

**DIGBY TOWN COUNCIL
REGULAR MEETING
Monday October 5, 2020
Council Chambers**

MEMBERS PRESENT: Mayor Ben Cleveland
Deputy Mayor Mike Bartlett
Councillor Peter Turnbull
Councillor Danny Harvieux

STAFF PRESENT : Tom Ossinger, Chief Administrative Officer
Leslie Brinton, Executive Assistant

REGRETS: Matthew Raymond, Director of Finance

A. CALL TO ORDER

Mayor Cleveland called the meeting to order at 6:00 PM

B. PUBLIC HEARINGS

B.1 None.

C. AGENDA

C.1 Additions/Deletions

One addition to the agenda under New Business J.5 Children playing Queen Street.

C.2 Approval

Motion

Moved by Councillor Harvieux and seconded by Councillor Turnbull that the Agenda of October 5, 2020 be approved with one addition under New Business J.5 Children Playing Queen Street.

Motion Carried.

D. DELEGATIONS & PRESENTATIONS

D.1 None.

E. MINUTES OF PREVIOUS MEETING

E.1 September 8, 2020

Motion:

Moved by Councillor Turnbull and seconded by Deputy Mayor Bartlett that the Minutes of September 8, 2020 be approved as presented.

Motion Carried.

F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

F.1 None.

G. REPORT

G.1 Chief Administrative Officer Report

The CAO report was presented. The Wastewater upgrade project progression is extremely slow work is being done but at a much slower pace than expected. The force main on Admiral's Walk funding opportunities have been explored and none are available at this time. The permanent fix is required before winter and the construction window is closing quickly the work will be done in house by the Public Works department in effort to keep the costs low. The expenditure is estimated to cost around \$200,000 which includes the \$80,000 spent on the temporary repair but will require Council to amend the Capital Budget to include this.

Motion:

Moved by Deputy Mayor Bartlett and seconded by Councillor Turnbull that Council authorize the amendment to the Capital Budget of \$200,000 for the force main repairs.

Motion Carried.

The financial reporting that was required have been submitted except FIR which is more complicated the work is all being done by Linda Fraser who has agreed to assist while the Director of Finance is out on medical leave. The Department of Municipal Affairs and Housing is aware of our circumstance and is aware that the FIR will be submitted late. The election is fast approaching preparations are going well the advance and ordinary polling day will all be held here at Town Hall. The Director of Finance was to be the election auditor for the Municipality of Digby election however the CAO has agreed to conduct the auditing for them due to Director of Finance being on medical leave. The salt hauling tender closed on October 1 and two tender were received and the tender was awarded to GK Morse trucking for \$31.00 per metric tonne. October Committee of the Whole Meeting is scheduled to be held on October 15 with the upcoming Municipal election does Council want to hold this Committee meeting Council discussed this and have decided that there will be no Committee meeting for the month of October. The welcome to Digby sign is almost complete this project was made possible with the cooperation of the Kingfisher who allowed this to be placed on their property.

G.2 Committee of the Whole Report

The Committee of the Whole is recommending that Mount Street become priority.

Motion:

Moved by Councillor Harvieux and seconded by Deputy Mayor Bartlett that making the Mount Street upgrade project a priority should funding become available.

Motion Carried.

G.3 Returning Officer Report

Late this afternoon an email was received from Intellivote letting us know that the Voter Instruction Letter that was distributed to eligible voters contained the incorrect information. The Returning Officer is in the process of composing an email to all candidates to inform them and Intellivote is in the process of having an information card done to distribute in the mail to all eligible voters.

G.4 Digby Area Recreation Commission Report

The reports are in the package distributed to Council if you have any questions about the reports Councillor Turnbull would be happy to address them.

G.5 Digby Area Tourism Association

The report from the most recent DATA meeting was included in the package one item of note was the request for funding for the Vantassel Lake trails the request was brought forward and voted against as not being part of DATA mandate however trails are part of tourism for the area.

G.6 Nominating Committee Report

The Nominating Committee is recommending Mary Saulnier for the Citizen Appointment position on the Digby Water Commission.

Motion:

Moved by Councillor Turnbull and seconded by Councillor Harvieux that Mary Saulnier be appointed as Citizen Member on the Digby Water Commission.

Motion Carried.

H. CORRESPONDENCE

H.1 None.

I. NOTICE OF MOTIONS

I.1 None.

J. NEW BUSINESS

J.1 Digby Area Recreation Commission

The DARC Director sent correspondence regarding repair work for the Digby Arena roof that needs to be done this work will be time sensitive as the window for having the work done by the contractor would be October the cost to have this Capital Expenditure done will be \$24,725.00 including HST. In May Council approved the budget for the Digby Area Recreation Commission and any surplus funds be moved to a Capital Reserve and would require approval of Council before any Capital funds are spent.

Motion:

Moved by Deputy Mayor Bartlett and seconded by Councillor Turnbull that Council approve the capital expenditure of \$24,725 including HST and it be funded from the capital reserve from surplus funds in the 2020/21 Digby Area Recreation Commission Budget.

Motion Carried.

J.2 Digby Downtown Business Association

The Digby Downtown Business Association is organizing a different type of Covid Christmas in Digby with tree lighting parade, house lighting. Tide view terrace tree lighting they are working on a rack card to be distributed. They are asking for \$1375.00 for the entire event. Deputy Mayor Bartlett declared a conflict and removed himself.

Motion:

Moved by Councillor Harvieux and seconded by Councillor Turnbull that Council approve a \$1375.00 grant to the Downtown Business Association.

Motion Carried.

J.3 Digby Harbour Port Association

Correspondence has come to Council asking for letter support for the Digby Harbour Capacity Building project. Council directed the CAO to draft a letter of support for the project.

J.4 Mackintosh Family Tribute

The Mackintosh family forwarded their ideas for honoring the late Mayor Frank Mackintosh the two options most favorable by Council were the renaming of the Digby Area Recreation building or a fountain to be located at the Racquette Pond both great ideas and DARC could discuss at the board meeting and see if this is something they are interested in pursuing and once the board discusses it will likely have to go back to each Council for further discussion. The CAO did some research into the fountain but was waiting for further direction from Council. Council first would like to explore the renaming of the Arena and second choice would be the fountain at the Racquette pond. More to come once it can be discussed at a DARC board meeting.

J.5 Children Playing on Queen Street

Deputy Mayor Bartlett asked this to be added to the Agenda there are signs to indicated Children playing but perhaps they could be relocated further down the street. The CAO will ask the Director of Public works to look into this.

K. IN CAMERA

K.1 None.

L. ADJOURNMENT

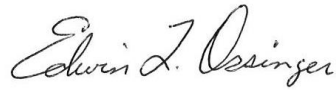
Motion:

Motion for adjournment was moved by Councillor Turnbull and seconded by Deputy Mayor Bartlett at 6:45 P.M.

Motion Carried.



Mayor Ben Cleveland



Clerk E. Tom Ossinger