

**DIGBY TOWN COUNCIL**  
**REGULAR MEETING**  
**Monday April 4, 2022**  
**Council Chambers**  
**6:00 P.M.**

**MEMBERS PRESENT:** Mayor Ben Cleveland, Chair  
Deputy Mayor Mike Bartlett  
Councillor Peter Turnbull  
Councillor William McCormick  
Councillor Paul Saulnier

**STAFF PRESENT:** Leslie Brinton, Acting Chief Administrative Officer  
Joy Robbins, Recorder

**A. CALL TO ORDER**

Mayor Cleveland called the meeting to order at 6:00 PM

**B. PUBLIC HEARINGS**

**B.1 None**

**C. AGENDA**

**C.1 Additions/Deletions**

None.

**C.2 Approval**

**Motion:**

***Moved by Councillor McCormick seconded by Councillor Saulnier the agenda for April 4, 2022 be approved as presented.***

**Motion Carried.**

**D. DELEGATIONS & PRESENTATIONS**

**D.1 None**

**E. MINUTES OF PREVIOUS MEETING**

**E.1 March 7, 2022**

**Motion**

***Moved by Deputy Mayor Bartlett seconded by Councillor Turnbull the Minutes of March 7, 2022 be approved as presented***

**Motion carried.**

**F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS**

**F.1 None.**

**G. REPORTS**

**G.1 Acting Chief Administrative Officer Report**

The Acting CAO gave an overview of her report. The NSFM Conference is scheduled for May 4 to 6. Any Councillor wishing to attend is to contact the office as soon as possible so registration maybe submitted early to obtain the special early bird pricing.

The FCM 2022 Conference is in Regina this year as previously discussed and the Town is able to register for a virtual conference and that has been done.

Town Hall Exterior Renovations are moving forward and on schedule.

The Investing in Canada Infrastructure Program (ICIP) application for funding has been submitted. This is for the Mount Street upgrade for water, sewer, sidewalks and storm sewer.

Application for funding with Active Transportation Fund (ATF) has been submitted and we are awaiting a decision from the Province.

**G.2 Digby Area Recreation Commission Report**

The Digby Area Recreation Commission Reports are in the package and were reviewed by Council.

**G.3 Waste Check Report**

Waste Check Report including the meeting notes of March 8, 2022 and the 2022/23 Approved budget are in the package and were reviewed by Council

**G.4 Special Committee of the Whole Report**

The Committee of the Whole recommended the Community Grants for the 2022/23 Fiscal year.

**Motion:**

***Moved by Councillor Saulnier seconded by Councillor McCormick that Council approve the 2022/23 Community Grants in the amount of \$38,300 as follows:***

Digby Foodbank	\$ 600.00 (by Policy)
Wharf Rat Rally	\$7,000.00
Friends of Feral	\$1,500.00
Lobster Bash	\$7,000.00
Digby Area Tourism Association	\$7,000.00
Digby Scallop Days	\$7,000.00
Trinity Anglican Church	\$ 500.00
Downtown Business Association	\$5,000.00

Digby Cancer Help Fund Association	\$ 200.00
Southwest Nova Biosphere Reserve	\$ 500.00
Christmas on Maiden Lane	\$2,000.00
<b>Total Amount</b>	<b>\$38,300.00</b>

**Motion Carried.**

**G.5 Digby Area Tourism Association Report**

The Report including the Meeting Notes of March 16, 2022 DATA Monthly report covering February and March is included in the Council package and was reviewed by Council.

**H. CORRESPONDENCE**

**H.1 None**

**I. NOTICE OF MOTIONS**

**I.1 None**

**J. NEW BUSINESS**

**J.1 Salary Scale**

This Salary Scale Report for Public Works Department is being submitted for the information of Council. Showing the rates of pay for local companies in the area comparing them with the Town's salary scale for the Works Dept. It is also noted that the Works Department does a fair amount of in house capital projects that normally would get tendered out by other Municipal Units. Over the past several months it has been noted it is getting more difficult to recruit and hire qualified staff for the Works Dept.

**J.2 ATV Access**

Councillor McCormick has been approached by the local ATV Club about connecting the Trail Line through Town. At present the Trail comes into town and stops on each end and the access that they outside of Town had has been shut down. This was across private lands. They are asking to come and present their plans and ideas to Council at a future date.

**J.3 Spending Authority and Business Continuity**

**Motion:**

***Moved by Councillor Turnbull seconded by Deputy Mayor Bartlett that Council approve one-half of the Operating Budget for 2021/22 in the amount of \$2,140,608 for the purpose of providing spending authority and business continuity in this fiscal year beginning April 1, 2022, and until a full Operating Budget is presented and approved by Council***

**Motion Carried.**

**J.4 Digby Area Senior Safety Society**

The Operating Budget for 2022/23 as approved by the Senior Safety Board is being presented to Council for approval.

**Motion:**

**Moved by Councillor McCormick seconded by Councillor Turnbull that Council approve the Operating Budget for Digby and Area Senior Safety for 2022/23 fiscal year with the Town's portion of the budget of \$18,200.**

**Motion Carried.**

**K. IN CAMERA**

**K.1 Legal-Lease Agreement**

**Motion:**

**Moved by Councillor McCormick seconded by Deputy Mayor Bartlett the Council move to In Camera for Legal- Lease Agreement.**

**Motion Carried.**

**Motion**

**Moved by Councillor McCormick seconded by Deputy Mayor Bartlett the meeting come out Of In Camera.**

**Motion Carried.**

The Lease Agreement is up for renewal with the Salvation Army for the Property at 53 Mount Street The Acting CAO provided the current lease agreement and discussed the potential new lease In Camera.

**Motion:**

**Moved by Councillor McCormick seconded by Councillor Saulnier that a new two year lease be presented to the Salvation Army with the following changes:**

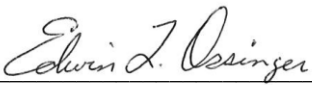
**The rent for the building is to be paid monthly instead of annually. The amount of rent to be \$600.00 for the first six months and to increase to \$700.00 per month for the remainder of the two year lease.**

**Motion Carried.**

**L. ADJOURNMENT**

There being no further business the meeting adjourned on Motion of Councillor Saulnier and Councillor McCormick. TIME: 7:30 PM

  
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Mayor

  
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Clerk