

**DIGBY TOWN COUNCIL
REGULAR MEETING
November 6, 2024
Council Chambers**

STAFF PRESENT: Tom Ossinger, Chief Administrative Officer
Leslie Brinton, Executive Assistant
Rob Hartmier, Grant Coordinator

A. CALL TO ORDER

The CAO called the meeting to order at 6:11pm

B. OATH OF OFFICE/CODE OF CONDUCT

Judge Haliburton administered the Oath of Office to Mike Bartlett, William McCormick, Paul Saulnier, Rick Foote and Shane Weir.

The Councillors Code of Conduct was read and signed by each member of Council.

C. AGENDA

C.1 Additions/Deletions

None

C.2 Approval

MOTION:

Moved by Councillor McCormick and seconded by Councillor Saulnier that the agenda for November 6, 2024, be approved as presented.

Motion Carried

D. PRESENTATIONS

Mayor Bartlett presented a plaque to outgoing Councillor Turnbull for his 16 years of Service. Mayor Bartlett presented a plaque and certificate to outgoing Mayor Ben Cleveland for 20 years of service.

E. ELECTION OF DEPUTY MAYOR

Councillor McCormick nominated Councillor Saulnier for the Deputy Mayor position. Councillor Saulnier accepted the nomination for Deputy Mayor. Councillor Foote nominated Councillor McCormick for Deputy Mayor. Councillor McCormick declined the nomination due to work commitments. Mayor Bartlett called 3 times for any additional nominations. Hearing none, Mayor Bartlett declared Councillor Saulnier as Deputy Mayor.

F. APPOINTMENT OF COMMITTEES

Mayor Bartlett distributed a list to each Councillor on their appointed assignments. Appointment of Committees are in the package handed out to the Councillors. Mayor Bartlett asks Councillors to review them and make sure all appointments are correct. There are about 12-14 for each councillor. If there is any that are inconvenient, we can address them.

G. BUSINESS ARISING/OLD BUSINESS

None

H. REPORTS

H.1 Chief Administrative Officer Report

The Report from the CAO is included in the package. Very busy month with meetings, elections and development agreements. Special Recognition to Returning Officer and Deputy Returning Officer on their excellent jobs in the elections. Special recognition to Executive Assistant and Grant Coordinator on assistance in creating Council Orientation package. Special Recognition for Executive Assistant on handling all calls and appointment organization for the CAO this month. Mount Street upgrade meeting for finalized status has been had. Everything is on track for timelines. Sidewalks will be completed in the next week with asphalt to follow. Specific details are found in the report.

Kings Transit discussions and study are being implemented. There has been a recommendation through the study that the current approach and funding will be difficult to sustain. There is a new funding model that is being worked on to help sustain the transit. More information to follow.

Councillor McCormick asked about Mini home that the town has put up for sale. There is an expected offer to be coming.

H.2 Digby Area Recreation Commission Report

The Report from the DARC is included in the package. There was no questions from Council on the Report.

I. CORRESPONDENCE

I.1 Letters – Nova Scotia Provincial Housing Agency.

CAO explained the letter found in the package. Provincial Housing is building an 8-unit housing complex. They will not be following our development agreement as under the MGA, they do not have to make a development agreement with the Town of Digby. Councillor Saulnier asked if there is a timeline on the development completion. CAO communicated that there has been application for sewer and water as well as driveway access. The CAO explained to them that wanting to attach to the Town of Digby's infrastructure they needed permits, which they have asked to do.

J. NEW BUSINESS

None

K. IN CAMERA

None

L. ADJOURNMENT

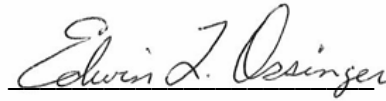
MOTION:

Moved by Councillor Weir and seconded by Councillor McCormick that there be no further business that the meeting be adjourned at 6:50pm.

Motion Carried



Mayor



Clerk