

**TOWN OF DIGBY  
REGULAR COUNCIL MEETING  
TOWN HALL  
April 4, 2016**

**MEMBERS PRESENT:** Mayor Ben Cleveland  
Councillor Brian Manzer  
Councillor Mike Bartlett  
Councillor Danny Harvieux  
Councillor Peter Turnbull  
Councillor Bob Handspiker

**STAFF PRESENT:** Tom Ossinger, Chief Administrative Officer  
Matthew Raymond, Director of Finance  
Leslie Young, Executive Assistant  
Richard Parry, Special Constable/By Law Enforcement

**REGRETS:** Councillor Mike Bartlett  
Deputy Mayor Jean Brittain

**A. ROLL CALL/CALL TO ORDER**

The Mayor called the meeting to order at 6:00 p.m.

**B. PUBLIC HEARING**

None.

**C. AGENDA**

**C.1 Additions/Deletions**

One additions to the Agenda under New Business J.4 Canada 150 Legacy update.

**C.2 Agenda**

**Motion:**

***Moved by Councillor Handspiker and seconded by Councillor Harvieux that the Agenda of April 4, 2016 be approved With one addition to New Business J.4 Canada 150 Legacy Update.***

**Motion Carried.**

**D. DELEGATION AND PRESENTATIONS**

**D.1 None.**

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**E. MINUTES OF PREVIOUS MEETING**

**E.1 March 7, 2016**

**Motion:**

***Moved by Councillor Harvieux and seconded by Councillor Handspiker that the Minutes of March 7, 2016 be approved as presented.***

**Motion Carried.**

**E.2 March 21, 2016 Special Council Meeting**

**Motion:**

***Moved by Councillor Manzer and seconded by Councillor Turnbull that the Minutes of March 21, 2016 be approved as presented.***

**Motion Carried.**

**F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS**

**F.1 None.**

**G. REPORTS**

**G.1 Chief Administrative Officer Report**

The CAO updated Council on the promenade project and the tender documents will be finished this week and will be out for tender immediately after that with the ACOA grant we are receiving the project must be started by April 30, 2016 and with the release of the tender that will start the project. HRM has made a decision on the E voting for the upcoming 2016 election. ScytI Canada and Intelivote have entered into a partnership this will allow the Intelivote system to be adopted by ScytI Canada for the 2016 Municipal Election. A recommendation will be coming forward on this Agenda under New Business.

**G.2 Committee of the Whole Report**

The Committee of the Whole report is attached. The Committee is recommending for approval the continuation of the hanging silk flower baskets with refurbishment and the Tax Sale Policy.

**Motion:**

***Moved by Councillor Handspiker and seconded by Councillor Turnbull that Council approve continuing with the hanging silk flower baskets with refurbishment.***

**Motion Carried.**

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**Motion:**

***Moved by Councillor Harvieux and seconded by Councillor Manzer the Tax Sale Policy as presented.***

**Motion Carried.**

**G.3 Digby Area Recreation Commission Report**

The report is attached. The Senior Curling Event received lots of positive feedback.

**G.4 Events Committee Report**

The report is attached. Councillor Turnbull would like to see the report moved to Budget consideration.

**Motion:**

***Moved by Councillor Turnbull and seconded by Councillor Handspiker that the Events Committee report be moved to Budget Considerations.***

**Motion Carried.**

**H. CORRESPONDENCE**

**H.1 Letter-Canadian Cancer Society**

The Canadian Cancer Society is asking for an exemption to the Noise-Bylaw as well as use of our Power Point Projector. The letter came addressed to Mayor and Council this is why it is was brought forward to this Council meeting however it can be dealt with by the Administrative staff.

**H.2 Letter-Epilepsy Association of Nova Scotia**

A letter was received from the organizers of the 1<sup>st</sup> 5 KM fundraiser event to be held on May 15, 2016.

**I. NOTICE OF MOTIONS**

**I.1** None.

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**J. NEW BUSINESS**

**J.1 Curb-side Collection and Transportation of Source Separated Solid Waste Services RFP**

The RFP for the collection and transportation of solid waste closed on March 24, 2016 only two tenders were received. The tenders were reviewed for accuracy and completeness and the CAO is recommending the tender be awarded to Digby Salvage and Disposal for a term of 5 Years.

**Motion:**

***Moved by Councillor Handspiker and seconded by Councillor Harvieux that Digby Salvage & Disposal be awarded a five year contract to provide Curb-side Collection and Transportation of Source Separated Solid Waste Services commencing April 1, 2016.***

**Motion Carried.**

**J.2 Borrowing Resolutions**

Included in your package were two borrowing resolutions these are an annual borrowing resolutions that are required by Scotiabank.

**Motion:**

***Moved by Councillor Harvieux and seconded by Councillor Turnbull that the Borrowing Resolution line of credit for \$650,000 be approved.***

**Motion Carried.**

**Motion:**

***Moved by Councillor Handspiker and seconded by Councillor Manzer that the Resolution for Scotia Business Visa for \$20,000 be approved.***

**Motion Carried.**

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**J.3 E-Voting 2016 Elections**

Council discussed E-Voting for the 2016 Election. In 2012 we use E-Voting with Intelivote Systems. This year Intelivote has merged with Scytl. Dean Smith the owner of Intelivote will still be on the team of the merged companies.

**Motion:**

***Moved by Councillor Harvieux and seconded by Councillor Turnbull that Council proceed with E-Voting Services for the 2016 Election.***

**Motion Carried.**

**J.4 Canada 150 Legacy Update**

Mayor Cleveland updated Council on the Canada 150 Legacy submission for funding. There is a group from the Committee that are trying to arrange a trip to Ottawa in the near future.

Mayor Cleveland was in Halifax today at the Provincial Volunteer awards Charlotte Sabeau was the Town of Digby Provincial recipient.

**K. IN CAMERA**

**K.1** None.

**L. ADJOURNMENT**

**Motion:**

***There being no further business the meeting adjourned on motion of Councillor Harvieux and seconded by Councillor Handspiker at 6:34 p.m.***

**Motion Carried.**

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**MAYOR**

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**CLERK**