

**DIGBY TOWN COUNCIL  
REGULAR MEETING  
Monday January 4, 2021  
Council Chambers**

**MEMBERS PRESENT:** Mayor Ben Cleveland  
Deputy Mayor Mike Bartlett  
Councillor Peter Turnbull  
Councillor William McCormick  
Councillor Paul Saulnier

**STAFF PRESENT :** Tom Ossinger, Chief Administrative Officer  
Leslie Brinton, Executive Assistant

**REGRETS:**

**A. CALL TO ORDER**

Mayor Cleveland called the meeting to order at 6:00 P.M.

**B. PUBLIC HEARINGS**

B.1 None.

**C. AGENDA**

**C.1 Additions/Deletions**

Two additions to the Agenda under reports G.4 Waste Check Report and G.5 Affordable Housing

**C.2 Approval**

**Motion**

*Moved by Deputy Mayor Bartlett and seconded by Councillor Saulnier that the Agenda of January 4, 2021 be approved with two additions under reports G.4 Waste Check Report and G.5 Affordable Housing Report.*

**Motion Carried.**

**D. DELEGATIONS & PRESENTATIONS**

D.1 None.

**E. MINUTES OF PREVIOUS MEETING**

**E.1 December 7, 2020**

Councillor Saulnier forwarded a few grammar corrections to the Executive Assistant Mayor Cleveland read to Council the corrections.

**Motion:**

***Moved by Councillor Saulnier and seconded by Councillor McCormick that the Minutes of December 7, 2020 be approved as amended.***

**Motion Carried.**

**F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS**

**F.1** None.

**G. REPORT**

**G.1 Digby Area Recreation Commission Report**

The reports were circulated to Council in the meeting package. A question was asked about the plans for the winter season. Councillor Turnbull indicated that there was still hockey practices happening, the curling club is still operating with limited capacity and public skate is happening with Covid-19 guidelines in place.

**G.2 Committee of the Whole Report**

There are several recommendations coming forward from the Committee of the Whole.

**Motion:**

***Moved by Deputy Mayor Bartlett and seconded by Councillor Turnbull that Admirals Walk from the Lighthouse to the Town of Digby Visitor Information Centre be designated as the area for the 2021 Farmers Market on Friday and Sunday throughout June to September 2021, with the exception of the dates of Scallop Days Festival, Lobster Bash Festival and Wharf Rat Rally. The Farmers Market may enter into an agreement with the respective festival organizers to operate during the festivals.***

**Motion Carried.**

**Motion:**

***Moved by Councillor Saulnier and seconded by Deputy Mayor Bartlett that Council authorize The purchase of two kindness meters at a cost of \$145.00 plus tax and shipping.***

**Motion Carried.**

**Motion:**

***Moved by Councillor Turnbull and seconded by Councillor Saulnier that the Town of Digby continues to pay the On Duty Accident Insurance for the Digby Fire Department.***

**Motion Carried.**

**Motion:**

***Moved by Deputy Mayor Bartlett and seconded by Councillor McCormick that the Council Video Conferencing/Teleconferencing Policy be adopted as presented.***

**Motion Carried.**

**Motion:**

***Moved by Councillor McCormick and seconded by Councillor Turnbull that the Community Grant Policy be adopted as presented.***

**Motion Carried.**

**Motion:**

***Moved by Councillor Turnbull and seconded by Deputy Mayor Bartlett that Council grant a Right of Way/Easement to the current owners of 61 Carleton Street that will be registered with the Registry of Deeds, which is transferable to their heirs and assigns, and includes a provision to the right of way/easement that makes it "self-releasing" should West Street become a public street, and that the costs for drafting and registering the document be recouped from the current property owner.***

**Motion Carried.**

**G.3 Digby Area Tourism Association**

The DATA report was distributed in the package Councillor Turnbull will answer any questions that Council may have. Deputy Mayor Bartlett inquired about the Marketing Room Levy and is there any update on the status of this. The last known status of the Marketing Room Levy was that it was in the hands of the Minister and nothing further. Mayor Cleveland asked if Council wished to draft correspondence to the office of the Minister so that an update could be provided.

**G.4 Affordable Housing Report**

Councillor Saulnier Affordable Housing Report was distributed to Council this evening.

**G.5 Waste Check Report**

Councillor Saulnier submitted a Waste Check Report that was distributed to Council via email from the Executive Assistant for review.

**H. CORRESPONDENCE**

**H.1 None.**

**I. NOTICE OF MOTIONS**

**I.1 None.**

**J. NEW BUSINESS**

**J.1 Digby Harbour Port Association**

The Digby Port Association has submitted their written request to Council seeking financial commitment for the Capacity Building Project. When requests such of this type come in we are Able to refer them to budget for consideration. Many years past we did support the port when the purchase was done from private enterprise. Deputy Mayor Bartlett asked about the boat launch that was discussed during the presentation from the Harbour Port Association Mayor Cleveland said that the project funds being requested here doesn't include the boat launch that Will likely happen in future phases. The CAO spoke about the funding it could not be funded Through borrowing. In order to fund through borrowing the Town would have to own a part of the asset and that will not be the case for this project. Mayor Cleveland was aware that the Port Association was going to be asking the Municipality of Digby for a financial commitment to the project as well. Discussion ensued on the importance of a boat launch and the possibility of

various locations within the town. Council does understand the important economic generator the wharf is to Digby. Mayor Cleveland will be meeting with the Digby Harbour Port Association in the next week he will let the port know that the request was discussed but no clear commitment for funding was determined at this time.

**K. IN CAMERA**  
**None.**

**L. ADJOURNMENT**

**Motion:**

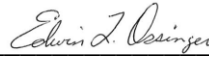
***Motion for adjournment was moved by Deputy Mayor Bartlett and seconded by Councillor Turnbull at 6:54 P.M.***

**Motion Carried.**



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Mayor Ben Cleveland



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Clerk E. Tom Ossinger