

**TOWN OF DIGBY
COMMITTEE OF THE WHOLE
September 21, 2020**

MEMBERS PRESENT: Mayor Ben Cleveland
Deputy Mayor Mike Bartlett
Councillor Peter Turnbull
Councillor Danny Harvieux

STAFF PRESENT: Tom Ossinger, Chief Administrative Officer
Leslie Brinton, Executive Assistant
Bruce Baxter, By Law Officer
Ed McCormick, Director of Public Works

REGRETS: Matthew Raymond, Director of Finance

A. CALL TO ORDER

Mayor Cleveland called the meeting to order at 6:00 P.M.

B. AGENDA

B.1 Additions/Deletions

Two additions under In Camera I.1 Legal and I.2 Personnel.

B.2 Approval of the Agenda

Motion:

Moved by Councillor Harvieux and seconded by Councillor Turnbull that the Agenda be approved with two additions under In Camera I.1 Legal and I.2 Personnel.

Motion Carried.

C. DELEGATION AND PRESENTATION

C.1 Mackintosh Family

Linda Gallagher the daughter of the late Mayor Frank Mackintosh is here tonight to speak to the Committee on behalf of the family. Frank was the longest serving Mayor he was passionate about Digby and its history. The family recognizes that there are spending limitations on a small town such as Digby and they are willing to work with the Town on creating something fitting to honor her dad and the longest serving Mayor. Mayor Cleveland explained to Linda that this has come up as a topic of discussion and no decision has been made on what might be fitting to honor the longest serving Mayor. Discussion about the potential to have a fountain at the Racquette Pond that was discussed by Frank on several occasions. Linda offered to send a few ideas along to the CAO on ways the family would see as a fitting memorial to the longest serving Mayor. Linda thanked the Committee for the opportunity to come and speak and bring her thoughts forward.

C.2 Rick Foote bus route

Rick thanked the Committee for allowing him to come and speak on the bus route Rick has an employee that was using the bus and had to walk to Sobeys to catch the bus so one day he wanted to investigate the route so he followed the bus and timed the route they are currently using and he mapped out a new route using many of the apartment buildings in Town who might have tenants that could use the bus as well as various businesses that are not currently part of the route. Rick presented a map of the proposed new bus route with the total distance travelled almost the same as the current route. In testing the two routes it is a matter of seconds. Rick says that it should cost very little to implement a new route through the town. Rick will be presenting this to the Municipality of Digby. The Town of Digby pays around \$4000.00 annually to have the bus service the area. Rick thanked the Committee for the opportunity to come and speak.

D. MINUTES OF PREVIOUS MEETING

D.1 July 20, 2020

Motion:

Moved by Councillor Harvieux and seconded by Deputy Mayor Bartlett that the Minutes of July 20, 2020 be approved as presented.

Motion Carried.

E. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

E.1 None.

F. STAFF REPORTS

F.1 Chief Administrative Officer

a) Report

The Chief Administrative Officer report was presented and reviewed. The planning department has issued 12 development permits and two zoning confirmation letters up to August 21, 2020. The building department has issued eleven permits up to August 31, 2020. The Director of Public works is reporting that the TSS levels for wastewater are remaining below approved limits, the force main along Admirals Walk has had a temporary fix done, and one employee remains off on medical leave. The department completed the work on the rail bed trail including the cutting back bushes and topping off the trail. The new sidewalk is under construction along Victoria Street the concrete was poured today. The Racquette Garden Road property sale to the Papineau's is progressing the survey and subdivision is being done. The Creighton's have been contacted by the Town solicitor concerning their proposal and the Town's position. The predesign work for Mount Street is now completed and the cost estimates are over 1 million dollars. Now that the predesign work is completed we have all the information that is required to make application for funding when the next round of infrastructure funding is announced. A commitment of Council will be required to commit to our share of the funding and that Council makes this a priority.

Motion:

Moved by Councillor Harvieux and seconded by Deputy Mayor Bartlett that the Committee recommend to Council the commitment to making the rebuild of Mount Street a priority should funding become available.

Motion Carried.

The force main replacement design on Admiral's Walk is being worked on by the Town engineers this replacement work needs to be done before winter as the temporary fix would be prone to

freezing. The permanent fix would be running a new line from the basin near the Fundy Restaurant up the ramp a distance of about 30 meters. Then run upslope to connection point opposite lift station 4 a distance of about 218 meters. Funding opportunities are being explored however at this time there doesn't seem to be any available. Once the estimated costs are in an amendment to the budget will be necessary. The Dangerous and Unsightly Administrator is working on several open files 10 Carleton Street has seen no further repairs the property owner would like to get some repairs completed by winter. The property owner at 9 Water Street was contacted regarding complaints about loose garbage accumulating in the rear parking lot the property was cleaned up and we will be monitoring the property. 206 Victoria Street is a rental property and the tenants change frequently however the landlord has been told that they cannot allow tenants to put garbage curbside days prior to collection. 17 Maiden Lane was visited by the By Law Officer the property is in desperate need of exterior repair correspondence was sent to the property owner who does not live in this area. 2 Prince William Street was investigated for a complaint about garbage direction was given to the property owner to have the property cleaned up as soon as possible.

**F.2 Director of Finance
a) Report**

The Director of Finance reporting to the Province is due in the coming days with the recent accident by the Director of Finance the CAO is in the process of reaching out to the Province asking for an extension for the reporting deadline. At the time of the meeting no call had been received back.

G. CORRESPONDENCE

G.1 None.

H. NEW BUSINESS

H.1 None.

I. IN-CAMERA

I.1 Legal

I.2 Personnel

Motion:

Moved by Deputy Mayor Bartlett and seconded by Councillor Turnbull that the Committee move to In Camera.

Motion Carried.

The Committee moved out of In Camera

J. ADJOURNMENT

There being no further business the meeting adjourned.

Motion:

Moved by Deputy Mayor Bartlett and seconded by Councillor Turnbull that the meeting be adjourned at 7:19 P.M.

Motion Carried.



Mayor



Clerk