

**DIGBY TOWN COUNCIL
Special Council Meeting
Monday July 19, 2021**

At the conclusion of the Committee of the Whole

MEMBERS PRESENT: Mayor Ben Cleveland
Deputy Mayor Mike Bartlett
Councillor Paul Saulnier
Councillor Peter Turnbull
Councillor William McCormick

STAFF PRESENT: Tom Ossinger Chief Administrative Officer
Leslie Brinton Executive Assistant
Matthew Raymond, Director of Finance
Ed McCormick, Director of Public Works

REGRETS:

A. CALL TO ORDER
Mayor Cleveland called the meeting or order at 7:58 P.M.

B. AGENDA
B.1 Additions/Deletions
None.

B.2 Approval
Approved as circulated.

C. NEW BUSINESS
C.1 2021/22 Town of Digby Operating Budget

Estimates of Revenues and Expenditures

Moved By Councillor McCormick Seconded By Deputy Mayor Bartlett

THAT Council accepts the following estimates of the sums required by the Town of Digby for the fiscal period ending March 31, 2022 prepared in accordance with Section 72 of the Municipal Government Act:

Revenues	
Taxes (net of Education Contribution)	3,242,246
Grants in Lieu of Taxes	157,328
Services Provided to Other Local Gov't	189,392
Sale of Services	142,314
Other Revenue from Own Sources	118,502
Unconditional Transfers	390,558
Conditional Transfers	40,876
Other Transfers (reserves)	96,576

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Total Revenues	4,377,792
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Expenditures	
General Government Services	739,736
Protective Services	1,416,461
Transportation Services	609,561
Environmental Health Services	659,180
Public Health Services	114,848
Environmental Developmental Services	110,907
Recreation and Cultural Services	381,007
Debenture Principal Payments & Transfers from reserves	346,092
Total Expenditures	4,377,792

General Tax Rates

Moved by Councillor McCormick seconded By Deputy Mayor Bartlett

WHEREAS total estimated expenditures for the fiscal period are \$4,377,792 and

WHEREAS total estimated revenues, other than taxes and rates to be levied are \$881,642 and

WHEREAS the balance of revenues required, \$3,399,574 must be rated;

THEREFORE BE IT RESOLVED THAT for the Town of Digby for the fiscal year ending March 31, 2022:

The general tax rates are as follows:

Residential / Resource \$1.86 per \$100 of assessment

Commercial \$4.15 per \$100 of assessment

Taxes to be billed by way of interim tax bill (issued in April, due May 31, 2021) and

Final tax bill (issued in September, due the October 31, 2021); and

Interest on overdue amounts to be charged at a rate of 15% per annum.

And further be it resolved that \$ 96,576 from the operating reserve be transferred into revenue.

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Fire Protection Rate

Moved by Councillor McCormick and seconded by Councillor Saulnier that

WHEREAS Council is authorized under Section 80 of the Municipal Government Act to levy a rate on the value of all assessable property assessment in the area served by a water system in the town, as defined by the council by policy, in order to recover that part of the cost of the water system that is attributable to fire protection; and

WHEREAS the cost of fire protection (water supply and Hydrants) has historically been covered in the general tax rate of non-exempt residential, resource and commercial taxable assessment; and

WHEREAS the provision of fire protection (water supply and hydrants) is beneficial to all assessable property assessment within the Town of Digby serviced by Digby Water Commission the Council wishes to levy a rate over all assessable property assessment serviced by the Digby Water Commission.

THEREFORE BE IT RESOLVED that it shall be the policy of the Council of the Town of Digby as of April 1, 2019 to separate the fire protection expenditures (water supply and hydrants) from the estimated expenditures to be covered by general rate of non-exempt residential, resource and commercial taxable assessment; and apply a fire protection rate to cover the estimated fire protection (water and Hydrant) expenditures to all assessable property assessment in the area served by the Digby Water Commission in the town; and

That the Council of the Town of Digby does not exempt any assessable property assessment serviced by the Digby Water Commission from the fire protection rate; and

FURTHER BE IT RESOLVED that the total estimated fire protection (water and hydrant) expenditures for the 2021/22 fiscal year of \$197,765 be covered by a fire protection rate applied to all assessable property assessment serviced by the Digby Water Commission; and

That the fire protection rate for the 2021/22 fiscal year be set at \$0.13 per \$100 of Assessment; and be applied on the final tax bill in September are due and payable by October 31, 2021 with interest on overdue amounts to be charged at the rate of 15 % per annum.

Solid Waste Management Uniform Charge

Moved by Deputy Mayor Bartlett and seconded by Councillor Saulnier that

WHEREAS Council has included in its estimates for the fiscal year ending March 31, 2022, the amount of \$330,901 to be expended for the purpose of solid waste management, a purpose for which the Town may expend funds; and

WHEREAS there are approximately 1168 dwelling units within the boundaries of the Town of Digby; and

WHEREAS the Council may, under paragraph 75(4)(b) of the Municipal Government Act, in lieu of levying an area rate, levy a uniform charge on each property assessment in the area;

THEREFORE BE IT RESOLVED that a uniform charge of \$283 be levied for the fiscal year ending March 31, 2022 on each dwelling unit within the boundaries of the Town of Digby and that these uniform charges are issued on the final tax bill in September 2021 with interest to be charged on all final tax accounts outstanding on or after October 31, 2021 at the rate of 15% per annum.

Sanitary Sewer Rates

Moved by Councillor Saulnier and seconded by Deputy Mayor Bartlett that

WHEREAS Council is authorized by the Town of Digby Sewer Charges By-law to set rates for sewer services;

THEREFORE BE IT RESOLVED THAT the sewer service charge shall be \$5.05 per 1,000 gallons of water consumption; and

Residential and Commercial users shall pay:

Less than 1 million gallons annually 100% of the Sewer Service Charge, or more than 1 million gallons annually 50% of the Sewer Service Charge based on their annual water consumption of the previous year, and

Industrial Premises users shall pay:

Less than 1 million gallons annually 100% of the Sewer Service Charge, or more than 1 million gallons shall pay 10% of the Sewer Service Charge, or more than 10 million gallons shall pay 5% of the Sewer Service Charge based on their annual water consumption of the previous year; and

That the Sewer Service Charge shall be applied to the Water Utility's bi-monthly bill. All bills are due and payable under the same regulations as the Water Utility Bill.

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Tax Certificate Fee

Moved by Deputy Mayor Bartlett and seconded by Councillor McCormick that

WHEREAS Council is authorized to set a fee for a tax certificate pursuant to section 132 (2) of the Municipal Government Act;

THEREFORE BE IT RESOLVED THAT the tax certificate fee shall be \$40 per tax certificate.

Motion Carried.

C.2 Town of Digby Capital Investment Plan 2021/22

Motion:

Moved by Councillor McCormick and seconded by Councillor Turnbull that the 2021/22 Capital Investment Plan be approved as presented.

Motion Carried.

D. ADJOURNMENT

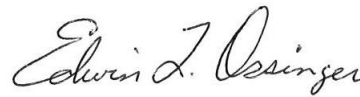
Motion:

Moved by Councillor McCormick and seconded by Councillor Saulnier that the meeting be adjourned at 8:10 P.M.

Motion Carried.



Mayor



Clerk