

**DIGBY TOWN COUNCIL
REGULAR MEETING
Monday June 5, 2017
COUNCIL CHAMBERS
6:00 P.M.**

MEMBERS PRESENT: Mayor Ben Cleveland
Deputy Mayor Jean Brittain
Councillor Mike Bartlett
Councillor Peter Turnbull
Councillor Danny Harvieux

STAFF PRESENT: Tom Ossinger, Chief Administrative Officer
Matthew Raymond, Director of Finance
Leslie Brinton, Executive Assistant

REGRETS:

A. ROLL CALL/CALL TO ORDER

The Mayor called the meeting or order at 6:00 PM

B. PUBLIC HEARINGS

C. AGENDA

C.1 Additions/Deletions

One addition to the Agenda under New Business J.5 Mount Street Lease

C.2 Approval

Motion:

Moved by Councillor Harvieux seconded by Councillor Bartlett that the Agenda of June 5, 2017 be approved as presented with one addition to the Agenda under New Business J.5 Mount Street Lease.

Motion carried.

D. DELEGATIONS & PRESENTATIONS

D.1 Gus Green and Amy Hillyard-Waste Check

Amy and Gus came to speak to Council on services that Waste Check provides as well as a history of Waste Check. Amy spoke about the new my waste app that is now being used by about 5 % of the population and growing everyday. Amy also spoke about the work they do in the community with business such as fast food industry and trying to assist them with compliance. Currently new signage is being worked on with individual businesses to assist with easier sorting. There are also several clean up around the area with one just taking place along the Racquette Road area. Waste Check will also be taking part in many festivals and events around the area in the summer months. Gus spoke about a new green cart that is currently being distributed to residents that has a rounded bottom and no vents and claims to be rodent free with the rounded

corners it deters the rats from chewing on because there is no square corner. Council thanked Gus and Amy for coming and speaking to speak tonight.

D.2 Terry Gilbert-Art Work Promenade

Terry came tonight with a hand drawing of some ideas she had for the art work on the promenade. Terry suggested there may be artists that would be interested in coming together to work on this project she would also like to see something bright colored with a folk art look. When Council met and discussed the art work proposals they were discussing the proposal sent by Peter Janson and we are still trying to meet with him to discuss what he may be able to do to enhance his proposal. Terry thanked Council for the opportunity to come and express her idea.

E. MINUTES OF PREVIOUS MEETING

E.1 May 1, 2017

Motion:

Moved by Councillor Harvieux and seconded by Councillor Turnbull that the Minutes of May 1, 2017 be approved as presented.

Motion Carried.

F. BUSINESS ARISING FROM THE MINUTES

None.

G. REPORTS

G.1 Committee of the Whole Report

The Committee of the Whole Report is included in the package for review. There are Four recommendations coming forward from that meeting for Council to approve.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Bartlett that Council approve the HR Policy # 2017-02 Occupational Health and Safety as presented.

Motion Carried.

Motion:

Moved by Councillor Bartlett and seconded by Councillor Harvieux that Council approve the Royal Canadian Legion Branch 20 \$500.00 towards the purchase of chairs upon proof of purchase.

Motion Carried.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Turnbull that Council approve the Spring into Summer Trade Show sponsorship of \$250.00.

Motion Carried.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Harvieux that Administrative Policy-Conference and Professional Development be approved as presented.

Motion Carried.

G.2 Budget Committee Report

The Budget Committee report is included in the package for review. Two budget meetings were held during the month of May. On Monday May 8, 2017 the committee met and discussed the 2017/18 Grants and Contributions to Organizations.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Harvieux that Council approve the 2017/18 Grants and Contributions to Organizations:

Digby Foodbank	\$ 600.00
Tri County VON Branch	\$1,000.00
South West Nova (Juniper House)	\$2,000.00
Wharf Rat Rally	\$5,000.00
Friends of Feral	\$1,000.00
Lobster Bash	\$5,000.00
Digby Area Tourism	\$5,000.00
Digby Scallop Days	\$4,000.00
Southwest Nova Biosphere Association	\$1,000.00
Digby Area Welcoming Committee	\$ 500.00
Digby Harbour Port Authority	<u>\$4,000.00</u>
Total amount	\$29,100.00

Motion Carried.

The Budget Committee met again on Tuesday May 23, 2017 and reviewed the 2017/18 operating budget draft presented. Also discussed was the rates for Solid Waste, Sewer and Water as well as the tax rates for residential and commercial and resource. The committee discussed the dog licensing fee as well as the tax certificate fee and the simple interest rate.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Bartlett that Council approve the 2017/18 Town of Digby Operating Budget in the amount of \$4,218,021.00.

