Turnbull at 7:52 p.m.

MAYOR

CLERK