

**TOWN OF DIGBY
REGULAR COUNCIL MEETING
TOWN HALL
May 2, 2016**

MEMBERS PRESENT: Mayor Ben Cleveland
Deputy Mayor Jean Brittain
Councillor Brian Manzer
Councillor Mike Bartlett
Councillor Peter Turnbull
Councillor Bob Handspiker

STAFF PRESENT: Tom Ossinger, Chief Administrative Officer
Matthew Raymond, Director of Finance
Leslie Young, Executive Assistant

REGRETS: Councillor Danny Harvieux

A. ROLL CALL/CALL TO ORDER

The Mayor called the meeting to order at 6:00 p.m.

B. PUBLIC HEARING

None.

C. AGENDA

C.1 Additions/Deletions

Three additions to the Agenda under Reports G.5 PAC Report and under New Business J.3 Surplus Truck and J.4 Feed Nova Scotia.

C.2 Agenda

Motion:

Moved by Councillor Handspiker and seconded by Councillor Bartlett that the Agenda of May 2, 2016 be approved with three additions G.5 PAC report and J.3 Surplus Truck and J.4 Feed Nova Scotia.

Motion Carried.

D. DELEGATION AND PRESENTATIONS

D.1 Clean Ocean Action Committee

Mr. John Davis came and presented to Council on the Clean Ocean Action Committee and the work they are doing to help protect and sustain the fishing in particular areas 3 and 4. The Committee is concerned about the risk to the areas if the oil and gas industry develops and if a spill

**DIGBY TOWN COUNCIL
REGULAR MEETING
May 2, 2016**

was to occur. The Committee is asking for Councils support in the form of a resolution so that when the Committee makes the trip to Ottawa later in the month they can take all of the resolutions from the Councils and present along with the report to members in Ottawa.

E. MINUTES OF PREVIOUS MEETING

E.1 April 4, 2016

Motion:

Moved by Councillor Turnbull and seconded by Councillor Manzer that the Minutes of April 4, 2016 be approved as presented.

Motion Carried.

F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

F.1 Events Budget

Councillor Bartlett discussed with Council the proposed events budget and the summer concert series. This was discussed at a previous meeting and referred to budget however some of these events need to be booked and organized prior to the budget being approved. Council reviewed the proposed budget for 2016-2017 and if the concert series moves forward some of the budget items will be omitted.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Handspiker that Council approve the events budget to a Maximum of \$10,000.00.

Motion Carried.

F.2 Canada 150 Legacy Update

Mayor Cleveland updated Council on the Canada 150 Legacy and this may not be moving forward the federal government did not approve our project. A conference call will be happening tomorrow and this maybe the end of the Canada Legacy for this area. More information will be coming after the conference call.

G. REPORTS

G.1 Chief Administrative Officer Report

The CAO updated the Council on the promenade project this has been extended to May 9, 2016 as there was an addendum to the tender. The bus stop is now installed and being utilized by those who use Kings Transit. The WREN L & O Committee has been having an issue with quorum and a discussion on the appointment of an alternate person to sit on the WREN L & O Committee was discussed. The E-Voting By Law

**DIGBY TOWN COUNCIL
REGULAR MEETING
May 2, 2016**

long version that is being used by HRM was received it can be used as a template for our E Voting By Law it is being reviewed by staff before moving to our legal counsel for review there should be a Draft copy ready for the Committee of the Whole. The CAO is recommending to Council the appointment of Joy Robbins as assistant returning officer for the election as that Council delegate its powers of appointment to the CAO. The remainder of the roof at the Visitor Information Center is in need of replacement the back section was done last year however the remaining part is in need now. The CAO met with representatives from Colliers International they are representing Bell Mobility and are approaching towns throughout Nova Scotia. Bell is embarking on a new technology to improve and expand wireless network in response to the consumer demand for higher speed service.

Motion:

Moved by Councillor Turnbull and seconded by Councillor Bartlett that Council appoint Deputy Mayor Jean Brittain as an alternate member to the WREN L & O Committee.

Motion Carried.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Handspiker that Joy Robbins be appointed as assistant returning officer and Council delegate its powers of appointment to the CAO.

Motion Carried.

Motion:

Moved by Councillor Bartlett and seconded by Councillor Turnbull that Council approve the expenditure of \$4,800 to replace the Visitor Information Center roof.

Motion Carried.

G.2 Committee of the Whole Report

The Committee of the Whole report is included in the package. The Committee is recommending for approval the Storm Day Policy, Digby Area Tourism Inspiring Content Program and the Approval and Sign off to the Municipality of Digby for the installation of a 50 kW series wind turbine at 859 Culloden Rd.

