

**DIGBY TOWN COUNCIL
REGULAR MEETING
July 7th, 2025
Council Chambers**

MEMBERS PRESENT: Mayor Mike Bartlett, Chair
Deputy Mayor Paul Saulnier
Councillor Rick Foote
Councillor William McCormick
Councillor Shane Weir

STAFF PRESENT: Tom Ossinger, Chief Administrative Officer
Leslie Brinton, Deputy Chief Administrative Officer

REGRETS:

A. CALL TO ORDER

Mayor Bartlett called the meeting to order at 6:01 pm

B. Land Acknowledgement

Land Acknowledgment stated by the Chair “We would like to begin by acknowledging that we are in Mi’kma’ki (MEEG-MA-GEE), the traditional (or ancestral) territory of the Mi’kmaq people”.

“We also acknowledge that people of African descent have been in Nova Scotia for over 400 years and we honour and offer gratitude to those ancestors of African descent who came before us to this land”.

C. AGENDA

C.1 Additions/Deletions

One addition to the Agenda M.4 Press release Kings Transit

C.2 Approval

MOTION:

Moved by Deputy Mayor Saulnier and seconded by Councillor Weir that the agenda for July 7, 2025, be approved as amended.

Motion Carried

D. DECLARATIONS OF ANY CONFLICTS OF INTEREST

D.1 None

E. DELEGATIONS AND PRESENTATIONS

E.1 None

F. MINUTES OF PREVIOUS MEETING

F.1 June 3, 2025

F.2 June 9, 2025 Special Council Meeting

F.3 June 30, 2025 Special Council Meeting

F.4 July 3, 2025 Special Council Meeting

The meeting minutes were approved by consensus.

G. BUSINESS ARISING FROM THE MINUTES/UNFINISHED BUSINESS

G.1 None

H. REPORT OF CAO

H.1 The CAO reported to Council on the Planning Appeal which will begin on July 14, 2025, and the CAO will be attending to provide testimony. The ERP program Contract with Circular Materials Nova Scotia transition to Extended Producer Responsibility starts on December 1, 2025, the Agreement will be further discussed in Camera. The Solid Waste Collection contract expires with Digby Salvage and Disposal and the CAO spoke to them regarding the extension of the contract to match with the Circular Material contract. Administrative Assistant/receptionist position interviews have been completed and we hope to have a candidate chosen this coming week. Private structures that are encroaching on the Street Right away were discussed with the pending construction on the extension of West Street we need to have these removed. This will be further discussed in Camera.

I. REPORT OF MAYOR

Mayor Bartlett highlighted a meeting that was held with Ed Moore and Peggy Melanson regarding the Façade Program for downtown. Digby Cadet Corp will be coming to Digby, and he has meet with Steve Savary to discuss some ideas he has in relation to Cadet's involvement in some community activities.

J. REPORTS OF COMMITTEES

J.1 Committee of the Whole Report

Councillor Weir would like to have a little more time to find a location for this, and he would like to wait on this item. The Scallop Shell Art Work location might be better along the Water front. If someone decides to build down in that area we might lose the site if someone constructed something there. The height and location will be seen from Admirals Walk and it will be tall enough that nothing will block it. Councillor Weir asked about the location could it be shown on the screen and no we can't. Councillor McCormick spoke about monuments around the world there is unfortunately area that are less desirable for a location such as Vegas and Eifel Tower. Remember this is not a Town Council project it is a downtown business association project so we are just approving the

location. Councillor Weir spoke about the lower promenade being a better spot on the lower part it's a useless piece of land. This will have to engineer as well it's such a large project and the location it will go will have to be explored.

Motion:

Moved by Councillor McCormick and seconded by Councillor Foote that the Maiden Lane Extension be the location of the Scallop Shell Art Work.

Motion Carried.

J.2 Industrial Commission Report

Councillor Foote provided the DDA Industrial Commission Report to Council. Item 1 property sale in the DDA has not yet been finalized. Item 2 DDA Audit Item 3 is the signage on the vacant lot on Highway 217 is down and we are waiting for the sale of the lot.

J.3 Nominating Committee Report

The Nominating Committee changes were discussed this is to better accommodate Councillors work commitments so that all Committees will have representation.

Motion:

Moved by Councillor Weir and seconded by Councillor Foote that the nominating committee make the following appointments:

Councillor McCormick appointment to Executive Committee

Councillor Foote appointment to Waste Check Committee

Councillor Weir appointment to the Digby Fire Committee

Councillor Weir appointment to Digby Area Tourism Committee

Motion Carried.

K. CORRESPONDENCE

K.1 Canadian Postmaster and Assistants Association (CPAA)

Canada Post provided information to Council with his contact information.

K.2 Municipality of Digby Correspondence to NSFPM President Pam Mood

Correspondence was received from the Municipality of Digby concerning roads in the Municipality of Digby.

