

**TOWN OF DIGBY
REGULAR COUNCIL MEETING
TOWN HALL
March 7, 2016**

MEMBERS PRESENT: Mayor Ben Cleveland
Deputy Mayor Jean Brittain
Councillor Brian Manzer
Councillor Mike Bartlett
Councillor Danny Harvieux
Councillor Peter Turnbull

STAFF PRESENT: Tom Ossinger, Chief Administrative Officer
Matthew Raymond, Director of Finance
Leslie Young, Executive Assistant

REGRETS: Councillor Bob Handspiker

A. ROLL CALL/CALL TO ORDER

The Mayor called the meeting to order at 6:00 p.m.

B. PUBLIC HEARING

None.

C. AGENDA

C.1 Additions/Deletions

None.

C.2 Agenda

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Harvieux that the Agenda of March 7, 2016 be approved as presented.

Motion Carried.

D. DELEGATION AND PRESENTATIONS

D.1 None.

E. MINUTES OF PREVIOUS MEETING

E.1 February 1, 2016

Motion:

Moved by Councillor Harvieux and seconded by Councillor Bartlett that the Minutes of February 1, 2016 be approved as presented.

Motion Carried.

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F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

F.1 Method of Preparation of List of Electors

The CAO reviewed the options with Council to enable Council to choose the 2016 preparation method for list of electors a decision needs to be made by April 15, 2016. Costs were determined for the last three elections only one of the last three elections were done using the provincial election list the other two were done with enumeration. The CAO is recommending that Council choose to use the most recent provincial or federal election lists as an alternative to enumeration.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Turnbull that Council use a list of electors from the most recent provincial or federal election, or in an election held pursuant to the Nova Scotia Municipal Elections Act, for the 2016 Municipal Election.

Motion Carried.

G. REPORTS

G.1 Chief Administrative Officer Report

The CAO reviewed his report with Council. The CAO reported that the lease for the Mount Street School has been executed they are making some minor renovations and expect to be open by April. The former Tideview Terrace property located at 51 West Street has now been transferred back to the Town of Digby. The Lease Agreement with the Conway Workshop has been executed this is a year to year lease. The final draft plans for the promenade project will soon be completed. The bench at the Scotiabank is ready to be installed a written agreement has been drafted and we are awaiting a response from Scotiabank. The RFP is prepared for the Curbside Collection and Transportation of Source-Separated Solid Waste and will be on the NS Procurement Site on Wednesday this closes on March 24, 2016. The new plow truck arrived today. E voting by law and bulk purchasing for the upcoming 2016 Election we are still awaiting a decision from Halifax Regional Municipality on this issue and should be addressed on March 22, 2016.

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G.2 Committee of the Whole Report

The Committee of the Whole report is attached. The Committee is recommending four policies for approval.

Motion:

Moved by Councillor Harvieux and seconded by Deputy Mayor Brittain that Council approve the Travel Expense Policy as presented.

Motion Carried.

Motion:

Moved by Councillor Bartlett and seconded by Councillor Manzer that Council approve the Council/Staff Protocol Policy as presented.

Motion Carried.

Motion:

Moved by Councillor Turnbull and seconded by Councillor Harvieux that Council approve the Council/Staff Relations Policy as presented.

Motion Carried.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Bartlett that Council approve the Presentation and Delegations Protocol Policy as presented.

Motion Carried.

G.3 Digby Area Recreation Commission Report

The report is attached. Deputy Mayor Brittain is seeing some names of players that are familiar from the last curling event. The event sponsor will be bringing folks from Halifax for the event on buses and should be a great event.

G.4 Western REN Report

The Western REN CEO report is attached. The report is an information item for Council. Western REN will be presenting to the Committee of the Whole in the near future.

G.5 Library Report

Deputy Mayor Brittain updated Council on the Library Review Committee and the funding review process and recommendations. A

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confidential report was forwarded to Minister Ince. The report was turned down until more consultation with library's can completed.

G.6 Waste Check

Deputy Mayor Brittain gave a verbal update to Council. The last teleconference meeting that was scheduled was poorly attended with the exception of those who were excused there was only a couple of participants for that teleconference. There needs to be a discussion on citizen reps that were in place and are no longer part of the committee and have never been replaced. The Digby area is well represented compared to other municipal units. There is currently a program for the collection of mercury light bulbs however this is not a mandatory program and with unknown costs and the lack of information provided the CAO and the Deputy CAO from the Municipality of Digby are not entertaining the idea at this point.

H. CORRESPONDENCE

H.1 Letter-Digby Area Health Service Charitable Foundation

A letter was received from the Health Foundation in January however at this time in January the Town of Digby was not the owner of the property as of today we are the owner of the vacant land formerly occupied by Tideview Terrace. Council would like to have more information on what they are looking for if they are just looking at leasing the property or wish to purchase the small piece. The CAO will contact the Health Foundation and report back to Council.

H.2 Letter-Jeux de l'Acadie

A letter was received Societe des Jeux l'Acadie INC inquiring about the 40th Finale des Jeux de l'Acadie in June of 2019 they are looking for interest from a municipality or group of municipalities that would be willing to host the event. Council did not express any interest in this event.

H.3 Letter-Communities in Bloom

A letter was received from Nova Scotia Communities in Bloom. They are looking for communities that would like to participate in the Communities in Bloom Program for 2017. Council does not wish to participate.

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H.4 Call for Proposals-Municipal Review of Fire Services in Nova Scotia

This is an information item for Council that a review of Municipal Review of Fire Services in Nova Scotia is being conducted.

I. NOTICE OF MOTIONS

I.1 None.

J. NEW BUSINESS

J.1 None.

K. IN CAMERA

K.1 None.

L. ADJOURNMENT

Motion:

There being no further business the meeting adjourned on motion of Councillor Harvieux and seconded by Councillor Turnbull at 6:50 p.m.

Motion Carried.

MAYOR

CLERK