

# COUNCIL AND CHIEF ADMINISTRATIVE OFFICER EXPENSE REPORTING FORM

Claimant's Name Mike Bartlett  
 Title Deputy Mayor  
 Date May-23

Date Expenses Incurred	Business Purpose of Expense (must include (if applicable) date of travel & destination)	EXPENSE TYPE i.e. Meals, Hotel, Mileage, Conference Registration, Training Course Fee, Parking, Other - Specify	KMS Driven	Milage \$0.577/km (\$)	Meals			Hotel	Other Expenses	Total Expense (\$)
					Breakfast	Lunch	Dinner			
May 23-29	FCM Toronto	Mileage to Halifax	470	\$ 271.19						\$ 271.19
May 23-29	FCM Toronto	Meals		-	60.00	60.00	180.00			300.00
May 23-29	FCM Toronto	Taxi		-					73.00	73.00
May 23-29	FCM Toronto	Shuttle		-					12.35	12.35
May 23-29	FCM Toronto	Hotel		-			1,910.50			1,910.50
May 23-29	FCM Toronto	Luggage fees		-					96.60	96.60
										-
<b>TOTAL</b>										<b>\$ 2,663.64</b>

**\*\*Alcohol cannot be expenses by an individual to the Town of Digby**