

**DIGBY TOWN COUNCIL
REGULAR MEETING
Tuesday January 2, 2024
Council Chambers**

MEMBERS PRESENT: Mayor Ben Cleveland, Chair
Deputy Mayor Mike Bartlett, Vice Chair
Councillor Peter Turnbull
Councillor Paul Saulnier
Councillor William McCormick

STAFF PRESENT : Tom Ossinger, Chief Administrative Officer
Leslie Brinton, Executive Assistant

REGRETS:

A. CALL TO ORDER

Mayor Cleveland called the meeting to order at 6:00 P.M.

B. PUBLIC HEARING

B.1 None

C. AGENDA

C.1 Additions/Deletions

One addition to the Agenda under Correspondence H.2 Fish plant update

C.2 Approval

Motion

Moved by Councillor McCormick and seconded by Councillor Saulnier that the Agenda for January 2, 2024 be approved as amended.

Motion Carried.

D. DELEGATIONS & PRESENTATIONS

D.1 Jim Scott-Active Transportation Plan

The draft Active Transportation Plan is being presented tonight this is the final draft of the plan. Trace Consulting has put a lot of work into the plan working with staff along the way as well as public participation meetings and stakeholder input. The plan has four districts that the plan focus on for connectivity. The Railbed trail on the South end we know there is a need for protecting our infrastructure, the former Irving gas station property on the corner we know is an issue and if the Town could obtain that lot of land could be used as a welcome to downtown lot and the town would have the land to properly build the missing sidewalk there. A multiuse pathway on Victoria

Street is part of the plan. The plan has several phases for implantation along with costing. Council thanked Jim for the work done on the Active Transportation Plan.

Motion:

Moved by Councillor Saulnier and seconded by Councillor Turnbull that the Active Transportation Plan be accepted as presented.

Motion Carried.

E. MINUTES OF PREVIOUS MEETING

E.1 December 4, 2023

Motion

Moved by Councillor Turnbull and seconded by Deputy Mayor Bartlett that the Minutes of December 4, 2023, be approved as presented.

Motion Carried.

F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

F.1 Second and Final Reading of the Marketing and Promotions Levy By-Law

The province has changed the legislation therefore that is why the change to our by law. Another change from the former by law is that mandate of the Committee was changed to align with the provincial legislation. The wording from the first By law was to increase room nights the new By law will change to promote tourism. The DATA executive did meet with the Levy Committee and discussed the core funding to DATA and if additional funding is needed it would be done under a special project request to the Committee. This is all new to us keeping the line of communication with DATA will be a key piece.

Motion:

Moved by Councillor Turnbull and seconded by Councillor Saulnier that Council give the Second and Final Reading to the Marketing and Promotions Levy by Law #2023-03.

Motion Carried.

G. REPORTS

G.1 Chief Administrative Officer Report

The Chief Administrative Officer was presented. The application for the generators grant has been submitted this would be for back up power for Wastewater Lift Stations and Town Hall. The shelter project at the Catholic Church is still moving forward.

G.2 Committee of the Whole Report

There are three recommendations coming forward from Committee of the Whole.

Motion:

Moved by Deputy Mayor Bartlett and seconded by Councillor Saulnier that the Council approve the Grant Coordinator job description as presented.

Motion Carried.

The CAO did another review of other Grant Coordinator positions in other Municipal units and the wording was changed to be Full time Permanent (renewable) the ability to perform the job will determine the future funding for the position. If Council wishes to fund this position a motion would be required.

Motion:

Moved by Deputy Mayor Bartlett and seconded by Councillor McCormick that we commence the Advertisement of the Grant Coordinator position.

Motion Carried.

Motion:

Moved by Councillor Turnbull and seconded by Councillor McCormick the Council approve the Use of Digby Station Policy as presented.

Motion Carried.

Motion:

Moved by Deputy Mayor Bartlett and seconded by Councillor McCormick that Council gives first reading to the Town of Digby Building By Law.

Motion Carried.

H. CORRESPONDENCE

H.1 Community in Bloom

Community in Bloom is a nonprofit organization committed to fostering civic pride through community engagement and the challenge of a friendly competition. We will talk about this further at the Committee of the Whole, Yarmouth has been involved with this in the past.

H.2 Fish Plant update

Deputy Mayor Bartlett received email correspondence regarding the fish plant during the most recent wind it would seem that the building damage seems to be increasing Deputy Mayor Bartlett forwarded this information to the By Law Officer has sent notice to the property owner with the concerns the owner still claims they are in the process of hiring for demolition at the very least the property needs to be secured until a date for demolition can be confirmed.

I. NEW BUSINESS

I.1 None.

J. IN CAMERA


J.1 None.

K. ADJOURNMENT

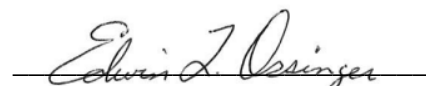
Motion:

Motion for adjournment was moved by Councillor Turnbull and seconded by Councillor McCormick at 7:21 P.M as there was no further business.

Motion Carried.



Mayor



Clerk