

**DIGBY TOWN COUNCIL  
REGULAR MEETING  
Monday March 4, 2024  
Council Chambers**

**MEMBERS PRESENT:** Mayor Ben Cleveland, Chair  
Deputy Mayor Mike Bartlett, Vice Chair  
Councillor Peter Turnbull  
Councillor Paul Saulnier

**STAFF PRESENT :** Tom Ossinger, Chief Administrative Officer  
Leslie Brinton, Executive Assistant

**REGRETS:** Councillor William McCormick

**A. CALL TO ORDER**

Mayor Cleveland called the meeting to order at 6:15 P.M.

**B. PUBLIC HEARING**

B.1 None.

**C. AGENDA**

C.1 Additions/Deletions

None.

C.2 Approval

Motion

*Moved by Councillor Saulnier and seconded by Deputy Mayor Bartlett that the Agenda for March 4, 2024, be as approved as presented.*

Motion Carried.

**D. DELEGATIONS & PRESENTATIONS**

D.1 None.

**E. MINUTES OF PREVIOUS MEETING**

E.1 February 6, 2024

Motion:

*Moved by Deputy Mayor Bartlett and seconded by Councillor Turnbull that the Minutes of February 6, 2024 be approved as presented.*

Motion Carried.

**E.2 February 14, 2024, Special Council Meeting**

**Motion:**

***Moved by Councillor Turnbull and seconded by Deputy Mayor Bartlett that the Minutes of the February 14, 2024, Special Council Meeting be approved as presented.***

**Motion Carried.**

**F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS**

**F.1 Second and Final Reading of By-law #2024-01 A By-law to amend the Town of Digby Solid Waste Resource Management by law #2020-01.**

**Motion:**

***Moved by Deputy Mayor Bartlett and seconded by Councillor Saulnier that Council gives second And final reading of By-law #2024-01 A By-law to amend the Town of Digby Solid Waste Resource Management by-law #2020-01.***

**Motion Carried.**

**F.2 Second and Final reading of the Development Agreement -Manzer Construction Inc.**

**Motion:**

***Moved by Deputy Mayor Bartlett and seconded by Councillor Saulnier that Council gives second and final reading for the Development Agreement with Manzer Construction Inc to permit the development of a 21-unit multiple residential development at civic 85/89 Mount Street (PID 30226641) as generally detailed in the application dates October 10, 2023.***

**Motion Carried.**

**G. REPORTS**

**G.1 Chief Administrative Officer Report**

The Chief Administrative Officer was presented. The temporary shelters at the Catholic Church are in place however awaiting NS power for a power connection before they can be occupied. The Siesta Motel Project Development Agreement the CAO received written correspondence withdrawing the application and confirming their intent to not execute the Development Agreement. The letter is on the agenda under correspondence and will be further discussed. The Grant Coordinator competition closed on January 31 we received 12 applicants the applications were reviewed and shortlisted down to 6 applicants. Interviews were arranged and conducted for only 5 of the original 6 candidates there was one who accepted the interview however just before the scheduled time decline the interview. All applicants interviewed were excellent candidates and it will be a difficult choice. The Regional Transfer Station budget items for repair and maintenance were discussed. There are also a few equipment items that are also needed for the site. Capital Budget items were also discussed and will be added the upcoming budgets. The hours of operation for the site were also discussed however it was determined that accurate data would be needed before a change to the hours could be considered. There was a small change to the open hours to better align with the open hours of the C & D Site due to the use of the scale for weighting at the C & D Site. The CMHC Housing Accelerator Fund application that was submitted sometime ago was not accepted for funding they received more than 500 applications and unfortunately were not able to support all applications received.

## **G.2 Digby Area Recreation Commission Report**

The reports were in the package. Mayor Cleveland heard good thing from the public on the ATV Hockey game last weekend.