Motion:

**DIGBY TOWN COUNCIL
REGULAR MEETING
May 2, 2016**

Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that Council approve the HR Policy #2016-02 Storm Day Policy.

Motion Carried.

Motion:

Moved by Councillor Turnbull and seconded by Councillor Handspiker that Council approve \$3000.00 for Digby Area Tourism Inspiring Content Program.

Motion Carried.

Motion:

Moved by Councillor Bartlett and seconded by Councillor Manzer that Council approve and sign off for the Municipality of Digby for the installation of a 50 kW series wind turbine at 859 Culloden Rd.

Motion Carried.

G.3 Digby Area Recreation Commission Report

The report is included with in the package. Deputy Mayor Brittain wanted to express to Council that the Hike NS was well attended and a great deal of work was put forward by DARC Manager Bob Powell.

G.4 Waste Check

Deputy Mayor Brittain wanted to mention to Council that the Annual General Meeting has taken place and she has provided an updated list of positions and names of those who will sit for the coming year on that board. Deputy Mayor Brittain also recently attended a Waste Conference she indicated the attendance was good and that there was some interesting presentations.

G.5 Planning Advisory Committee

The Planning Advisory Committee met and are making recommendations to Council for a development agreement and some housekeeping items relating to the Land Use By Law.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Handspiker that the town enter into a development agreement with Southwest Properties (2006) Limited to permit the development of a 16 unit residential structure at 100 Montague Row (PID 30229637) as proposed in the application dated December 22, 2015 and the accompanying site plan and building plans.

**DIGBY TOWN COUNCIL
REGULAR MEETING
May 2, 2016**

Motion Carried.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that the permitted uses in the Commercial General (CG) Zone be amended by including as a permitted use listed in Part 7.4.1 CG Uses Permitted the following. "Residential Dwellings located above or behind any commercial use to a maximum of four (4) units."

An amendment to the definition of "Lounge" to be redefined as "Licensed Establishment" (Part 3) and the inclusion of "Licensed Establishment" as a permitted use in the Commercial Downtown (CD) Zone (Part 7.3.1), the Commercial General (CG) Zone (Part 7.4.1), the Commercial Resort (CR) Zone (Part 7.5.1), the Institutional (INS) Zone (Part 8.1.1.1) and the Public Open Space (OS) Zone (Part 8.2.1).

Motion Carried.

H. CORRESPONDENCE

H.1 None.

I. NOTICE OF MOTIONS

I.1 None.

J. NEW BUSINESS

J.1 Municipal Government Act Review Update

The proposed changes to the MGA were included in the package. All Council members would have received a copy of the amendments by email.

J.2 Best in Class Wireless Communications-Bell Mobility

The CAO meet with representatives from Colliers who are representing Bell Mobility they are meeting with towns throughout Nova Scotia. Bell is embarking on a new technology to further improve and expand wireless network in response to consumer demand. As more users access the network and use up the capacity available from existing antenna "holes" will appear in the network for users. A way to overcome this problem will be to fill these "holes" with Micro Cell technology which is basically a radio in a box they can be mounted on any infrastructure available and will provide a radius of 100 to 150 meters and need to be hooked to power and fiber. Bell is partnering with towns in Nova Scotia

**DIGBY TOWN COUNCIL
REGULAR MEETING
May 2, 2016**

to enable more communities to have access to fast network with the best coverage. The CAO would like to know if this is something that Council would like to have legal move forward with. Council gave direction to move forward with the legal review of the document. The CAO indicated that he would try to make contact with some other Towns at the upcoming UNSM Workshop to see if they are moving forward with the agreement.

J.3 Surplus Truck

Correspondence was received from Roger Tibbets representing the Digby and Area Food Bank he is inquiring about the surplus truck that will be coming available from the town. The CAO indicated this truck is a 2005 truck that requires a fair amount repairs to fix the truck that is why it is not being used. Council has a surplus disposal policy in place and we should follow that policy.

J.4 Feed Nova Scotia

Mayor Cleveland received a request from Feed Nova Scotia for Council to consider a gift to support them. However we currently donate to our local foodbank annually with a \$750.00 donation as per the policy in place. At this time Council wishes to continue with the current policy and practice.

K. IN CAMERA

K.1 None.

L. ADJOURNMENT

Motion:

There being no further business the meeting adjourned on motion of Councillor Turnbull and seconded by Mayor Cleveland at 7:40 p.m.

Motion Carried.

MAYOR

CLERK