

COUNCIL AND CHIEF ADMINISTRATIVE OFFICER EXPENSE REPORTING FORM

Claimant's Name William McCormick
 Title Councilor
 Date Nov-24

| Date Expenses Incurred | Business Purpose of Expense (must include (if applicable) date of travel & destination) | EXPENSE TYPE i.e. Meals, Hotel, Mileage, Conference Registration, Training Course Fee, Parking, Other - Specify | KMS Driven | Milage Calculated @ \$0.4415 | Meals | | | Hotel | Other Expenses | Total Expense (\$) |
|------------------------|---|--|------------|------------------------------|-----------|-------|--------|-------|----------------|--------------------|
| | | | | | Breakfast | Lunch | Dinner | | | |
| 4-Nov-24 | New council Conference | breakfast | | | \$ 20.00 | | | | | \$ 20.00 |
| 4-Nov-24 | New council Conference | supper | | - | | | 45.00 | | | 45.00 |
| 4-Nov-24 | New council Conference | hotel | | - | | | 200.18 | | | \$ 200.18 |
| 4-Nov-24 | New council Conference | supper | | - | | | 45.00 | | | \$ 45.00 |
| | | | | | | | | | | |
| TOTAL | | | | | | | | | | \$ 310.18 |

****Alcohol cannot be expenses by an individual to the Town of Digby**