

**DIGBY TOWN COUNCIL
REGULAR MEETING
MONDAY, March 6, 2017
COUNCIL CHAMBERS
6:00 P.M.**

MEMBERS PRESENT: Mayor Ben Cleveland
Deputy Mayor Jean Brittain
Councillor Mike Bartlett
Councillor Danny Harvieux
Councillor Peter Turnbull

STAFF PRESENT: Tom Ossinger, CAO
Leslie Young, Executive Assistant
Matthew Raymond, Director of Finance

REGRETS:

A. ROLL CALL/CALL TO ORDER

The Mayor called the meeting or order at 6:00 PM

B. PUBLIC HEARINGS

C. AGENDA

C.1 Additions/Deletions

None.

C.2 Approval

Motion:

Moved by Councillor Harvieux seconded by Deputy Mayor Brittain that the Agenda of February 6, 2017 be approved as presented.

Motion carried.

D. DELEGATIONS & PRESENTATIONS

D.1 Cooke Aquaculture-Boundary Review

Jeff Nickerson, Nell Halls, Leah Fitzgerald came before Council to speak on the boundary expansion they also provided an overview of the company and history. As part of the boundary review they are required to have public consultation and that will be happening in the near future. With the boundary review there will be no increase in the number of cages located at the rattling beach site and the amount of salmon in the cages does not change the only thing that will change is the boundary area around the cages as show in the handout. Cookes is also looking to form a community liaison committee they have already formed one in the Shelburne area. Council inquired about the meeting and minutes are they able to view those for information

and to have a better understanding of how the committee would work. Cookes representative indicated that the committee would meet probably quarterly and would adhere to a terms of reference set out by the company. Cooke aquaculture representatives thanked the Council for their time.

E. MINUTES OF PREVIOUS MEETING

E.1 February 6, 2017

Motion:

Moved by Councillor Turnbull and seconded by Councillor Harvieux that the minutes of February 6, 2017 be approved as presented.

Motion Carried.

F. BUSINESS ARISING FROM THE MINUTES

None.

G. REPORTS

G.1 Chief Administrative Officer Report

The CAO and It Specialist Norm Leveque met with Mike Carty and Brian Joudrey to further discuss the WIFI proposal presented at the Committee of the Whole. The CAO discussed with them a draft contract and detailed cost projection another meeting will be held before the Committee of the Whole to review the contract and pricing. The CAO attended a UNSM meeting on Accountability and Transparency to discuss appropriate expense policies. A committee has been formed and will be reviewing best practices in expenses policies and management, auditing procedures, internal controls, disclosure of expenses and reporting. The meeting was aimed at elected officials the Provincial Auditor General gave a presentation. The CAO reviewed the Town's travel expense policy and a result of the meeting some amendments may have to be made however the CAO suggested that we wait until outcome of the committee has been determined before any amendments be made to the current policy. The IT Specialist has been collecting information and costs associated with the new computer server as a result of the server crash we experienced. There has been a number of calls inquiring about the RFP for the Art work on the Promenade. Representatives from the Digby Lions Club came and met with the CAO to discuss the operating expenses of the Heritage Center and they discussed a draft lease for the location. A draft lease will be ready to be reviewed by Council at the March Committee of the Whole. The CAO met with the RCMP and the Town of Digby Special Constable to discuss double parking in the downtown core of commercial vehicles this is an offence and the Town of Digby traffic authority Cpl Lewis will be making a recommendation to the Committee of the Whole on a loading zone for the downtown core.

G.2 Digby Area Recreation Commission Report

The DARC report was included in the package. Councillor Bartlett asked about the ad that is out for the citizen appointments we are looking for one citizen representative for the DARC board and two for the Planning Advisory Committee and two for the Joint Police Advisory Board the closing date for to apply will be March 23, 2017.

G.3 Committee of the Whole Report

The Committee of the Whole report was presented.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that the Mount Street not be re-opened from Montague Row to the water and that the current lease agreement with Fairway Insurance remain in place.

Motion Carried.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Bartlett that Council repeal the cost shared street policy #1996-02.

Motion Carried.

Motion:

Moved by Councillor Bartlett and seconded by Councillor Harvieux that a \$500.00 sponsorship be given to the TIANS conference.

Motion Carried.

Motion:

Moved by Councillor Turnbull and seconded by Deputy Mayor Brittain that Council repeal the Public Market Policy #1996-03.

Motion Carried.

G.4 Western REN report

The WREN report was included for information.

H. CORRESPONDENCE

H.1 None.

I. NOTICE OF MOTIONS

I.1 None.

J. NEW BUSINESS

J.1 Relay for Life.

The Relay for Life is asking for the waiving of the special events fee and the exemption to the noise by law as well as the power point projector the request for the projector does not need to come to Council for approval that can be done through the administrative office.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Harvieux that Council approve the special events permit and the waiving of the special events fee.

Motion Carried.

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J.2 Western REN Intermunicipal Agreement

This agreement included in the package allows for the Municipality of the District of Barrington joining the WREN this will also reduce the cost for the units. The WREN now encompasses all of South West Nova.

Motion:

Moved by Councillor Harvieux and seconded by Deputy Mayor Brittain that Council approve the new Intermunicipal agreement with WREN allowing the Municipality of the District of Barrington to join the Western REN.

Motion Carried.

K. IN CAMERA

K.1 None.

L. ADJOURNMENT

Motion:

There being no further business the meeting adjourned on motion of Councillor Turnbull and seconded by Councillor Harvieux at 7:22 PM

Motion Carried.

MAYOR

CLERK