

COUNCIL AND CHIEF ADMINISTRATIVE OFFICER EXPENSE REPORTING FORM

Claimant's Name Mike Bartlett
 Title Councilor
 Date Apr-22

| Date Expenses Incurred | Business Purpose of Expense (must include (if applicable) date of travel & destination) | EXPENSE TYPE i.e. Meals, Hotel, Mileage, Conference Registration, Training Course Fee, Parking, Other - Specify | KMS Driven | Milage Calculated @ \$0.4415 | Meals | | | Hotel | Other Expenses | Total Expense (\$) |
|------------------------|---|--|------------|------------------------------|-----------|-------|--------|-----------|------------------|--------------------|
| | | | | | Breakfast | Lunch | Dinner | | | |
| 1-Apr-22 | FCM Virtual Conference | Conference Registration | | | | | | \$ 128.80 | \$ 128.80 | |
| | | | | | | | | | - | |
| TOTAL | | | | | | | | | \$ 128.80 | |

****Alcohol cannot be expenses by an individual to the Town of Digby**