K.3 Correspondence – Joseph Melanson

Correspondence will be sent to the PAC committee as well. We need to get this out to the Citizen Members before the next meeting.

K.4 Correspondence-Jenny Gillis

Correspondence was received and was read by the Chair of the PAC Committee. Work is being done with the MPS and LUB. Air BNB's are being regulated by the Province. We will take this back to the PAC Committee as well. The funds discussed are the housing

accelerator fund and there are regulations around that funding, the funds do exist and we are working with Nancy on this.

L. NOTICE OF MOTION

L.1 None

M. NEW BUSINESS

M.1 Councillor Weir-FCM Conference Report

Councillor Weir attended the Conference and found this an incredible opportunity to be able to attend. A wide range of sessions were attended by Councillor Weir. Some keynote presentations and panel discussion were attended. One of the highlights of the trip was being invited by MP Sean Fraser to take part in a special Q & A Session in parliament.

M.2 Request for Decision- West Street and Third Avenue Extension Phase 1

The request is here for a decision for the West Street and Third Avenue extension project Phase 1 two tenders were received the tender being recommended by the engineer is to award to Meisner Excavation Ltd. In the amount of \$710,710 plus HST. There was a couple of price adjustments for item 23.2 the price would be the \$710,710 plus HST.

Motion:

Moved by Deputy Mayor Saulnier and seconded by Councillor Foote that council award the Tender for the West Street and Third Avenue Extension Project Phase 1 to Meisner Excavation Ltd. In the amount of \$710,710 plus HST.

Motion Carried.

M.3 Special Purpose Flag flying request –Cadet Canada

The Cadets are asking for the flying of the flag in October on the Town of Digby Special Purpose Flagpole on Admirals Walk.

Motion:

Moved by Councillor Foote and seconded by Councillor McCormick that Council approves the Cadet Canada Flag flying request for October 2025.

Motion Carried.

M.4 Press Release

The Mayor spoke about the Kings Transit notice and the discontinuing of the Transit Services in Digby. The one year service contract will cost over 100,000

Full membership at a cost of \$4,100 per month until April of 2026, permanent withdrawal and micro transit at \$204,000 the transit committee is committed to working on options to provide transit and updates will be coming as thing progress. More will be coming as we work through this process. We have begun the process of looking into a transit study and this is ongoing work.

Councillor Weir spoke about the information provided here tonight the route is terrible and there is issues with the timing of the bus. The bus will continue to come to Canadian Tire. Deputy Mayor Saulnier spoke to the work done by Councillor Foote on the transit number and models. Councillor Foote did a cost analysis on what we pay per km for

service and what the Municipality of Digby would pay for transit services. CAO Ossinger spoke about a funding formula that is normally used in calculating many models of cost sharing was not used in the process this IMSA was based on 1.5 KMS on each side of the route that was used in the calculation, the Municipality of Digby has the same 1.5 KM and due to the size of the Municipality this of course would be a lot different. The CAO was involved with the discussions around a new IMSA. Councillor Foote spoke about a post that was made that we were the only municipal not in their service route but that is not the case we are not the only ones opted out.

Motion:

Moved by Councillor Weir and seconded by Deputy Mayor Saulnier that Council approves the press release regarding Transit for immediate release.

Motion Carried.

N. IN-CAMERA

N.1 Legal

N.2 Contracts

N.3 Personnel

MOTION:

Moved by Councillor McCormick and seconded by Councillor Weir that the Council meeting be moved into In-Camera for Legal, Contracts and Personnel.

Motion Carried

MOTION:

Moved by Councillor Weir and seconded by Councillor McCormick that the Council meeting be moved out of In-Camera.

Motion Carried

O. BUSINESS FROM IN-CAMERA

O.1 Legal

Motion:

Moved by Councillor McCormick and seconded by Councillor Weir that Council moved PID 30229041 less the segment to be sold to the Betty Thomas be sold to Haliwood Construction for \$49,000.00 as provided in the appraisal by Pier II reality with the caveat that the land must have begun development within 18 months of the date of sale or the Town of Digby has the option to purchase the land back.

Motion Carried.

O.2 Contracts

Motion:

Moved by Councillor McCormick and seconded by Councillor Weir that Council authorizes the Mayor and Chief Administrative Officer to the sign the Circular Material Agreement as presented.

Motion Carried.

O.3

Motion:

Moved by Deputy Mayor Saulnier and seconded by Councillor McCormick that Council is directing the CAO to have the Capital Budget amended to remove the backhoe and set aside money to be determined in the operating budget for repairs.

Motion Carried.

P. ADJOURNMENT

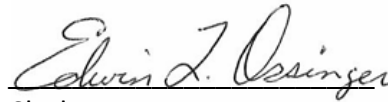
MOTION:

Moved by Councillor Weir and seconded by Councillor Foote that there be no further business that the meeting be adjourned at 8:15 pm.

Motion Carried.



Mayor



Clerk