

**DIGBY TOWN COUNCIL
REGULAR MEETING
Monday February 7, 2022
Council Chambers**

MEMBERS PRESENT: Mayor Ben Cleveland
Deputy Mayor Mike Bartlett
Councillor Peter Turnbull
Councillor Paul Saulnier

STAFF PRESENT : Tom Ossinger, Chief Administrative Officer
Leslie Brinton, Executive Assistant

REGRETS: Councillor William McCormick

A. CALL TO ORDER

Mayor Cleveland called the meeting to order at 6:06 P.M.

B. Public Hearings

B.1 None.

C. AGENDA

C.1 Additions/Deletions

None.

C.2 Approval

Motion

Moved by Deputy Mayor Bartlett and seconded by Councillor Saulnier that the Agenda for February 7, 2022 be approved as presented.

Motion Carried.

D. DELEGATIONS & PRESENTATIONS

D.1 None.

E. MINUTES OF PREVIOUS MEETING

E.1 January 4, 2022

Motion:

Moved by Councillor Saulnier and seconded by Councillor Turnbull that the Minutes of January 4, 2022 be approved as presented.

Motion Carried.

F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

F.1 Second and Final Reading of the Digby Marketing and Promotions Levy By-Law

Once the second and final reading of the Marketing and Promotion Levy is passed we need to Advertise that it was adopted and then the finance departments of the two Municipal units will Need to have an information package that will be distributed to all the accommodations owners on the program and remittances etc. If anyone has questions about the new by law contact the Town Hall for full details. A lot of stakeholders were part of the public consultation process so they are aware that it is coming. There will be a committee that needs to be formed that will have both the Town and Municipality of Digby members on it as well as members of the public.

G. REPORTS

G.1 Chief Administrative Officer Report

The CAO provided Council with an overview of his report. The Digby Regional High School Fire Protection Rate the CAO has recently discussed the fire rate with the staff from DMA along with the Deputy Minister of Municipal Affairs the outcome of the conversations is that the Department of Education would not be paying the Fire Protection Rate the CAO expressed his disappointment and would be seeking further direction on this matter from the Council. This item will further be discussed In Camera. The deadline for the Accessibility Act obligations for an Accessibility plan is coming at the end of March the draft plan has been distributed to Council for review and will be coming up at the February Committee of the Whole. The Digby Area Health Services Foundation has drafted a revised Community Navigator proposal this will be coming up under New Business. The Capital Investment Plan was approved with the Prince William Street resurfacing and the FRIIP Racquette Road funding project for the Sea Water Flooding the gas tax has adequate funds to fund both of these projects and still have a respectable balance this will eliminate the need for borrowing from MFC however this will take a motion of Council to fund these through gas tax as opposed to borrowing.

Motion:

Moved by Councillor Saulnier and seconded by Councillor Turnbull that the Capital projects for the Prince William Street resurfacing (paving) west of Victoria Street and the Racquette Road Sea water flooding project be funded by the Gas Tax reserve.

Motion Carried.

The Tri County Regional Planning Initiative Project was approved by motion at the November 2021 Council meeting. An application was submitted to the Province with 11 units invited to participate however since that time only 7 units will be participating in the application. The application was approved for 75 % of the cost to a maximum of \$120,000 the remaining costs of about \$40,000 is to be funded by the units that will be participating the Town of Digby share would be approximately \$1,900 an RDP for the consulting services that will be needed has been drafted and reviewed by the CAOs and will be tendered in the near future. The Community Grant Program applications closed on Monday January 31 we received 13 applications for funding Council should consider a date in the future for the review of these applications. The ICIP will be accepting application under the green environmental quality stream from February 4 to April 1 only certain projects will be eligible to fund the CAO and the Director of Public Works will be meeting with the engineer for the Mount Street upgrade project this week. The Modified work week pilot is reaching its end the CAO plans to site and review the policy with staff individually.

G.2 Digby Area Recreation Commission Report

The Digby Area Recreation Commission reports are in the package. The Splash Park Committee has submitted a letter to Tim Hortons regarding the cookie campaign in the fall.

G.3 Digby and Area Tourism Association Report

The DATA report was distributed in the meeting package.

G.4 Committee of the Whole Report

There is four recommendation coming forward from the Committee of the Whole.

Motion:

Moved by Councillor Turnbull and seconded by Deputy Mayor Bartlett that Council approve the Terms of Reference for the Digby Fire Committee and appoint Councillor Saulnier and Councillor McCormick to the Digby Fire Committee.

Motion Carried.

Motion:

Moved by Deputy Mayor Bartlett and seconded by Councillor Saulnier that Council declare the following PID's property as surplus for use for residential development PID 30226765, PID 30229041, PID 30224836 and PID 30372387.

Motion Carried.

Motion:

Moved by Councillor Turnbull and seconded by Deputy Mayor Bartlett that Council approve the amendments to the Dangerous or Unightly Premise Policy as presented.

Motion Carried.

Motion:

Moved by Deputy Mayor Bartlett and seconded by Councillor Saulnier that Council approve the two year contract job description for a Community Development Coordinator position.

Motion Carried.

G.5 Waste Check Report

The Waste Check report was distributed in the meeting package for review. Councillor Saulnier was in attendance at this meeting however he was omitted from the list of those in attendance. Councillor Saulnier will advise them he was omitted from the attendance list.

H. CORRESPONDENCE

H.1 Minister of Justice-Accessibility Plan

The Minister of Justice Bradley Johns sent email correspondence concerning the obligations of the Accessibility Act to have an Accessibility Plan in place by March 31, 2022 we are on track to have that in place by that date.

