

**TOWN OF DIGBY  
REGULAR COUNCIL MEETING  
TOWN HALL  
September 2, 2014**

**MEMBERS PRESENT:** Mayor Ben Cleveland  
Deputy Mayor Jean Brittain  
Councillor Danny Harvieux  
Councillor Brian Manzer  
Councillor Peter Turnbull  
Councillor Bob Handspiker  
Councillor Mike Bartlett

**STAFF PRESENT:** Tom Ossinger, CAO  
Matthew Raymond, Director of Finance  
Leslie Young, Executive Assistant

**REGRETS:**

**A. ROLL CALL/CALL TO ORDER**

The Mayor called the meeting to order at 6:00 p.m.

**B. PUBLIC HEARING**

None.

**C. AGENDA**

**C.1 Additions/Deletions**

There are three additions under New Business- J.2 Tri-County Woman's Center J.3 Borrowing Resolution J.4 Public Works Department.

**C.2 Agenda**

**Motion:**

***Moved by Deputy Mayor Brittain and seconded by Councillor Harvieux that the Agenda of September 2<sup>nd</sup>, 2014 be approved with the following additions under new business J.2 Tri-County Woman's Center J.3 Borrowing Resolution and J.4 Public Works Department.***

**Motion Carried.**

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**D. DELEGATION AND PRESENTATIONS**

None

**E. MINUTES OF PREVIOUS MEETING**

**E.1 August 5, 2014**

**Motion:**

***Moved by Councillor Harvieux and seconded by Councillor Handspiker that the minutes of August 5, 2014 be approved as presented.***

**Motion Carried.**

**F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS**

The Director of Finance updated the Council on the progress of the streetlights, they have completed some areas of town and will commence the installation and hope to have the installation complete by the end of September.

**G. REPORTS**

**G.1 CAO's REPORT**

The CAO updated council on the mail out of the boundary review survey. The survey has been mailed out to 175 residents from a random selection which is about 25 to 30 percent of the residents. To date none have been picked up at the Town Office.

**H. CORRESPONDENCE**

None.

**I. NOTICE OF MOTIONS**

None.

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**J. NEW BUSINESS**

**J.1 Appraisal of Mount Street School Property**

Discussion ensued on the Mount Street School property and should we look at subdividing the property. Councillor Manzer feels if we subdivide the lot it may be less attractive to a perspective buyer. The property is a 34000 sq feet lot which is large enough for a building lot. The property is currently zoned institutional the CAO does not see any reason why the property would not be able to be rezoned to a residential property. The RFP will be going out shortly there have been a few groups and organizations interested in the property.

**J.2 Tri-County Women's Center**

The RFP for the Mount Street School will be going out shortly and the Tri-County Women's Center can submit their proposal through the RFP process.

**J.3 Temporary Borrowing Resolution**

The Director of Finance distributed to Council a borrowing resolution for 2013/14 Capital Projects for Road Paving Capital projects as well as the West Street Extension.

**Motion:**

***Moved by Councillor Bartlett and seconded by Councillor Harvieux that the Town of Digby approve the Temporary Borrowing Resolution in the amount of \$46,949 for the 2013/14 Road Paving and West Street Extension Capital Projects.***

**Motion Carried.**

**J.4 Public Works Department**

Councillor Harvieux wants to send a letter of acknowledgement to the Public Works Crew for a great job they did over the summer months during the festivals.

**K. IN CAMERA**

None.

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**L. ADJOURNMENT**

There being no further business the meeting adjourned on motion of Councillor Manzer and Councillor Turnbull at 6:22 p.m.

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**MAYOR**

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**CLERK**