# COUNCIL AND CHIEF ADMINISTRATIVE OFFICER EXPENSE REPORTING FORM

**Claiment's Name** Mike Bartlett
**Title** Deputy Mayor
**Date** May-24 **NO EXPENSES TO REPORT**

| Date Expenses Incurred | Business Purpose of Expense (must include (if applicable) date of travel & destination) | EXPENSE TYPE i.e. Meals, Hotel, Mileage, Conference Registration, Training Course Fee, Parking, Other - Specify | KMS Driven | Milage $0.5932/km ($) | Meals | | | | Other Expenses | Total Expense ($) |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | Breakfast | Lunch | Dinner | Hotel | | |
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**Alcohol cannot be expenses by an individual to the Town of Digby

Form version: as amended Nov 21, 2017