

**DIGBY TOWN COUNCIL  
REGULAR MEETING  
TUESDAY September 3, 2019  
COUNCIL CHAMBERS  
6:00 PM**

**MEMBERS PRESENT:** Mayor Ben Cleveland  
Deputy Mayor Brittain  
Councillor Mike Bartlett  
Councillor Peter Turnbull  
Councillor Danny Harvieux

**STAFF PRESENT :** Tom Ossinger, Chief Administrative Officer  
Leslie Brinton, Executive Assistant  
Matthew Raymond, Director of Finance

**REGRETS:**

**A. CALL TO ORDER**

Mayor Cleveland called the meeting to order at 6:00 PM

**B. PUBLIC HEARINGS**

**B.1** None.

**C. AGENDA**

**C.1 Additions/Deletions**

One addition under New Business J.2 update from Councillor Harvieux

**C.2 Approval**

**Motion**

***Moved by Councillor Harvieux and seconded by Councillor Turnbull that the Agenda of September 3, 2019 be approved with one addition under New Business J.2 Update from Councillor Harvieux.***

**Motion Carried.**

**D. DELEGATIONS & PRESENTATIONS**

**D.1 Grant Thornton-Financial Statements year ending March 31, 2019**

Aaron Kelly from Grant Thornton came tonight to present the Consolidated Financial Statements as of March 31, 2019. These have been presented to the Audit Committee for review and discussion. Aaron did a high level review of the Consolidated Statement of Operations with Council. The year ended with slightly higher revenue than budget

with expenditures coming in higher than budgeted. One item to note is that receivables are down significantly this is a huge effort in the collection department.

**Motion:**

***Moved by Councillor Bartlett and seconded by Councillor Turnbull that Council approve March 31, 2019 Consolidated Financial Statements as presented.***

**Motion Carried.**

**E. MINUTES OF PREVIOUS MEETING**

**E.1 August 6, 2019**

**Motion:**

***Moved by Councillor Harvieux and seconded by Deputy Mayor Brittain that the Minutes of August 6, 2019 be approved as presented.***

**Motion Carried.**

**F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS**

**F.1 NSCC Digby Doctor Design Challenge**

Mayor Cleveland will be attending this workshop. Councillor Bartlett asked if there was someone a Doctor Recruitment board that might not be able to attend financially that we could perhaps sponsor to attend Mayor Cleveland will ask perhaps Phil Barrett would be willing to attend on behalf of the Town.

**F.2 British Home Children**

This was a presentation from the August Council meeting however no formal motion was made perhaps if it is Councils wishes to allow this event to happen they should make an official motion.

**Motion:**

***Moved by Councillor Turnbull and seconded by Councillor Bartlett that Council approve the British Home Children event to be held at the Lighthouse and Digby Station.***

**Motion Carried.**

**G. REPORT**

**G.1 Chief Administrative Officer Report**

The Mayor and the CAO met with the Warden and CAO from the Municipality of Digby in late August to discuss the next steps to move the marketing levy forward there will be a seconded stakeholders meeting coming late September to keep them up to date on the process a resolution on the levy will be tabled at the October Council meeting. The Staff has been preparing for the upcoming Wharf Rat Rally with the issuing of residence passes a few issues with taxi and shuttle drivers wanting passes for access to Water Street however no pass was required. The Purchase and Sale Agreement for the old Provincial VIC on shore road is now signed and returned back to the Province this will likely still take a bit of time to complete the purchase.

**G.2 Digby Area Recreation Commission Report**

The report was included in the package for Council review.

**G.3 Committee of the Whole Report**

One recommendation coming forward from the Committee of the Whole meeting the Active Digby Fund the Director of Finance was able to confirm with Gloria Banks from Grant Thornton that the collecting and issuing of receipts for this fund is not a problem.

