

**DIGBY TOWN COUNCIL
REGULAR MEETING
TUESDAY July 3, 2018
COUNCIL CHAMBERS
6:00 PM**

MEMBERS PRESENT: Mayor Ben Cleveland
Councillor Danny Harvieux
Councillor Peter Turnbull

STAFF PRESENT : Tom Ossinger, Chief Administrative Officer
Matthew Raymond, Director of Finance
Leslie Brinton, Executive Assistant

REGRETS: Deputy Mayor Jean Brittain
Councillor Mike Bartlett

A. CALL TO ORDER
Mayor called the meeting to order at 6:00 PM

B. PUBLIC HEARINGS

C. AGENDA

C.1 Additions/Deletions

One addition to the Agenda under New Business J.4 CARP thank you letter.

C.2 Approval

Motion

Moved by Councillor Harvieux and seconded by Councillor Turnbull that the Agenda of July 3, 2018 be approved with one addition under New Business J.4 Clean Annapolis River Project thank you letter.

Motion Carried.

D. DELEGATIONS & PRESENTATIONS

D.1 None.

E. MINUTES OF PREVIOUS MEETING

E.1 June 4, 2018

The wording for the Capital Costs for the Jordantown Conway Betterment Association needs to be updated to be clear that we are awarding the funds for a period of three years and Council will not cover any current or future operating costs.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Turnbull that the Minutes of June 4, 2018 be approved as amended.

Motion Carried.

F. BUSINESS ARISING FROM THE MINUTES

F.1 None.

G. REPORT

G.1 Chief Administrative Officer

The Chief Administrative Officer report was distributed to Council for review. The CAO discussed with Council that we will be adding Cannabis Legalization to a near future Council Agenda these will be some work to be done around this. The elimination of one-third Tax Exemption the Federal government is eliminating the one-third exemption in 2019 this is also an item we will have to added to a near future Council Agenda. During the recent FCM Conference the CAO and Councillor Bartlett had the opportunity to discuss the Indemnification Technology program with a representative from Fire Marque after that initial conversation the CAO has since has a conference call with Fire Marque and the CAO will be compiling a report for consideration at the Committee of the Whole. The Department of Municipal Affairs and Department of Environment are holding a consultation session in several locations is you are interested in attending please let the Executive Assistant know before tomorrow. The AMANS education committee have launched a new leadership module designed for leadership skills for CAO's, Directors, Managers, Mayors/Wardens and Councillors the upcoming workshop will be held in New Glasgow if you are interested in attending this workshop advise the Executive Assistant as soon as possible so accommodations can be booked. Tate Engineering has conducted a review of the Fire Hall a report will be coming forward in the near future.

G.2 Committee of the Whole Report

The Committee of the Whole report for May was distributed for review.

Motion:

Moved by Councillor Harvieux and Seconded by Councillor Turnbull that Council approves the Town of Digby General Capital Budget for the 2018/19 fiscal year as presented in the amount of 1,378,595 to be funded as follows:

Capital from General Operating 27,500

Capital Reserve 402,800

Gas Tax Funding 78,631

MFC 827,164

Municipality of Digby 17,500

Streetscape Beautification Grant 25,000

Total 1,378,595

And further, that Council approve in principle the subsequent nine years' General Capital Investment Plan as presented:

General Capital

Fiscal Year Total Amount

| | |
|--------------------|------------------|
| 2019 – 2020 | 2,536,000 |
| 2020 – 2021 | 1,393,300 |
| 2021 – 2022 | 1,615,000 |
| 2022 – 2023 | 15,000 |
| 2023 – 2024 | 75,000 |
| 2024 – 2025 | 47,500 |
| 2025 – 2026 | 285,000 |

To be clear, the second part of this motion contemplates the approval of the amounts for the years 2019-2020 to 2025-2026 for planning purposes only; this is not the authority to spend, nor is it necessarily the final and complete listing.

Motion Carried.

G.3 Library Board Report

The Library Board report was distributed in your package for Council’s review.

H. CORRESPONDENCE

H.1 Town of Shelburne-Disaster Mitigation and Adaptation Fund

This letter came to Council from the Mayor of the Town of Shelburne discussing the disaster and mitigation fund and to see what other issue or potential solutions that other Municipal Units are dealing with.

H.2 Town of Shelburne-Nova Scotia Health Crisis Working Group

The Town of Shelburne is organizing a series of events over the next several months to highlight the health crisis and its impact on our communities. If Council would like to be part of this working group just reach out to Mayor Mattatall.

I. NOTICE OF MOTIONS

I.1 None.

J. NEW BUSINESS

J.1 First Reading of Development Agreement-Grace United Church Manse

The town received the request from the Grace United Church to allow for the residential use of the Grace United Church manse located at 19 Prince William Street as an independent residential use separate from the Church’s ongoing operations. The recommendation is that the Town give First Reading and hold a public hearing.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Turnbull that Town Council give First Reading, schedule and hold a public hearing and following consideration give Second Reading and approve entering into a Development Agreement with Grace United Church to allow the use of the existing structure and lands at 19 Prince William Street (PID 30231153) for A private residence.

Motion Carried.

J.2 Amendments to the Land Use By-Law

The Planning Advisory Committee discussed the proposed amendments to the Land Use By-Law these are some housekeeping amendment that are being brought forward to give the Development Officer less of a challenge when issuing permits.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Turnbull that Council give First Reading, schedule and hold a public hearing and following consideration give Second Reading and approve the following Amendment to the Land Use By-Law:

That part 3, Definitions, be amended by including the following definition of "Development:

Development Includes any erection, construction, alteration, replacement or relocation of or addition to any structure and any change or alteration in the use made of land, buildings or Structures but shall not include routine maintenance and repair of a structure".

Motion Carried.

Motion:

Moved by Councillor Turnbull and seconded by Councillor Harvieux that Council give First Reading, schedule and hold a public hearing and following consideration give Second Reading and approve the following Amendment to the Land Use By-law:

An amendment to section 7.3.1 (d) by adding "and Birch Street" immediately following Church Street.

"In the Commercial Downtown (CD) Zone properties fronting on First Avenue north of Church Street, and Birch Street in addition to the permitted use in Part 7.3.1 (a), existing commercial structures may be converted to the following: Residential dwellings use to a maximum of four (4) dwelling units subject to the requirements of the RMD Zone."

Motion Carried.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Turnbull that Council give First Reading, schedule and hold a public hearing and following consideration give Second Reading And approve the following Amendment to the Land Use By-Law:

That Part 7.3.1 (a), CD Uses Permitted, be amended as follows:

Including the following, "Automobile Service Stations, including accessory automobile repair and automobile sales on lots located north of Prince William Street".

Motion Carried.

J.3 Public Hearing Date

The date of the Public Hearing was discussed and would typically happen before the Council meeting to ensure the best attendance. That would be August 3, 2018 at 6:00 PM.

J.4 Thank you letter to Clean Annapolis River Project

Mayor Cleveland asked this to be added to the Agenda so that we can draft and send a thank you letter to this organization they have been very helpful with the old Tideview Terrace property. The Administration will send a letter.

K. IN CAMERA

K.1 Purchase of Property

Motion:

Moved by Councillor Harvieux and seconded by Councillor Turnbull that Council move to In Camera.

Motion Carried.

Council moved out of In Camera.

L. ADJOURNMENT

Motion:

Motion for adjournment was moved by Councillor Harvieux and seconded by Councillor Turnbull at 6:32 PM

Motion Carried.