

**DIGBY TOWN COUNCIL  
REGULAR MEETING  
Tuesday August 8, 2017  
COUNCIL CHAMBERS  
6:00 P.M.**

**MEMBERS PRESENT:** Mayor Ben Cleveland  
Deputy Mayor Jean Brittain  
Councillor Mike Bartlett  
Councillor Peter Turnbull

**STAFF PRESENT:** Tom Ossinger, Chief Administrative Officer  
Matthew Raymond, Director of Finance  
Leslie Brinton, Executive Assistant

**REGRETS:** Councillor Danny Harvieux

**A. ROLL CALL/CALL TO ORDER**

The Mayor called the meeting or order at 6:00 PM

**B. PUBLIC HEARINGS**

**C. AGENDA**

**C.1 Additions/Deletions**

None.

**C.2 Approval**

**Motion:**

***Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that the Agenda of August 8, 2017 be approved as presented.***

**Motion Carried.**

**D. DELEGATIONS & PRESENTATIONS**

**D.1 Grant Thornton-Presentation of Financial Statements Aaron Kelly**

Aaron Kelly and Heather Eisner presented the audited Financial Statements for the year ended March 31, 2017. This presentation was made prior to tonight to the Audit Committee. The independent auditors report was reviewed with Council it outlines management responsibility, auditor responsibility. Revenue for the year was slightly higher than the budgeted amount expenditures were slightly lower that the budgeted amount. Overall this was what Grant Thornton called a clean audit. Council was pleased with the timing of the audit. The audit committee will recommend the financial Statements for approval.

**D.2 RCMP Wharf Rat Rally**

Scott Morrison of the RCMP along with Dave Chubbs presented to Council on Outlaw Motorcycle Gangs in Nova Scotia and what they are doing to reduce the presence at the Wharf Rat Rally in particular. Scott has 18 years' experience with the RCMP and over a year with the motorcycle club side of enforcement side. The Hells Angels have an active club here in Halifax they operate with intimidation and fear and once they are in a community they are hard to get back out. The province currently has 13 clubs of various organizations that are active all over Nova Scotia. RCMP detachments will have on staff what they refer to as an Outlaw Motorcycle Gang Coordinator. The Coordinator will be gathering information on events around the province and report back so that decisions can be made on to more enforcement for events and any other assistance they could provide. The reason they are presenting tonight to Council and Wharf Rat Rally representatives is to create awareness to the public to be aware of these organizations and if at all possible restrict vendor permits being issued to anyone who might sell merchandise that would support organized crime. The RCMP thanked Council for the opportunity to come and speak and provide awareness to the Town of Digby and the Wharf Rat Rally on the Outlaw Motorcycle Gangs. If we have questions or concerns reach out to Scott or Dave with the RCMP and they are willing to provide assistance.

**E. MINUTES OF PREVIOUS MEETING**

**E.1 July 4, 2017**

**Motion:**

***Moved by Deputy Mayor Brittain and seconded by Councillor Bartlett that the Minutes of July 4, 2017 be approved as presented.***

**Motion Carried.**

**E.2 July 17, 2017 Special Council Meeting**

**Motion:**

***Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that the Minutes of July 17, 2017 be approved as presented.***

**Motion Carried.**

**F. BUSINESS ARISING FROM THE MINUTES**

**F.1 Digby Area Recreation Commission Fun Run**

The CAO reached out the Digby Area Recreation Commission and spoke to Manager Bob Powell in regards to the request that came forward for the fun run. At the Special Meeting Council felt that the letter for the street closures was unclear and the CAO reached out for further clarification. After speaking to Bob Powell this is the same request that came forward from 2016 and to clarify Maiden Lane will only be closed to allow the runners to travel out on the run they will not return on that street. The CAO is asking for Council to rescind the motion that was made at the Special Council Meeting.

**Motion:**

***Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that Council rescind the motion to approve the 2017 Fun Run street closures on Water Street from the Heritage Center to the Post Office, as well as Maiden Lane from 6:30 AM to 10:30 AM as required.***

**Motion Carried.**

The CAO indicated that a new motion should be brought forward to approve the street closures that are part of the package tonight.

**Motion:**

***Moved by Councillor Bartlett and seconded by Deputy Mayor Brittain that Council approve the Water Street closure from the Post Office to Birch Street, Carleton Street from Birch Street and along the Racquette Road and Shore Road, as well as Maiden Lane for the 2017 Fun Run.***

**Motion Carried.**

**F.2 Capital Budget**

The Director of Finance presented to Council the latest version of the Capital Budget for 2017/18 there are a couple of additions to the last draft presented Line 24 is land improvements to the old Tide view Terrace property as well as Line 22 the resurface of Prince William Street an additional amount has been added from the prior draft. Line 46 for Fire Department Equipment is new also we were waiting for those numbers to come from the Fire Chief. The CAO wanted to mention to Council that the new Fire Truck that was in the 2018/19 Capital Budget will be coming in at a much higher cost that originally estimated more discussion will be happening in the future.

