

COUNCIL AND CHIEF ADMINISTRATIVE OFFICER EXPENSE REPORTING FORM

Claimant's Name Ben Cleveland
 Title Mayor
 Date 7/31/2018

Date Expenses Incurred	Business Purpose of Expense (must include (if applicable) date of travel & destination)	EXPENSE TYPE i.e. Meals, Hotel, Mileage, Conference Registration, Training Course Fee, Parking, Other - Specify	KMS Driven	Milage Calculated @ \$0.4415	Meals			Hotel	Other Expenses	Total Expense (\$)
					Breakfast	Lunch	Dinner			
20/07/2018	Meeting w/ Dir of PW	Meeting Meal		-		\$ 34.96				\$ 34.96
7/1/2018	Digby Award Dinner Ticket			-				60.00		60.00
				-						-
TOTAL										\$ 94.96

****Alcohol cannot be expenses by an individual to the Town of Digby**