## **G.3 Waste Check Report**

The Waste Check Report was distributed in the package. The change to black bags is coming April 1. There has been lots of media information and bulletins continue to share this information. There will be an order going in for green carts both the 65 gallon and the 35-gallon sizes.

## **G.4 Committee of the Whole Report**

There are four recommendations coming forward from the Committee of the Whole Meeting.

### **Motion:**

***Move by Councillor Saulnier and seconded by Councillor Turnbull that a letter be send to the Honorable Rushton concerning the proposal for the Transfer of Ownership of the old, abandoned CN rail corridor within the boundaries of the Town of Digby, for a Multi-use trail development.***

**Motion Carried.**

### **Motion:**

***Moved by Deputy Mayor Bartlett and seconded by Councillor Turnbull that Council does not award the tender for the Victoria Street paving project due to budget restraints.***

**Motion Carried.**

### **Motion:**

***Moved by Councillor Saulnier and seconded by Councillor Turnbull that Council hold a Public Consultation Meeting concerning the adoption of a Road Trails Designation By law to designate First Avenue (Sydney to Mount Street) the unopened portion of St. George Street west of Montague Row and Montague Row from St. George Street to the abandoned rail line under the Road Trails Act.***

**Motion Carried.**

### **Motion:**

***Moved by Councillor Turnbull and seconded by Deputy Mayor Bartlett that Council approves the Respecting the Appointment of the Traffic Authority Policy as presented.***

**Motion Carried.**

### **Motion:**

***Moved by Councillor Saulnier and seconded by Councillor Turnbull that Council appoints the following individuals as Traffic Authority and Deputy Traffic Authority:***

#### ***Traffic Authority:***

***Ed McCormick, Director of Public Works is hereby appointed as the Traffic Authority as defined in Section 311 of the Municipal Government Act, and responsible for performing the duties set out in the Act.***

#### ***Deputy Traffic Authority:***

***Laura Lee Milner, Special Constable, is hereby appointed as Deputy Traffic Authority who shall, in the absence or incapacity of the traffic authority or in the event of his death or ceasing to hold the office, perform the duties and have all the authority of the Traffic Authority.***

**Motion Carried.**

**H. CORRESPONDENCE**

**H.1 Autism NS Flag Ceremony**

April is Autism Acceptance Month, and the Autism NS Southwest Chapter is asking if we would hold another Flag Raising Ceremony on April 2 at 4:00 PM. Council agreed to hold a ceremony on April 2, 2024, at 4:00 PM.

**H.2 Digby & Area Housing Coalition Society**

**Motion:**

***Moved by Councillor Turnbull and seconded by Councillor Saulnier that Council moves to withdraw the application for a development agreement between the Town of Digby and the Digby & Area Housing Coalition Society submitted in February of 2021.***

**Motion Carried.**

**I. NEW BUSINESS**

**I.1 Award of Tender for Shore Road Culvert replacement**

The Shore Road Culvert replacement tender can in well over budget. Staff are recommending that we not award the tender have our engineer modify the design this should result in changes that will decrease the costs and we may consider subcontracting some of the portions out such as the guardrail. We will retender this later date.

**Motion:**

***Moved by Councillor Turnbull and seconded by Deputy Mayor Bartlett that Council does not award the tender for the Shore Road Culvert Replacement Project and have the design modified and then retender in Mid-March.***

**Motion Carried.**

**J. IN CAMERA**

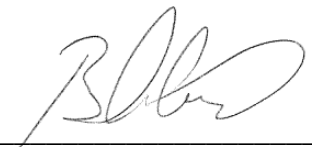
**J.1 None.**

**K. ADJOURNMENT**

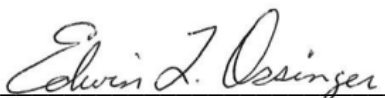
**Motion:**

***Motion for adjournment was moved by Deputy Mayor Bartlett and seconded by Councillor Turnbull at 6:48 P.M.***

**Motion Carried.**



Mayor



Clerk