

# COUNCIL AND CHIEF ADMINISTRATIVE OFFICER EXPENSE REPORTING FORM

Claimant's Name Mike Bartlett  
 Title Deputy Mayor  
 Date Apr-23

Date Expenses Incurred	Business Purpose of Expense (must include (if applicable) date of travel & destination)	EXPENSE TYPE i.e. Meals, Hotel, Mileage, Conference Registration, Training Course Fee, Parking, Other - Specify	KMS Driven	Milage \$0.577/km (\$)	Meals			Hotel	Other Expenses	Total Expense (\$)
					Breakfast	Lunch	Dinner			
25-Feb-23	FCM - Toronto May 2023	Hotel Reservation Toronto						\$ 167.21		\$ 167.21
27-Feb-23	FCM - Toronto May 2023	Airfare							316.99	316.99
4-Apr-23	FCM - Toronto May 2023	Conference Registration							1,125.48	1,125.48
24-Feb-23	FCM - Toronto May 2023	Hotel Deposit (departure)						\$ 374.89		374.89
										-
										-
<b>TOTAL</b>										<b>\$ 1,984.57</b>

**\*\*Alcohol cannot be expenses by an individual to the Town of Digby**