H.2 Minister of Municipal Affairs and Housing- ICIP

The Minister of Municipal Affairs is notifying us of the acceptance of the applications for the ICIP Green-Environmental Quality Stream as previously discussed under the CAO report we will be meeting with the engineer for the Mount Street Project this week.

H.2 (b) Investing in Canada Infrastructure Program Application

As part of the funding application for the ICIP Council will be required to make this project a priority therefore a priority resolution is being brought forward for Council consideration.

Motion:

Moved by Councillor Turnbull and seconded by Deputy Mayor Bartlett that Council approve the Investing in Canada Infrastructure Program Green-Environmental Quality Street priority resolution as follows:

Whereas clean drinking water and the protection of the Annapolis Basin from contaminants are high on Councils list of priorities;

And whereas Council has invested millions of dollars in drinking water and waste water treatment plants to meet Provincial and Federal agencies regulations with the goals to protect the environment, the local economy and to provide safe drinking water to its residents.

And whereas Council continues to upgrade aging water distribution, waste and storm water collection systems to eliminate breaks in water distribution and waste water collection mains, and storm drain collection which causes risks to the safety of our drinking water, erosion issues and contamination of local waterways;

And whereas funding of these projects cannot be accomplished without funding from the other levels of government.

Be it therefore resolved that the Town Council of the Town of Digby identify the replacement/upgrade of the water distribution system, waste water main and laterals and installation of storm water mains located on Mount Street (Victoria – King Street) project as their number 1 priority under the Investing in Canada Infrastructure Program - Green Environmental Quality Stream.

Motion Carried.

H.3 Tide view Terrace

Deputy Mayor Bartlett is bring forward a request to participate in their true door campaign by adding the true door look it enables the residents to feel more at home, be able to recognize their own room easier the cost of the true door panel is \$190.00 each.

Motion:

Moved by Deputy Mayor Bartlett and seconded by Councillor Turnbull that Council approve the purchase of two True Door at a cost of \$190.00 each.

Motion Carried.

H.4 Minister of Municipal Affairs and Housing -Fire Rate

The CAO received correspondence from Minister Lohr concerning the fire rate the reply is long overdue and according to the letter it will take time to work this out the CAO will discuss this matter further In Camera.

I. NOTICE OF MOTIONS

I.1 None.

J. NEW BUSINESS

J.1 Dangerous & Unsightly Clean-up of 267 Shore Road email poll ratification

The email poll was conducted on January 6, 2022 the results were unanimous for the approval of the expenditure for the cleanup cost of \$2,400 including the HST.

Motion:

Moved by Deputy Mayor Bartlett and seconded by Councillor Turnbull that Council approve the following:

Whereas an Electronic (Email) Poll was conducted on January 6, 2022, requesting approval of the cost estimate of the cleanup of 267 Shore Road;

And whereas the results of the Electronic (Email) Poll with every council member being polled were unanimous to approve the estimated cost of the cleanup of 267 Shore Road.

Therefore be it resolved that the Town Council ratify the decision of the Electronic (Email) Poll that was conducted on January 6, 2022 to approve the estimated cost of \$2,400 including HST supplied by Digby Salvage and Disposal Ltd. for the cleanup of 267 Shore Road.

Motion Carried.

J.2 Municipal Boundary Review

The Municipal Boundary Review is required under the Municipal Government Act every 8 years this is the year that we have to have apply to the Nova Scotia Utility and Review Board to either confirm or alter the number and boundaries of polling districts and the number of councillors. The Town of Digby only decision is to amend or confirm the number of councillors as we elect at large. Back in 2014 we did the application to reduce the number of councillors from 6 to 4 the board approved our application in March of 2015. The recommendation coming from the CAO tonight is that a future Committee of the Whole meeting or Council meeting the Council size and application process and how we pursue public consultation be discussed.

J.3 Digby Area Community Navigator

The Digby and Area Health Services Charitable Foundation is seeking support for funding of the Digby Area Community Navigator position. This is a term position three year position however the funding model might have to be amended from the proposal given. This item would be a good topic for a future Joint Council Meeting. One item that keeps rising up is that the office rent is too high the rent is controlled by South West Health Mayor Cleveland has discussed this with the MLA and other health professionals.

J.4 Digby Harbour Port Association

The Port Association has sent correspondence regarding the parking lot that the Town owns but is currently leased to O'Neil's Fisheries they are interested discussing the future of that lot now that O'Neil's (Scotia Harvest) has moved to the Industrial Park. The Port would like to be able to use these lots for additional parking. The CAO has reached out to Scotia Harvest to see what their intention of the lot might be at this point.

K. IN CAMERA

K.1 Personnel

K.2 Legal

Motion:

Moved by Councillor Turnbull and seconded by Deputy Mayor Bartlett that Council move In Camera for Personnel and Legal.

Motion Carried.

Motion:

Moved by Councillor Saulnier and seconded by Councillor Turnbull that the Council move out of In Camera session.

Motion Carried.

Motion:

Moved by Councillor Turnbull and seconded by Deputy Mayor Bartlett that the Council approve the proposed sketch for the subdivision and consolidation of PID 30223887, PID 30252043 and PID 30252035 for the Town of Digby land on Victoria Street and Racquette Road.

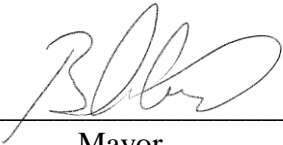
Motion Carried.

L. ADJOURNMENT

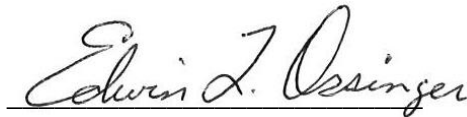
Motion:

Motion for adjournment was moved by Deputy Mayor Bartlett and seconded by Councillor Saulnier at 8:06 P.M.

Motion Carried.



Mayor



Clerk