**Motion:**

***Moved by Deputy Mayor Brittain and seconded by Councillor Bartlett that Council approve the 2017/18 Capital Budget in the amount \$905,595.00.***

**Motion Carried.**

**G. REPORTS**

**G.1 Committee of the Whole Reports**

**a) July 2017**

There are three recommendations coming forward from the July Committee of the Whole meeting the CAO would like to withdrawal the resolution to restrict the issuance of Vendor Permits for the various events the CAO spoke to Laura Simmons of the Wharf Rat Rally and they are not willing to take this on so the CAO would like to withdrawal the recommendation for this.

**Motion:**

***Moved by Councillor Bartlett and seconded by Deputy Mayor Brittain that Council approve the HMCS Acadia donation of \$250.00 for the end of year final grad parade fireworks.***

**Motion Carried.**

**Motion:**

***Moved by Councillor Turnbull and seconded by Councillor Bartlett that Council approve the Sponsor a Bench Program as presented.***

**Motion Carried.**

**b) July 12, 2017 Special Meeting**

One recommendation is coming forward from the Special Meeting of Committee of the Whole for the loading zones in the Town of Digby

**Motion:**

***Moved by Deputy Mayor Brittain and seconded by Councillor Bartlett that Council approve Loading Zones in the North end of Town on Prince William Street Bus Zone and the South End of Town on Water Street at the end of Admiral's Walk in the Bus Zone with a 30 Minute time limit.***

**Motion Carried.**

**G.2 Digby Area Recreation Commission Report**

Deputy Mayor Brittain mentioned to the group that there was no monthly meeting of the Digby Area Recreation Commission however it was good that the reports were submitted for the package.

**G.3 Occupational Health and Safety**

Councillor Harvieux submitted this report its good to see that they are meeting again.

**G.4 Waste Check Report**

Councillor Harvieux submitted a report for the July Annual General Meeting. Chief Administrative Officer spoke to Council on the CAO's attendance at the meetings he feels is a waste of his time. Council discussed the need for a copy of the Waste Check By laws the Administrative office will draft and send a letter to Waste Check asking for a copy of the Bylaws. It seems as though the Committee structure of Waste Check has fizzled out.

**G.5 Audit Committee Report**

The Audit Committee is recommending the approval of the Consolidated Financial Statements as presented.

**Motion:**

***Moved by Councillor Bartlett and seconded by Councillor Turnbull that Council approve The Consolidated Financial Statements for the year ended March 31, 2017.***

**Motion Carried.**

**H. Correspondence**

**H.1 Letter-Digby Area Tourism Association**

**a) Signage by Laws**

Digby Area Tourism Association wrote to Council requesting clarification of the signage by laws in the Town of Digby they were concerned with unregistered accommodations posting signs for rental accommodation. The issue was addressed by the CAO with the particular business owner Council would like a letter to go out to Digby Area Tourism letting them know this has been addressed.

**b) Fundy Rose Visitor Information Center**

The letter came to us to be aware they filled the position on the Fundy Rose with the generous contribution from the Town for the 2017 season.

**H.2 Municipality of the District of Yarmouth**

Warden Anthony send a letter requesting assistance from other Towns and Municipalities asking for a letter to be written to our MP and MLA requesting a new radar site to cover our area.

**Motion:**

***Moved by Councillor Bartlett and seconded by Councillor Turnbull that Council send a letter to the MLA and the MP asking for a new Doppler radar site.***

**Motion Carried.**

**I. NOTICE OF MOTIONS**

**I.1** None.

**J. NEW BUSINESS**

**J.1 International Wave of Light Request**

Council discussed the correspondence received from the Advocacy for Pregnancy and Infant Loss Awareness is not something Council wishes to be involved in.

**J.2 bNetworked Public Wi-Fi**

bNetworked sent a letter to thank Council and the Town for support the public Wi-Fi project for Water Street. They are asking for permission to put signs up as submitted for the new Wi-Fi program they would have to apply for a sign permit however there is no space in the downtown area to place an advertising sign they are asking if we could place them on our poles there will only be a few of them. Council agreed that we can allow them to post them on our sign posts.

**K. IN CAMERA**

**K.1** None.

**L. ADJOURNMENT**

**Motion:**

***There being no further business the meeting adjourned moved by Councillor Bartlett and seconded by Councillor Turnbull at 8:22 PM***

**Motion Carried.**

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MAYOR

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CLERK