

**DIGBY TOWN COUNCIL
REGULAR MEETING
Monday December 6, 2021
Council Chambers**

MEMBERS PRESENT: Deputy Mayor Mike Bartlett
Councillor Peter Turnbull
Councillor William McCormick
Councillor Paul Saulnier

STAFF PRESENT : Tom Ossinger, Chief Administrative Officer
Leslie Brinton, Executive Assistant

REGRETS: Mayor Ben Cleveland

A. CALL TO ORDER

Deputy Mayor Bartlett called the meeting to order at 6:00 P.M.

B. Public Hearings

B.1 Amendment to the Land Use By-Law-Rezoning Application Second Avenue PID 30380067.

C. AGENDA

C.1 Additions/Deletions

One addition to the Agenda under New Business J.1 Digby Area Housing Coalition.

C.2 Approval

Motion

Moved by Councillor Saulnier and seconded by Councillor McCormick that the Agenda for December 6, 2021 be approved with one addition under New Business J.1 Digby Area Housing Coalition.

Motion Carried.

D. DELEGATIONS & PRESENTATIONS

D.1 None.

E. MINUTES OF PREVIOUS MEETING

E.1 November 1, 2021

Motion:

Moved by Councillor Saulnier and seconded by Councillor McCormick that the Minutes of November 1, 2021 be approved as presented.

Motion Carried.

E.2 November 23, 2021 Special Council Meeting

Motion:

Moved by Councillor Saulnier and seconded by Councillor McCormick that the Minutes of November 23, 2021 Special Council Meeting be approved as presented.

Motion Carried.

F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

F.1 Second and Final Reading for the rezoning –Second Avenue PID # 30380067

Motion:

Moved by Councillor Turnbull and seconded by Councillor McCormick that Council give Second And Final Reading to the Digby Land Use By-law Schedule A Zoning Map be amended to rezone Lands of Sangseok Park and Myungia Lee at Second Avenue (PID 30380067) from Residential Low Density (RLD) to Residential Medium Density (RMD).

Motion Carried.

G. REPORTS

G.1 Chief Administrative Officer Report

The CAO provided an update to the Mayor, Warden and CAO Lobster Fisheries Dispute MP Chris d'Entremont and Rick Perkins was held on November 12. The current feeling amongst local fishers is that there is a lack of enforcement. There are significant safety concerns with the potential for inexperience or under-equipped fishers on the waters in winter. The next steps will be to reach out to the local first nation's band to initiate a conversation and invite the Minister and MPs to visit the area. A meeting on November 29th was held with members of the Digby Area Health Services Charitable Foundation as well as the board members regarding a Community Navigator for the area the Foundation will be putting together a budget for a financial ask from both the Town and the Municipality of Digby. The funding model funding model for a Community Navigator might be something that the MLA can assist with and there might be opportunity for other Municipal units to come on board and reduce the ask from the Municipal Units. The Grant Committee has drafted a Community Development Coordinator job description this position would come unit the office of the CAO. This position would work closely with other municipal staff to understand municipal priorities and develop relationships with external administrators. The Grant Committee met and reviewed the draft job description and questioned whether a one year term would be enough to properly evaluate the position and has also directed the CAO to explore possible funding sources. The job description and finding on the funding will be coming forward to the Committee of the Whole in December. The Racquette Road Sea water flooding Project tender has been awarded to Dexter's Construction and the Form of Agreement has been executed with the work to be completed by December 31, 2021. The Town has issued a public service notice concerning the road closure. The Digby and Area Housing Coalition representative Jenny Gillis met with the CAO to discuss land inventory owned by the Town of Digby. The Coalition is looking for vacant land owned by the Town that could be used to accommodate housing needs. The CAO has compiled a list of vacant Town land and supplied that list to Council however at this time the list has not officially been discussed and until Council has determined if any of those on the list are surplus to the Town's needs we should hold off distributing the list until a determination has been made. This will be added to the January Committee of the Whole Meeting for further discussion. The Digby Campground Lease is in the process of being executed and should be completed by next week. The appraisal of the land will be reviewed and discussed In Camera.

Motion:

Moved by Councillor Turnbull and seconded by Councillor McCormick that the Chief Administrative Officer Report be approved as presented.

Motion Carried.

G.2 Digby Area Recreation Commission Report

The Digby Area Recreation Commission reports are in the package. Councillor Turnbull spoke about being able to use the theatre at the High School again which is great news.

G.3 Digby and Area Tourism Association

The DATA report was distributed in the meeting package.

G.4 Committee of the Whole

There are three recommendations coming forward from the Committee of the Whole.

Motion:

Moved by Councillor Turnbull and seconded by Councillor Saulnier that the Human Resource Policy # 2014-08 Paid Holiday be approved as amended.

Motion Carried.

Motion:

Moved by Councillor McCormick and seconded by Councillor Saulnier that the Human Resource Policy #2014-10 Sick Leave Policy be approved as amended.

Motion Carried.

Motion:

Moved by Councillor Saulnier and seconded by Councillor McCormick that the Administrative Policy #2021-06 Accepted Payment Method Policy be approved as presented.

Motion Carried.

H. CORRESPONDENCE

H.1 Minister of Municipal Affairs and Housing John Lohr

The Province has been working on regulations for a Municipal Code of Conduct for elected officials this is being done by a Code of Conduct Working Group at this time it is hard to predict when the recommendations will be coming forward but it is still being worked on.

H.2 Town of Annapolis Royal

Mayor and Council have received correspondence from the Town of Annapolis Royal seeking support for a pilot project for a small scale community tidal power project in partnership with Soluna Energy. Councillor McCormick would like to have more information before support be given for this project. Council consensus was to draft correspondence back to the Town of Annapolis Royal asking for more information on the project as well as funding.

I. NOTICE OF MOTIONS

I.1 None.

J. NEW BUSINESS

J.1 Digby Area Housing Coalition

The CAO has received a request today asking for a letter of reference and support. This request just came today and time is limited for the deadline to apply for this funding. Deputy Mayor Bartlett would like to invite this group in to talk with Council and provide an update on what they are doing. The letter of reference and support may be the Town committing to the accepting of the funds for this grant we have seen this happen in the past. The CAO will reach out to Nancy to clarify what the Coalition is looking for in a letter of reference if this is a time sensitive matter the CAO can provide the letter but not committing to funding for any projects and invite them to attend a meeting in January to provide Council with an update.

K. IN CAMERA

K.1 Land Appraisal

Motion:

Moved by Councillor Turnbull and seconded by Councillor McCormick that Council move In Camera for Land Appraisal.

Motion Carried.

Council moved out of In Camera.

L. ADJOURNMENT

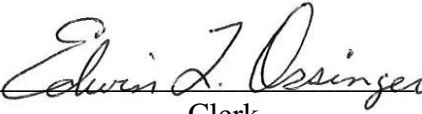
Motion:

Motion for adjournment was moved by Councillor McCormick and seconded by Councillor Turnbull at 7:39 P.M.

Motion Carried.



Mayor



Clerk