

COUNCIL AND CHIEF ADMINISTRATIVE OFFICER EXPENSE REPORTING FORM

Claimant's Name Ben Cleveland
 Title Mayor
 Date Nov-22

Date Expenses Incurred	Business Purpose of Expense (must include (if applicable) date of travel & destination)	EXPENSE TYPE i.e. Meals, Hotel, Mileage, Conference Registration, Training Course Fee, Parking, Other - Specify	KMS Driven	Milage Calculated @ \$0.5113	Meals			Hotel	Other Expenses	Total Expense (\$)
					Breakfast	Lunch	Dinner			
Nov 1-4	NSFM Annual Conference	Meal					\$ 41.05			\$ 41.05
	NSFM Annual Conference	Meal		-			36.64			36.64
	NSFM Annual Conference	Mileage	462	236.22						236.22
	NSFM Annual Conference	Hotel					658.17			658.17
	NSFM Annual Conference	Parking		-				20.00		20.00
	NSFM Annual Conference	Registration		-				695.00		695.00
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TOTAL										\$ 1,687.08

****Alcohol cannot be expenses by an individual to the Town of Digby**