Motion Carried.

Motion:

Moved by Councillor Bartlett and seconded by Councillor Turnbull that Council approve the 2017/18 Solid Waste Rate be \$250.85 per dwelling unit.

Motion Carried.

Motion:

Moved by Councillor Harvieux and seconded by Deputy Mayor Brittain that Council approve the 2017/18 sewer rate of \$5.06 per 1000 gallons of water use.

Motion Carried.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Bartlett that Council approve the 2017/18 residential tax rate of \$1.99 per \$100 of assessment that the resource tax rate be \$1.99 per \$100 of assessment that the commercial tax rate be \$4.24 per \$100 of assessment.

Motion Carried.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Turnbull that the 2017/18 tax certificate fee be \$40.00

Motion Carried.

Motion:

Moved by Councillor Turnbull and seconded by Councillor Harvieux that the 2017/18 Dog Tax be \$20.00 Spayed/Neutered and \$25.00 Not Spayed/Neutered.

Motion Carried.

Motion:

Moved by Councillor Bartlett and seconded by Councillor Turnbull that the 2017/18 simple interest rate of 20% per annum for each month on all tax arrears.

Motion Carried.

The Director of Finance presented to Council a breakdown of assessments accounts for the current year and the prior year as well as some notes that were made on the larger increases most of the increase would result in a home renovation or a sale of a home.

G.3 Digby Area Recreation Report

The Digby Area Recreation Report was included in the package. Councillor Turnbull will answer any questions that Council may have. Councillor Harvieux wanted to mention that the Elvis impersonator performance is taking place at the arena on Saturday.

H. CORRESPONDENCE

H.1 NSE-Temporary Food Permit

Correspondence was received from Nova Scotia Environment asking for municipalities to ensure permits are obtained for food service operations for community events. NSE is responsible to inspect premises where food is prepared or served to the public. The CAO placed a call to NSE regarding the Mayor and Councillor BBQ at this time no one has returned his call from that he would assume that we don't have to have a permit.

I. NOTICE OF MOTIONS

I.1 None.

J. NEW BUSINESS

J.1 Annual Banking Resolution

The Annual Banking Resolution is included in the package for review this is done once a year and there are no changes from the previous year.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Turnbull that Council approve the Borrowing Resolution for \$650,000.00.

Motion Carried.

J.2 Wharf Rat Rally Revised Traffic Plan

The 2017 Wharf Rat Rally traffic plan was presented to Council for review. The Council asked about the highlights for this year as opposed to last year one request would be to have the traffic signals at the corner of Victoria Street and Warwick Street turned off between 9:30 PM and 10:30 PM on Sunday after the fireworks. The CAO sent to our traffic authority for review the comments are included with the package for review. Cpl. Lewis does not agree with the turning off the lights at Victoria Street and Warwick Street for safety reasons. Also the home at the end of Queen Street near gate 10 that was an issue for the homeowner last year will be addressed this year. The CAO also mentioned that he will ensure that this homeowner has a parking pass to allow access to the home due to the driveway access on Carlton Street where the closure happened.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Bartlett that Council approve the 2017 Wharf Rat Rally traffic plan with amendments by the Town of Digby Traffic Authority Cpl. Lewis.

Motion Carried.

J.3 DNR-Public Meeting-Letter of Authority-Trail

Correspondence was received back from Department of Natural Resources regarding the process to move forward with the Town's Application for a letter of authority for a section of the rail bed/trail. A public meeting will have to take place. Council set a date of June 19, 2017 6 PM for the public meeting.

J.4 Admiral Digby Senior Social Society

Council discuss the correspondence that was received from the Admiral Digby Senior Social Society. At this time Council would like to have more information this group has not made the purchase of the building at this point. We do have a policy in place that could allow for a reduction in taxes.

J.5 53 Mount Street-Lease

The CAO received email correspondence from the Salvation Army regarding the possibility of renting a space in the building to operate the foodbank. The CAO forwarded the correspondence from the Salvation Army to Legal Counsel for review. The comments from legal were distributed tonight for review. We can allow this to happen with a written approval from the Town to the Salvation Army.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Bartlett that Council approve the Salvation Army sublet a space to the Digby Foodbank with content from the Legal Counsel.

Motion Carried.

K. IN CAMERA

K.1 None.

L. ADJOURNMENT

Motion:

There being no further business the meeting adjourned moved by Councillor Harvieux and seconded by Councillor Turnbull at 7:30 PM

Motion Carried.

MAYOR

CLERK