

**DIGBY TOWN COUNCIL  
REGULAR MEETING  
MONDAY October 7, 2019  
COUNCIL CHAMBERS  
6:00 PM**

**MEMBERS PRESENT:** Mayor Ben Cleveland  
Deputy Mayor Brittain  
Councillor Peter Turnbull

**STAFF PRESENT :** Tom Ossinger, Chief Administrative Officer  
Leslie Brinton, Executive Assistant

**REGRETS:** Councillor Mike Bartlett  
Councillor Danny Harvieux  
Matthew Raymond, Director of Finance

**A. CALL TO ORDER**

Mayor Cleveland called the meeting to order at 6:00 PM

**B. PUBLIC HEARINGS**

**B.1** None.

**C. AGENDA**

**C.1 Additions/Deletions**

One addition under Reports G.3 Library Report

**C.2 Approval  
Motion**

***Moved by Councillor Turnbull and seconded by Deputy Mayor Brittain that the Agenda of October 7, 2019 be approved with one addition under Reports G.3 Library Board Report.***

**Motion Carried.**

**D. DELEGATIONS & PRESENTATIONS**

**D.1 Leroy Riggs-LED Roadway Lighting**

Mr. Riggs thanked Council for the opportunity to come and speak on the new Data Acquisition Platform that is being offered to the Town. This system provides speed and traffic analysis for a specific area in which it will be installed. This can be used for future traffic planning and for data collection to provide to the RCMP for problem areas in the Town. If we were to move forward with this system we would be the first in Nova Scotia to try it. There are other units considering the product such as HRM. The cost of the unit

Is \$285.00 to \$295.00 per month for 12 months at this time if we purchase 2 units we are able to have a third unit at no charge. Currently we are using the digital speed signs in the school zone and these sometimes have a tendency to be stolen for the batteries that they hold and also for the solar devise. Council thanked Mr. Riggs for coming to present this new opportunity to the Town and a decision on whether to proceed will have to be discussed.

**E. MINUTES OF PREVIOUS MEETING**

**E.1 September 3, 2019**

**Motion:**

***Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that the Minutes of September 3, 2019 be approved as presented.***

**Motion Carried.**

**F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS**

**F.1 British Home Children**

Deputy Mayor Brittain proved a brief update to this event at the time the event was organized it was unsure how many would attend and over all the event organizer was pleased with the number of folks that came out.

Deputy Mayor Brittain also asked Mayor Cleveland if he was able to follow up with Dick Levy regarding the letter he sent to Council. Mayor Cleveland was able to speak and address his concerns on Admirals Walk.

**G. REPORT**

**G.1 Chief Administrative Officer Report**

The CAO report was presented the marketing Levy stakeholders met on September 25<sup>th</sup> the consensus of that meeting was that the levy should be applied to all licensed accommodations regardless of the number of rooms it was suggested that further consultation with all stakeholders would be required. The Investing in Canada Infrastructure Program contribution agreement would provide funding from the Federal and Provincial Government for the Waste Water upgrades however this will require Aboriginal Consultation which is a 30 days process the guidelines for the process will be coming and we will also require an independent Project Management which was not budgeted for in the cost estimates and we also require tendering for engineering services all with a project timeline until the end of March 2020 this timeline is not realistic nor can be accommodated. A request for an extension of the project to the end of March 2021 this contract has not been signed at this time as we are awaiting the reply for the extension. The NSFM fall Conference early bird registration ends on October 14<sup>th</sup> if you are planning to attend please register before that date and let Leslie know so that the rooms that have been booked can be changed. The Victoria Street sidewalk tenders closed on September 12<sup>th</sup> two tenders were received and both were more than double the budget. Both companies have been that the tender would not be awarded as a result of the tenders being over the approved budget. This project will likely be on hold for now the CAO discussed moving forward and start phase two of this project now which can be done in house as we are delaying phase one which was over tender the CAO is asking that we shift that money to phase two and work on the sidewalk along the Racquette pond which will require less funds than phase one. Council gave the ok to move forward with this project. The Digby Fire Department new firetruck is expected to arrive at the

end of October the 1998 Freightliner tanker will then be surplus and as per the Disposal of Surplus Property Council is required to declare that surplus and that will be coming forward to Council under New Business.