**Motion:**

***Moved by Deputy Mayor Brittain and seconded by Councillor Bartlett that***

***Whereas the Town of Digby encourages the participation in organised sports of all citizens of the Town of Digby and District of Digby even if those citizens are unable to make the financial commitment required and***

***Whereas the Digby Area Recreation Commission (“DARC”) is responsible for the management of the recreation needs of the Town and District and has set up a fund named the Active Digby Fund (the “Fund”) to give financial aid to those citizens who require it,***

***Therefore be it resolved that the Town of Digby help facilitate fundraising for the Fund by issuing tax donation receipts to person who make contributions of \$25 or more to the Town to be contributed to the Fund and distributed to those citizens in need by DARC as per the DARC guidelines (appendix A), policy (appendix B), and citizen application (appendix C).***

**Motion Carried.**

**H. CORRESPONDENCE**

**H.1 Richard A Levy**

Council received correspondence from Richard Levy suggesting that we have better positioning of the latrines during the festivals and not allow vendors to display merchandise north of the cannon and south of the lighthouse, and eliminate the parking space immediately in front of the lighthouse. Deputy Mayor Brittain asked if we will be sending written correspondence to Mr. Levy and Mayor Cleveland indicated that he will see Mr. Levy later this week and discuss the concerns then.

**H.2 Canadian Union of Postal Workers**

Mayor Cleveland received correspondence from the Canadian Union of Postal Workers regarding The upcoming federal election Council discussion was that they remain in a neutral position on this matter.

**I. NOTICE OF MOTIONS**

**I.1 None.**

**J. NEW BUSINESS**

**J.1 Temporary Borrowing Resolution**

This temporary borrowing resolution is coming forward for Council schedule “A” attached included the list of items that are listed under this borrowing resolution.

**Motion:**

***Moved by Councillor Harvieux and seconded by Councillor Turnbull that***

**WHEREAS** Section 66 of the Municipal Government Act provides that the Town of Digby, subject to the approval of the Minister of Municipal Affairs, may borrow to expend funds for a capital purpose authorized by statute;

**AND WHEREAS** clause 65A (1) (a) of the Municipal Government Act authorizes Town of Digby to expend funds for a municipal purpose if the expenditure is included in the capital budget or is otherwise approved by the municipality;

**AND WHEREAS** the specific amounts and descriptions of the projects are contained in Schedule "A" (attached);

**AND WHEREAS** the Town of Digby has included the above expenditure in the approved 2019/2020 capital budget;

**BE IT THEREFORE RESOLVED**

**THAT** under the authority of Section 66 of the Municipal Government Act, the Town borrow a sum or sums not exceeding Five Hundred and Sixty-Six Thousand Dollars (\$566,000) in total for the purposes set out above, subject to the approval of the Minister of Municipal Affairs;

**THAT** the sum be borrowed by the issue and sale of debentures of the Town to such an amount as the Council deems necessary;

**THAT** the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and that the Municipality borrow from time to time a sum or sums not exceeding Five Hundred and Sixty-Six Thousand Dollars (\$566,000) in total from any chartered bank or trust company doing business in Nova Scotia;

**THAT** the sum be borrowed for a period not exceeding twelve (12) months from the date of the approval of the Minister of Municipal Affairs of this resolution;

**THAT** the interest payable on the borrowing be paid at a rate to be agreed upon; and

**THAT** the amount borrowed be repaid from the proceeds of the debentures when sold.

**Schedule "A"**

**TOWN OF DIGBY**

**TEMPORARY BORROWING RESOLUTION**

\$566,000

File No. 2019-01

Various

Rental Property 143 First Ave	\$46,000
1 Ton Work Truck	\$73,000
New Sidewalk Victoria St at Campground	\$117,000
New Town Hall Roof	\$30,000
Replace Section Water St Sidewalk	\$100,000
Second Ave Expansion St Mary's to St George St	\$200,000
<b>TOTAL</b>	<b><u>\$566,000</u></b>

**Motion Carried.**

**J.2 Update from Councillor Harvieux**

Councillor Harvieux asked to update Council on his residence as he has been receiving questions from the public who have been him relocating furniture. At this point Councillor Harvieux will be moving some personal belonging to a home they also own in the Municipality of Digby. Councillor Harvieux will remain on Council to the end of the current term and if such time arises he is able to ask permission of the Council to reside outside the Town of Digby.

- K. **IN CAMERA**  
K.1 None.

**L. ADJOURNMENT**

**Motion:**

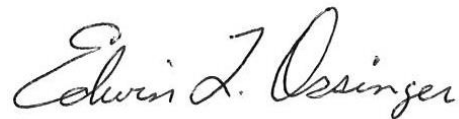
*Motion for adjournment was moved by Councillor Turnbull and seconded by Councillor Harvieux at 6:48 P.M.*

**Motion Carried.**



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Mayor Cleveland



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Clerk E. Tom Ossinger