

**TOWN OF DIGBY  
REGULAR COUNCIL MEETING  
TOWN HALL  
July 4, 2016**

**MEMBERS PRESENT:** Mayor Ben Cleveland  
Deputy Mayor Jean Brittain  
Councillor Brian Manzer  
Councillor Mike Bartlett  
Councillor Peter Turnbull  
Councillor Bob Handspiker

**STAFF PRESENT:** Tom Ossinger, Chief Administrative Officer  
Leslie Young, Executive Assistant  
Richard Parry, Special Constable/By law  
Enforcement Officer

**REGRETS:** Councillor Danny Harvieux  
Matthew Raymond, Director of Finance

**A. ROLL CALL/CALL TO ORDER**

The Mayor called the meeting to order at 6:00 p.m.

**B. PUBLIC HEARING**

**B.1**

**C. AGENDA**

**C.1 Additions/Deletions**

Three additions to the Agenda under New Business J.3 DARC J.4  
Tideview Terrace J.5 Health Minister Meeting update.

**C.2 Agenda**

**Motion:**

***Moved by Councillor Handspiker and seconded by Councillor Bartlett  
that the Agenda of July 4, 2016 be approved with three additions  
under New Business J.3 DARC J.4 Tideview Terrace J.5 Health  
Minister Meeting update.***

**Motion Carried.**

**D. DELEGATION AND PRESENTATIONS**

**D.1 Renee Leblanc-Nova Scotia Health Authority.**

Renee Leblanc from the Health Authority presented to Council concerns they have on the proposed amendments to the Liquor Control Act the Health Authority feels that the proposed changes to the act could result in increased vandalism, violence, excessive noise and disturbances as well as drinking and driving overall creating a negative impact on the Town

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of Digby. The recommendations from the Health Authority would be to not support the proposed changes as well as continue having discussion regarding the health implications of alcohol in our community. Ms. Leblanc thanked Council for the opportunity to present to them.

**E. MINUTES OF PREVIOUS MEETING**

**E.1 June 6, 2016**

**Motion:**

***Moved by Councillor Turnbull and seconded by Councillor Handspiker that the Minutes of June 6, 2016 be approved as presented.***

**Motion Carried.**

**F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS**

**F.1 Second Reading of the Alternative Voting By Law**

**Motion:**

***Moved by Deputy Mayor Brittain and seconded by Councillor Bartlett that Council approve the Seconded Reading of the Alternative Voting By Law.***

**Motion Carried.**

**G. REPORTS**

**G.1 Chief Administrative Officer Report**

The CAO updated council on the south end water main project. A few culverts needed to be replaced as well as some storm drainage. The small cell master agreement with Bell Mobility has been reviewed by the Town's legal counsel and has been circulated to Council for review at this point the CAO is recommending that Council enter into the agreement with Bell Mobility. The CAO discussed with Council regulations for swimming pools currently the Town of Digby does not have regulations or guideline for pools and the CAO is recommending that staff conduct research and draft a swimming pool Bylaw for Council's consideration. The Clean Water and Wastewater fund announced a call for applications for funding however due to the short timeline we were unable to take advantage of this funding. Funding is now available under an enabling accessibility fund to improve accessibility and safety in your workplace we will be putting forward an application for upgrading the washroom and front door as well as a proper ramp system this was on the radar already the deadline for application for this fund is July 26, 2016. Policing costs per capita were discussed at a recent AMANS meeting with CAO's other Towns are feeling the same frustration with policing costs Mayor Cleveland would like to see a meeting arranged with the Department of Justice and the Town.

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**G.2 Committee of the Whole Report**

The Committee of the Whole report is included in the package. There are three recommendations coming forward.

**Motion:**

***Moved by Councillor Turnbull seconded by Councillor Handspiker that Council send a letter of support to the Digby Harbour Port Association.***

**Motion Carried.**

**Motion:**

***Moved by Councillor Bartlett and seconded by Councillor Turnbull that Council approve the Chief Administrative Officer to execute the agreement to Use Information with Scytl for the 2016 Municipal Election.***

**Motion Carried.**

**Motion:**

***Moved by Councillor Handspiker and seconded by Councillor Bartlett that Council approve the Scytl Canada Municipal Voting Contract.***

**Motion Carried.**

**G.3 Library Report**

The Library report is included in the package. The CAO is wondering about the accounting firm Wheelans White presenting the audited financial statements are the Municipal auditors. Deputy Mayor Brittain will ask the library board about the auditors.

