

**DIGBY TOWN COUNCIL
REGULAR MEETING
MONDAY October 1, 2018
COUNCIL CHAMBERS
6:00 PM**

MEMBERS PRESENT: Mayor Ben Cleveland
Deputy Mayor Jean Brittain
Councillor Mike Bartlett
Councillor Peter Turnbull

STAFF PRESENT : Tom Ossinger, Chief Administrative Officer
Leslie Brinton, Executive Assistant

REGRETS: Councillor Danny Harvieux
Matthew Raymond, Director of Finance

A. CALL TO ORDER

Mayor called the meeting to order at 6:00 PM

B. PUBLIC HEARINGS

C. AGENDA

C.1 Additions/Deletions

One addition to the Agenda under New Business J.3 Doctor Recruitment Funding.

**C.2 Approval
Motion**

Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that the Agenda of October 1, 2018 be approved with one addition to the Agenda under New Business J.3 Doctor Recruitment Funding.

Motion Carried.

D. DELEGATIONS & PRESENTATIONS

D.1 Dan Harvey Cruise Port

Dan Harvey came to speak to Council on behalf of the Digby Cruise Development Committee. There is an opportunity for Digby to attract niche cruise lines here such as the recent visit from the Hibernian Sky this past summer. There is a lot of research that will need to be done to become market ready having the right people in place will also be an important component. Aquila is a company that has experience with the travel industry and more than 25 years of providing shore excellence to cruise lines and passengers. Part of the work that Aquila does is consultative workshop on port readiness for servicing the cruise industry. Aquila has also recently worked with Yarmouth on their cruise industry readiness. They have put forth a

proposal for a workshop to be held here in Digby at a cost of \$8750 plus HST there are some funds coming forward from various sources and in order to hold the workshop here it may require a funding requirement from the Town of no more than \$1000.

Councillor Bartlett declared a conflict and did not vote on the motion.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that the Town of Digby support the Aquila Workshop to a maximum cost of \$1000.00.

Motion Carried.

D.2 Donna Jewer-Department of Justice

Staff Sgt. Dave Chubbs and Donna Jewer came to meet Council and discuss the contract and concerns that the Council may have. Donna is new to this position that acts as a liaison person between the RCMP and the Department of Justice. The Department of Justice realizes there are some variances with billing currently the Town of Digby is paying 80 percent of the Staff Sgt wages and only 20 percent paid by the Municipality of Digby this seems not fair when the Municipality would have the larger share residents. Donna asked the CAO if we have the current break down of billing and we have nothing other than the original PPSA contract. Donna will ensure that the CAO receives this information. The formula is not calculated on a per capita cost. It is currently based on crime history. Donna did discuss some cost saving measures that maybe coming to the Detachment to allow more time for officers to attend to more important duties. The CAO provided some costs that other municipal units are paying for policing costs and the numbers vary a lot. There has been a review conducted and there are possible changes pending. There will more information coming forward as a result of the review. Council thanked Donna and Dave Chubbs for coming to discuss concerns.

E. MINUTES OF PREVIOUS MEETING

E.1 September 4, 2018

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Bartlett that the Minutes of September 4, 2018 be approved as presented.

Motion Carried.

F. BUSINESS ARISING FROM THE MINUTES

F.1 Ted Leighton-Bear Island

Mayor Cleveland has spoken to the Lander family regarding the Bear Island interest they have. Mayor Cleveland is waiting to hear from the sea cadets who also have an interest according to the documents. The CAO left this on the agenda to obtain clear direction from Council on the next steps we will have to obtain some better understanding of the deed and what the trustees are responsible for.

F.2 Freedom of the City Parade 2018

The Freedom of the City Parade will not be happening until the spring as staffing has become an issue with the Sea Cadets.

F.3 Former Provincial VIC Inspection Report

The Director of Public works and the CAO conducted an inspection of the former VIC building the building appears structurally sound and in relatively good shape however there are some

repairs that would be required to make the building usable space at an estimate cost of \$22,800. Also noted was that there is no water supply on site the cost estimate for drilling a well including a pump and tank would be \$10,500 this would be a combined expense to have the building useable of \$33,300 plus HST. If we have to purchase the property which has an appraisal of \$70,000 from 2016 the cost for acquiring and making the building useable maybe very high. The CAO is suggesting the town not agree to pay the appraised market value and that the required investment by the Town also be considered. The CAO is recommending that the Council determine whether the Town has a use for the property and make that decision as soon as possible. The Mayor will speak to the MLA regarding the property purchase price and discuss a timeline for TIR to dispose of the property.

