

**DIGBY TOWN COUNCIL
REGULAR MEETING
MONDAY April 3, 2017
COUNCIL CHAMBERS
6:00 P.M.**

MEMBERS PRESENT: Mayor Ben Cleveland
Deputy Mayor Jean Brittain
Councillor Mike Bartlett
Councillor Danny Harvieux
Councillor Peter Turnbull

STAFF PRESENT: Tom Ossinger, Chief Administrative Officer
Leslie Young, Executive Assistant
Matthew Raymond, Director of Finance

REGRETS:

A. ROLL CALL/CALL TO ORDER

The Mayor called the meeting or order at 6:00 PM

B. PUBLIC HEARINGS

C. AGENDA

C.1 Additions/Deletions

Three additions to the Agenda under New Business J.2 Strategic Planning Session- Council J.3 Spring UNSM Conference and J.4 Request for Proposal Art Work Promenade.

C.2 Approval

Motion:

Moved by Councillor Harvieux seconded by Deputy Mayor Brittain that the Agenda of April 3, 2017 be approved as presented.

Motion carried.

D. DELEGATIONS & PRESENTATIONS

D.1 None.

E. MINUTES OF PREVIOUS MEETING

E.1 March 6, 2017

Motion:

Moved by Councillor Harvieux and seconded by Deputy Mayor Brittain that the minutes of March 6, 2017 be approved as presented.

Motion Carried.

E.2 March 8, 2017 Special Council Meeting

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Bartlett that the minutes of March 8, 2017 Special Council Meeting be approved as presented.

Motion Carried.

F. BUSINESS ARISING FROM THE MINUTES

None.

G. REPORTS

G.1 Chief Administrative Officer Report

The Chief Administrative Officer report was included in the package. The CAO provided an update to Council on the downtown WI-FI proposal this is still being worked on however it is slow moving in order to iron out the kinks. The Request for Proposals for the Promenade Art Work closed today and we will open the proposals received here tonight for Council to have a glance at and then the Administrative staff can send all this to Council for review. The Digby Area Lions Club has notified the CAO they will not be pursuing the lease of the Heritage Center the CAO is awaiting written confirmation of this. The CAO's from this area had a meeting with Waste check to discuss the Waste Check budget some recommendations were made on the Budget.

G.2 Committee of the Whole Report

The Committee of the Whole report was presented.

1. The CAO's have in the last week had consultation with Waste Check on the budget there were some recommendations for the budget discussed at that time.

2. The repeal of the Web Page Business Directory Policy #2002-02

Motion:

Moved by Councillor Bartlett and seconded by Councillor Turnbull that Council repeal the Web Page Business Directory Policy #2002-02.

Motion Carried.

3. The approval of the Remuneration Policy #2008-01 as amended.

Motion:

Moved by Councillor Harvieux and seconded Councillor Bartlett that Council approve the Remuneration Policy #2008-01 as amended.

Motion Carried.

G.3 Nominating Committee Report

The nominating committee met and reviewed the Citizen Appointment Policy and there are a couple of changes that will be coming forward at the next Committee of the Whole meeting. The years that they are eligible to hold that position was discussed in detail and a recommendation to amend that will be suggested. The Committee also reviewed the applicants that were received for the advertised positions after reviewing

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all of the excellent candidates the recommendation is here tonight for acceptance by Council and we can offer the unsuccessful candidates a place on one of the other vacant positions.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Turnbull that Council accept the Nominating Committee Report as presented.

Motion Carried.

H. CORRESPONDENCE

H.1 Federation of Canadian Municipalities

Mayor and Council have received the attached letter for review from FCM. They are asking for a voluntary contribution of \$50.00 for the Legal Defense Fund

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Bartlett that Council approve the \$50.00 plus tax for the Federation of Canadian Municipality Legal Defense Fund request.

Motion Carried.

H.2 UNSM 12 Month Notice

The UNSM is giving the Town a twelve month notice of some changes for the fiscal year and beyond. The Director of Finance noted there is one change that is coming that may affect us in relation to the Uniform Assessment and the Digby Water Commission there is time to make a change before the 2018-19 fiscal year.

I. NOTICE OF MOTIONS

I.1 None.

J. NEW BUSINESS

J.1 Digby Area Senior Safety Society

The Digby and Area Seniors' Safety Society has send a letter to Town Council asking for an increase to the annual funding. This increase is mainly due to the recent replacement of the vehicle.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Bartlett that Council move the request from the Digby and Area Seniors' Safety Society to budget for consideration.

Motion Carried.

J.2 Strategic Planning Session-Council

Councillor Turnbull asked this be added to the Agenda to see if a date had been set for this Planning Session. Mayor Cleveland indicated that he was waiting to see when Deputy Mayor Brittain might be available and from there we can set the date. If anyone has ideas for the planning session please forward them as soon as possible.

J.3 Spring UNSM Conference

The Spring Conference registration is now open for those who are attending please register yourself before May 2, 2017 for the early bird fee and advise the Executive Assistant so that we can make the adjustment for the rooms that we need to have.

J.4 Request for Proposal for Art Work-Promenade

The Request for Proposal for the Art Work closed on Thursday we received four separate RFP which we will open here tonight for a quick review then staff will compile the proposals and send them out electronically to Council for a further review. The proposals were opened.

K. IN CAMERA

K.1 None.

L. ADJOURNMENT

Motion:

There being no further business the meeting adjourned on motion of Councillor Turnbull and seconded by Councillor Harvieux at 7:22 PM

Motion Carried.

MAYOR

CLERK