### **G.2 Digby Area Recreation Commission Report**

The report was included in the package for Council review. The ice is currently being installed at the rink. With the upcoming retirement of Recreation Director Bob Powell there will be a retirement celebration for Bob on November 15<sup>th</sup>. The Recreation Director position hiring process has begun.

### **G.3 Library Board Report**

Deputy Mayor Brittain spoke about the local Digby branch upcoming refreshment and renovation so that it will be a more welcoming and user friendly space.

## **H. CORRESPONDENCE**

### **H.1 NSFAM President Wayne Mason**

Correspondence was received from NSFAM President Wayne Mason with information on the removal of the CAP. The correspondence is asking that each member of Council reach out to their local MLA and tell them why Council feels that it's important for a resolution to remove the CAP. The removal of the CAP would be done in a phased out approach over many years. Council directed the CAO to draft and send a letter to the local MLA from Council.

## **I. NOTICE OF MOTIONS**

**I.1** None.

## **J. NEW BUSINESS**

### **J.1 Declaring Surplus Property and Authorizing Disposal**

With the new Fire truck soon arriving we will have a surplus truck to dispose of and the CAO requires a motion of Council to declare this surplus and dispose of the truck as the value will exceed the value as indicated in the Disposal of Surplus Property Policy.

#### **Motion:**

***Moved by Councillor Turnbull and seconded by Deputy Mayor Brittain that whereas the Town of Digby has surplus property as listed below:***

***1998 Freightliner Pumper Tanker.***

***Whereas the estimated value of the above listed equipment exceeds the authority given to the Chief Administrative Officer under the Disposal of Surplus Property Policy # 2015-03.***

***Therefore be it resolved that the Town Council of the Town of Digby declares surplus and authorizes the Chief Administrative Officer or his designate to of the above listed property via invitational tender.***

***And further be it resolved that the invitational tenders be limited to the member fire departments of the Digby Municipal Fire Service.***

**Motion Carried.**

### **J.2 Pre-Approval of Debenture Issuance**

#### **Motion:**

***Moved by Deputy Mayor Brittain and seconded by Councillor Turnbull that:***

*Whereas Section 91 of the Municipal Government Act provides that a Municipality is authorized to borrow money, subject to the approval of the Minister of Municipal Affairs (hereinafter "the Minister);*

*And Whereas the resolution of Council to borrow for Rental Property, 1 Ton Work Truck, 2019 ½ Ton Work Truck and a new Fire Truck was approved by the Minister on April 16, 2019*

*And Whereas clause 91(1)(b) of the Municipal Government Act authorizes the council to determine the amount and term of, and the rate of interest, on each debenture, when the interest on a debenture is to be paid, and where the principal and interest on a debenture are to be paid;*

*And Whereas clause 91(2) of the Municipal Government Act states, that in accordance with the Municipal Finance Corporation Act, the mayor or warden and clerk or the person designated by the council, by policy, shall sell and deliver the debentures on behalf of the municipality at the price, in the sums and in the manner deemed proper;*

*Be it therefore resolved*

*That under the authority of Section 91 of the Municipal Government Act, the Town of Digby borrow by the issuance and sale of debentures a sum or sums not exceeding \$844,293 for a period not to exceed 10 years, subject to the approval of the Minister;*

*That the sum be borrowed by the issue and sale of debentures of the Town of Digby in the amount that the Mayor or Warden and Clerk or the person designated by the council deems proper, provided the average interest rate of the debenture does not exceed the rate of 5.5%;*

*That the debenture be arranged with the Nova Scotia Municipal Finance Corporation with interest to be paid semi-annually and principal payments made annually;*

*That this resolution remains in force for a period not exceeding twelve months from the passing of this resolution.*

*Motion Carried.*

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**K. IN CAMERA**

K.1 None.

**L. ADJOURNMENT**

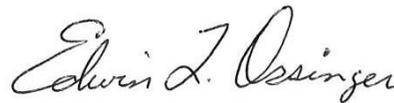
**Motion:**

*Motion for adjournment was moved by Deputy Mayor Brittain and seconded by Councillor Turnbull at 7:01 P.M.*

*Motion Carried.*



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Mayor Ben Cleveland



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Clerk E. Tom Ossinger