

**TOWN OF DIGBY  
REGULAR COUNCIL MEETING  
TOWN HALL  
August 2, 2016**

**MEMBERS PRESENT:** Mayor Ben Cleveland  
Deputy Mayor Jean Brittain  
Councillor Brian Manzer  
Councillor Mike Bartlett  
Councillor Peter Turnbull  
Councillor Bob Handspiker  
Councillor Danny Harvieux

**STAFF PRESENT:** Tom Ossinger, Chief Administrative Officer  
Matthew Raymond, Director of Finance  
Leslie Young, Executive Assistant

**REGRETS:**

**A. ROLL CALL/CALL TO ORDER**

The Mayor called the meeting to order at 6:00 p.m.

**B. PUBLIC HEARING**

**B.1 None**

**C. AGENDA**

**C.1 Additions/Deletions**

Three additions to the Agenda under New Business J.2 Conway Acaciaville Jordantown Betterment Society J.3 HMCS Acadia request J.4 Senior Safety J.5 Dumping Issue.

**C.2 Agenda**

**Motion:**

***Moved by Councillor Handspiker and seconded by Councillor Bartlett that the Agenda of August 2, 2016 be approved with three additions under New Business J.2 Conway Acaciaville Jordantown Betterment Society J.3 HMCS Acadia request J.4 Senior Safety J.5 Dumping Issue.***

**Motion Carried.**

**D. DELEGATION AND PRESENTATIONS**

**D.1 None.**

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**E. MINUTES OF PREVIOUS MEETING**

**E.1 July 4, 2016**

**Motion:**

***Moved by Deputy Mayor Brittain and seconded by Councillor Manzer that the Minutes of July 4, 2016 be approved as presented.***

**Motion Carried.**

**F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS**

**F.1 None.**

**G. REPORTS**

**G.1 Chief Administrative Officer Report**

The CAO updated Council on the Swimming Pool By Law that is currently drafted it is expected that it will be ready for the August Committee of the Whole Meeting. The Enabling Accessibility application has been submitted to retrofit some doors and entrances as well as the washroom up grade. There is a new Street Closure Policy and Procedure in place to allow better communication to the general public and emergency services. The Wharf Rat Rally traffic plan has been drafted and discussed with all those affected. The wastewater overflow event that happened on July 26 revealed a blockage in the gravity sewer main the situation was rectified immediately. Town of Digby staff will be monitoring the area twice a day and a permanent corrective measure will be done as soon as possible. A meeting was held with the CAO and the Special Constable and the RCMP to discuss some issues as well as the Wharf Rat Rally. The CAO also updated the Council on a Bylaw Student that will be on the job training for the next 2 to 3 weeks there are no costs to the Town associated with this opportunity.

**G.2 Committee of the Whole Report**

The Committee of the Whole report is included in the package. There are two recommendations coming forward.

**Motion:**

***Moved by Councillor Turnbull and seconded by Councillor Harvieux that Council approve the Employee Conduct and Progressive Discipline Policy.***

**Motion Carried.**

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**Motion:**

***Moved by Councillor Handspiker and seconded by Councillor Bartlett that Council approve the Employee Leave Policy.***

**Motion Carried.**

**G.3 Digby Area Recreation Commission Report**

The report was included in the package.

**H. CORRESPONDENCE**

**H.1** None.

**I. NOTICE OF MOTIONS**

**I.1** None.

**J. NEW BUSINESS**

**J.1 Wharf Rat Rally Traffic Plan**

A revised traffic plan was distributed to Council with some minor changes made by the RCMP. Deputy Mayor Brittain wanted to express concern about the ability of people to access their church on Sunday of the Rally during the last Rally Deputy Mayor Brittain found it was not easily accessible as indicated that it would be for people to access their Church. This should not be the case this year the CAO indicated that he has had several meeting with the Wharf Rat Rally committee and he feels that this year will be better for residents.

**Motion:**

***Moved by Councillor Harvieux and seconded by Councillor Handspiker that Council approve the Wharf Rat Rally Traffic Plan as presented.***

**Motion Carried.**

**J.2 Conway Acaciaville Jordantown Betterment Society**

Mayor Cleveland updated the Council on meetings that he has been attending. The Society has almost completed the business plan they are asking for a letter of support towards the project we may be able to provide some in-kind to support the project in the future.

**Motion:**

***Moved by Deputy Mayor Brittain and seconded by Councillor Harvieux that Council send a letter of support to the Conway Acaciaville Jordantown Betterment Society.***

**Motion Carried.**

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**J.3 HMCS Acadia Request**

HMCS Acadia is requesting a donation for the final grad night fireworks traditionally we give a donation of \$200.00 for fireworks the past few years.

**Motion:**

***Moved by Councillor Handspiker and seconded by Councillor Bartlett that Council give a donation of \$200.00 to HMCS Acadia. Motion Carried.***

**J.4 Senior Safety Society**

Councillor Bartlett updated Council on the need for a replacement of the Senior Safety Society car the current car is not able to be used any longer and the Senior Safety Coordinator is using her own personal vehicle at this time. The financing for the car should be done here as the Town of Digby is the municipal unit that does all the paper work for the Senior Safety Society. This purchase will be at no cost to the Town it is all cost recovery through Senior Safety.

**Motion:**

***Moved by Deputy Mayor Brittain and seconded by Councillor Harvieux that Council approve upon the request of the Digby and Area Senior's Safety Society the Town agree to lease or purchase a new Seniors Safety vehicle at a maximum cost of \$29,000 in the name of the Town and that if purchased, the Town agree to loan Seniors Safety the funds to be repaid in equal annual principal installments over a period of no more than 7 years with simple interest at a rate of Scotiabank prime minus 0.5% and that if the vehicle is leased, that the Seniors Safety Society reimburse the Town for a lease payout, if and when requested, to be financed over a period ending no later than 7 years from the date the lease was entered into with the same loan terms as listed above.***

**Motion Carried.**

**J.5 Dumping Issue**

Deputy Mayor Brittain wanted to express her concern over the apartment at the corner of Birch Street and Carleton Street there is a large amount of furniture at the curbside the owner of the building should be educated on proper disposal of furniture and other household items to further avoid this in the future.

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**K. In Camera**  
**K.1** None.

**L. ADJOURNMENT**

**Motion:**

***There being no further business the meeting adjourned on motion of Councillor Handspiker and seconded by Councillor Harvieux at 6:43 p.m.***

**Motion Carried.**

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**MAYOR**

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**CLERK**