**G.4 Returning Officer Report**

The Municipal Election Act states that Council needs to choose a date for the Amended List of electors to be prepared a recommendation is coming forward tonight for a date of September 2, 2016 to be the date for the amended list of electors to be completed.

**Motion:**

***Moved by Deputy Mayor Brittain and seconded by Councillor Handspiker that Council approve September 2, 2016 as the date for the Amended list of electors to be completed.***

**Motion Carried.**

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**H. CORRESPONDENCE**

**H.1 Letter-Digby Area Tourism Association**

Included in the package is a letter from Digby Area Tourism Association thanking Council for the financial support for the 2016/2017 year.

**H.2 Letter-Minister Zach Churchill**

Included in the package is a letter from the Office of Municipal Affairs from Minister Zach Churchill this letter is to provide a 12 month notice of any Provincial legislation, regulations or administrative actions that may have an effect on revenue or increased expenditures.

**I. NOTICE OF MOTIONS**

**I.1** None.

**J. NEW BUSINESS**

**J.1 Bell Mobility-Small Cell Master Agreement**

The Bell Mobility Small Cell Agreement was distributed to Council for review and is being recommended for approval by the CAO.

**Motion:**

***Moved by Councillor Bartlett and seconded by Deputy Mayor Brittain that Council approve the Bell Mobility-Small Cell Master Agreement.***

**Motion Carried.**

**J.2 Faith Community Church-Special Events Permit**

A letter was received from the Faith Community Church asking for permission to use the Band Stand on Water Street to hold church services during the summer months. They are also requesting the fee for special event permit be waived.

**Motion:**

***Moved by Councillor Turnbull and seconded by Councillor Bartlett that Council approve the Faith Community Church request for the use of the Band Stand on Sundays with the exception of previously booked events.***

**Motion Carried.**

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**Motion:**

***Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that Council waive the Special Event Fee for the Faith Community Church.***

**Motion Carried.**

**J.3 Digby Area Recreation Commission**

Digby Area Recreation Commission Active Living Coordinator Cara Sunderland is requesting road closures for the Scallop Days Fun Run. This will be altered slightly from the prior year to allow for a 10K route which is new for this year. This street closure request has been reviewed the Town of Digby Traffic Authority as well as the Director of Public Works.

**Motion:**

***Moved by Deputy Mayor Brittain and seconded by Councillor Handspiker that Council approve the Scallop Days Fun Run Traffic plan dated June 15, 2016 on the advice of the Town of Digby Traffic Authority.***

**Motion Carried.**

**J.4 Tideview Terrace**

A letter was received from Debra Boudreau Administrator at Tideview Terrace requesting the reappointment of Arnold Trask and Donald Robertson as the Town of Digby citizen's representatives on the Tideview Terrace Board.

**Motion:**

***Moved by Councillor Handspiker and seconded by Deputy Mayor Brittain that Council appoint Donald Robertson and Arnold Trask to the Tideview Terrace Board.***

**Motion Carried.**

**J.5 Health Minister Meeting update**

Mayor Cleveland updated Council on a recent meeting that was held with the Health Minister the discussion topic was Physicians and retention. We are able to attract Doctors however not retain them in the area sometimes to the spouse unable to find work in their field. The Health Minister said that Digby is a priority and at the very least we should have a Nurse Practitioner in place as soon as possible.

**J.6 Amendments to the Liquor Control Act**

The proposed amendments to the Liquor Control Act that were discussed at the last Committee of the Whole Meeting and were discussed again

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tonight by Renee Leblanc from the Health Authority. Mayor Cleveland would like to see more public education not enforcement of the Liquor act.

**Motion:**

***Moved by Deputy Mayor Brittain and seconded by Councillor Bartlett that Council remain with status quo as per the current Liquor Control Act.***

**Ayes:**

**Deputy Mayor Brittain  
Councillor Bartlett  
Councillor Handspiker  
Motion Defeated.**

**Nayes:**

**Mayor Cleveland  
Councillor Turnbull  
Councillor Manzer**

**K. In Camera  
K.1 Legal**

**Motion:**

***Moved by Councillor Bartlett and seconded by Deputy Mayor Brittain that Council move to In Camera.***  
**Motion Carried.**

**Council moved out of In Camera.**

**Motion:**

***Moved by Councillor Handspiker and seconded by Councillor Bartlett that Council approve the land lease agreement between the Town of Digby and O`Neil Fisheries Ltd.***  
**Motion Carried.**

**L. ADJOURNMENT**

**Motion:**

***There being no further business the meeting adjourned on motion of Councillor Handspiker and seconded by Councillor Manzer at 7:57 p.m.***  
**Motion Carried.**

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**MAYOR**

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**CLERK**