

COUNCIL AND CHIEF ADMINISTRATIVE OFFICER EXPENSE REPORTING FORM

Claimant's Name Mike Bartlett
Title Councilor
Date 6/5/2018

Date Expenses Incurred	Business Purpose of Expense (must include (if applicable) date of travel & destination)	EXPENSE TYPE i.e. Meals, Hotel, Mileage, Conference Registration, Training Course Fee, Parking, Other - Specify	KMS Driven	Milage Calculated @ \$0.4415	Meals			Hotel	Other Expenses	Total Expense (\$)
					Breakfast	Lunch	Dinner			
Thursday, May 31, 2018	FCM Halifax	Milage & Meal	250	110.37			27.00			\$ 137.37
Friday, June 01, 2018	FCM Halifax	Meal					27.00			27.00
Saturday, June 02, 2018	FCM Halifax	Meal		-			27.00			27.00
Sunday, June 03, 2018	FCM Halifax	Meal		\$ -	13.00					13.00
Monday, June 04, 2018	FCM Halifax	Hotel		-			819.33			819.33
Monday, June 04, 2018	FCM Halifax	Milage	250	110.37						110.37
TOTAL										\$ 1,134.07

****Alcohol cannot be expenses by an individual to the Town of Digby**