G. REPORT

G.1 Chief Administrative Officer

The Chief Administrative Officer report was distributed to Council for review. The CAO discussed the upcoming By laws for the November Council Meeting this will be the second and final reading for those two. The bus shelter is now installed. The purchase of the property at 143 First Avenue is now complete. The email attack seems to have appeared to be coming from our own internal users however it was not and was coming from various locations. This was a nasty virus and could have halted our system had we become infected. Our IT department has been working to protect our system from future attacks. The PVSC preliminary assessments are now available this allows property owners a chance to review their assessment before the actual assessment are released. DATA accelerated market readiness report is now completed and a presentation will be coming Wednesday night to both Councils. REMO will be conducting a table top exercise on October 24 at the Town's EOC center.

G.2 Committee of the Whole Report

The Committee of the Whole report was distributed for review.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Bartlett that Council approve the Dalhousie Family Medical Resident Education Weekend sponsorship of a booth at a cost of \$1,500.00.

Motion Carried.

Motion:

Moved by Councillor Turnbull and seconded by Deputy Mayor Brittain that Council approve the Bell Aliant Lease Agreement PID #30231294 for a period of 10 years with the option to renew provided both parties agree.

Motion Carried.

G.3 Waste Check Report

There are changes being considered to how construction and demolition (C&D) materials are managed in Nova Scotia. Currently Nova Scotia Environment regulates the C&D disposal sites they do not regular the transfer, storage and processing of C&D materials. With two fires at C&D disposal sites and changes to surface and ground water chemistry at C&D processing site has prompted a review of the way material is managed. There could be changes coming and it will cost but that is yet to be determined.

G.4 Digby Area Recreation Commission Report

The report was included with the package. Deputy Mayor Brittain wanted to mention that the upcoming recreation conference is coming up and there will be lots of representation from the Digby area which is great to see.

G.5 Shared Services Committee Report

At the recent Shared Services meeting a combined New Year's Levee was discussed and it was asked that it be discussed at Council level to see if there is interest in combining the levee to hold only one not two with close proximity to each other. The Executive Assistant has complied the report provided in the package. It appears that Council has held a levee in the Town every year since 2011 and at very little cost. Council at this time wished to keep the levee event as status quo.

H. CORRESPONDENCE

H.1 Digby and Area Tourism Accelerated Market Readiness

Greg Turner from Digby Area Tourism Association is organizing a presentation to both Town and Municipal Councils on October 3 to discuss with Harvey Sawlers work on the Accelerated Market Readiness and Destination Assessment.

I. NOTICE OF MOTIONS

I.1 None.

J. NEW BUSINESS

J.1 Downtown Business Association

Roger Marshall is working on a Christmas event programs for Digby to be held around the Christmas season. Events that are being planned include a Christmas concert at the DRHS Theatre on November 29th the annual tree lighting of the Town of Digby tree on November 30th and the 3rd annual housing lighting on 193 Second Avenue with the growing number of folks attending this event they are adding some music entertainment as well. They are requesting \$500.00 to be used toward the running of these events.

Motion:

Moved by Councillor Turnbull and seconded by Deputy Mayor Brittain that Council support the Downtown Business Association Christmas events with a \$500.00 contribution.

Motion Carried.

J.2 98 Carleton Street Property

The CAO has received email correspondence from Aubrey States concerning the property that Council offered to sell him at 98 Carleton Street for \$14,000.00. Mr. States feels that this price is too high for the size of the lot he has countered an offer back of \$12,000.00.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Bartlett that Council sell the property at 98 Carleton Street (PID # 30224109) to Aubrey States for \$12,000.00.

Motion Carried.

J.3 Doctor Recruitment Funding

Mayor Cleveland recently meet with MLA Gordon Wilson and other representatives of the Health Foundation they are in the process of developing a brochure that will assist the new liaison person

who will be Phil Barrett with providing new Doctors various pieces of information they may require if relocating here. They are asking for a contribution of \$500.00 to develop the brochure.

Motion:

Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that Council approve the \$500.00 for the brochure development for use with Doctor Recruitment.

Motion Carried.

K. IN CAMERA

K.1 None.

L. ADJOURNMENT

Motion:

Motion for adjournment was moved by Councillor Bartlett and seconded by Councillor Turnbull at 8:03 P.M.

Motion Carried.