

**DIGBY TOWN COUNCIL
REGULAR MEETING
September 3, 2024
Council Chambers**

MEMBERS PRESENT: Mayor Ben Cleveland, Chair
Deputy Mayor Mike Bartlett, Vice Chair (VIA Zoom)
Councillor Peter Turnbull (VIA Zoom)
Councillor Paul Saulnier
Councillor William McCormick

STAFF PRESENT: Tom Ossinger, Chief Administrative Officer
Leslie Brinton, Executive Assistant
Rob Hartmier, Grant Coordinator

REGRETS:

A. CALL TO ORDER

Mayor Cleveland called the meeting to order at 6:07pm

B. PUBLIC HEARINGS

B.1 None

C. AGENDA

C.1 Additions/Deletions

None

C.2 Approval

MOTION:

Moved by Councillor McCormick and seconded by Councillor Saulnier that the agenda for September 3, 2024, be approved as presented.

Motion Carried

D. DELEGATIONS/PRESENTATIONS

D.1 None.

E. MINUTES OF PREVIOUS MEETING

E.1 August 6, 2024

MOTION:

Moved by Councillor McCormick and seconded by Councillor Saulnier that the Minutes of August 6, 2024, be approved as presented.

Motion Carried

F. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

F.1 Second and Final reading By Law #2024-03 Road Trails Designation

The Road Trails Designation has been amended to include a 6-month review of the by law. There will have to be signage and we can work with the local ATV Club for funding opportunities that are available only to the club and not the Town.

Motion:

Moved by Councillor Saulnier and seconded by Councillor McCormick that Council gives second and final reading of By-Law #2024-03 Road Trails Designation By law.

Motion Carried

F.2 Second and Final reading for Development Agreement for L.B.M. Fisheries Limited

Motion:

Moved by Councillor Saulnier and seconded by Councillor McCormick that Council gives second and final reading of the Development Agreement for L.B.M. Fisheries.

Motion Carried.

G. STAFF REPORTS

G.1 Chief Administrative Officer

The CAO provided a report for council. The Mount Street project is moving along well, and traffic seems to be better we had a small issue with nonlocal traffic trying to access the area that has been resolved. At this point there is a lot of pipes in the ground. The High School traffic plan has been created and discussed with the school and we will have crossing guards in the area to assist with traffic as well. Shreve Street project is now completed, and the new sidewalk is also finished. There will still be crossing guards the same as there always has been, but these changes should help some. The Shore Road project is nearing completion we are awaiting the guard rail, and this will complete the project. Preliminary tax sale notices haven't been sent to five properties in preparation for the March 2025 tax sale this notice will give property owners 14 days to pay their outstanding taxes or make payment arrangements to stop the tax sale process. The Grant Coordinator is actively working on the CMHC Housing Accelerator fund application an action plan has been drafted and will be coming forward on the agenda. The Western Regional Enterprise Network Annual Report was received the CAO has requested additional copies so that every member of Council can have a copy. Council members should have received an invitation via email from NSF Communications, from the FOIPOP working group looking for feedback from elected officials on potential legislative changes and their potential impacts.

G.2 Committee of the Whole

MOTION:

Moved by Councillor McCormick and seconded by Councillor Saulnier that Council approves the design and construction work for the Queen Street lookoff and that the Town of Digby be authorized to accept donations and issue tax receipts for contributions towards this project.

Motion Carried.

G.3 Digby Area Recreation Commission Reports

The reports are in the package. DARC is planning to have the ice installed around September 29th for a hockey camp. Councillor Saulnier asked if the Town and Municipality logo could be added to the ice surface Deputy Mayor Bartlett will investigate this.

G.4 Planning Advisory Committee Report

Motion:

Moved by Councillor McCormick and seconded by Deputy Mayor Bartlett that the Town of Digby enter into a Development Agreement with 4576251 Nova Scotia Limited to permit the development of three (3) multiple unit residential structures to contain a total of seventy-six (76) dwelling units and related street and infrastructure units as generally represented in the application and associated Site Plan, Servicing Plan and Building details dated March 18, 2024. To be done with conditions for a phased approach and road infrastructure to be detailed in the Development Agreement.

Motion Carried.

Motion:

Moved by Councillor Saulnier and seconded by Councillor McCormick that the Town of Digby enter into a Development Agreement with Digby Area Housing Coalition Society to permit the redevelopment of civic 81 Montague Row (PID 30229785) for the purpose of establishing 34-unit residential dwelling units, associated common use facilities and multi-purpose space as proposed in the application and associated Site Planning and Building Details dated July 16, 2024.

Motion Carried.

G.5 Nominating Committee Report

Tide view Terrace board needs a Public Member for the board there is a recommendation coming forward to appoint Shaureen Sheppard.

Motion:

Moved by Deputy Mayor Bartlett and seconded by Councillor Saulnier that Council appoint Shaureen Sheppard as the Citizen Member to the Tide view Terrace Board.

Motion Carried.

H. CORRESPONDENCE

H.1 None.

I. NEW BUSINESS

I.1 Housing Accelerator Fund Action Plan

The Grant Coordinator has been working on this document and the 5 initiatives for the action plan the document distributed to all of Council is an essential piece of the application for the Housing Accelerator Fund application. Approving the Action Plan will give us additional points when the time come to scoring the application.

Motion:

Moved by Deputy Mayor Bartlett and seconded by Councillor Saulnier that Council adopt the Housing Action Plan as submitted.

Motion Carried.

I.2 Registry of Joint Stock

Councillor Saulnier spoke about fees now being charged by the Registry of Joint stock for any information that we might be seeking. Councillor Saulnier asked that we draft a letter to NSFAM asking for an exemption for fees being charged.

Motion:

Moved by Councillor Saulnier and seconded by Councillor McCormick that Council direct staff to draft correspondence to NSFAM regarding fees being charged by Registry of Joint Stock.

Motion Carried.

J. IN-CAMERA

J.1 Personnel

Motion:

Moved by Councillor McCormick and seconded by Councillor Saulnier that Council move In Camera for Personnel.

Motion Carried.

Motion:

Moved by Councillor McCormick and seconded by Councillor Saulnier that Council move Out of In Camera for Personnel.

Motion Carried.

K. Adjournment


Motion:

Moved by Councillor McCormick and seconded by Councillor Saulnier that the meeting be adjourned as there is no further business at 7:17pm

Motion Carried.



Mayor



Clerk